

Borough of Jefferson Hills
Agenda Meeting of Council
April 8, 2015

The agenda meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar and Council Members Ielase, Khalil, Montgomery and King answered to roll call. Manager Arndt, Solicitor Shimko, Chief Roach, and Consulting Engineer Minsterman were also present. Council Members Barclay, Reynolds, Weber and Public Works Director Lovell were absent.

The following tentative agenda for the regular meeting of April 13, 2015 was reviewed and discussed.

1. Pledge of Allegiance
2. Roll Call
3. Proclamation for Police Officer Stephanie Behers
4. Citizens/Taxpayer Comments

A) Jane Milner - Community Relations Coordinator - reported Saturday April 25th is Earth Day and she is using this as Clean Up Day. She has had offers of help from the Crossroads Church, the high school football team and all the fire departments.

5. Report from Borough Boards or Commissions

A) Brian Konick, Secretary of the Recreation Board - updated Council with the following:

- The plans for a Carnival/Community Day is being considered for next year due to time constraints.
- A golf outing for September 11th is being planned.

B) Andrew Tomer - Fire Chief of 885 VFC - updated Council with the following:

- Background checks on all volunteers are now required. The cost is \$30.00 each and must be done every three years. The fire companies are looking for help with this new expense.

Mr. Khalil requested a meeting on April 21st between all the chiefs and some Council Members to discuss their finances.

- The Large Hotel caught fire recently and was one of the biggest fires the fire companies have had to fight in years. There was one injury and the building is still standing.

6. Motion to approve minutes of agenda meeting March 4, 2015
7. Motion to approve minutes of regular meeting March 9, 2015
8. Motion to approve the monthly bills
9. Motion to approve the monthly payrolls
10. Motion to approve Payment Application No. 2 and Final from Insight Pipe Contracting, L.P. in the amount of \$24,202.50 for O&M Preventative Maintenance Project-Year 4 upon receipt of invoice from SHACOG
11. Motion to recommend to SHACOG the award of a bid to Jet Jack, Inc. for Joint Municipal Sanitary Sewer Lining Project-Year 9 in the amount of \$469,058.00 with the Borough share being \$104,318.00

12. Motion to approve revised Change Order No. 1 submitted by R & B Contracting and Excavation for an extension of time for contract substantial completion and an additional cost of \$4,623.85 for the use of stone backfill for the Waterman Road Restoration Project

Chief Roach voiced concern over an extension as he was told by PEMA verbally that the work had to be completed by April 17th or the funds from PEMA will be jeopardized. Mr. Minsterman replied a letter from PEMA stated the deadline is May 22nd, and that is the date they are shooting for. Mr. Minsterman was instructed to follow up and find out the true date of the deadline for completion.

13. Motion to approve Work Authorization dated March 25, 2015 for Gateway Engineers to provide manhole inspection assistance for the 2015 Sanitary Sewer Operations & Maintenance Plan in an amount not to exceed \$10,000.00

Mr. Minsterman explained we need to catch up on manhole inspections. There are about 1,300 manholes needing inspected, which is about 10 manholes a day until the end of the year. He estimated it takes at least one hour to inspect each manhole. In the MS4 Program there are a few thousand storm sewer inlets that need to be inspected on top of the sanitary sewer manhole inspections.

14. Motion to conduct a public hearing at 6:30 p.m. on May 6, 2015 concerning a conditional use application submitted by Southwinds, Inc.

Solicitor Shimko advised the conditional use standards for a group care facility require that residents of the Borough and neighboring communities be granted first privilege of living in the facility. But Southwinds, Inc. is entirely state funded, and therefore, they have to take whoever is on the state's waiting list. They are seeking a variance from that conditional use requirement. Council has 45 days to make a decision after the hearing.

15. Discuss carnival proposal by Recreation Board and rental agreement submitted by Reinhart Amusements, Inc.

Mr. King requested this item be removed from the agenda at the suggestion of the Recreation Board.

16. Reports

Fire Chief:

- Nothing to report.

Mr. Minsterman:

● Since the in-house Engineer is no longer present, Gateway Engineers looked into and discovered some issues with the Bedell Road Project. They are looking for direction on how the Borough wishes them to proceed.

Chief Roach:

● He recommended the Borough participate in the SHACOG joint police testing again this year, and Council gave their approval.

● The Municipal Center's fire alarm is not a monitored system. If no one is in the building, which is possible now that there is no longer 24/7 dispatchers here, there could be a lot of damage done before anyone notices. He requested, from our fire alarm company, a quote on how much it would cost for them to monitor our system. They suggested pull stations where someone can pull an alarm in case of an emergency, which are now required in new buildings. Chief Roach asked for a separate quote for each.

Mr. Arndt:

- Application No. 2 from R & B Contracting for Lewis Run and Waterman Road Projects in the amount of \$112,058.60 has been received, and the Engineer is recommending it be placed on the agenda for payment. Council agreed.

- The West Jefferson Hills Historical Society is requesting a donation of \$1,300.00 for the Fall Festival, and Council agreed to put it on the Agenda for the regular meeting.

- The Borough signed up for eCode ordinance books online, and he asked if Council wanted their own individual books. As long as there are a few hard copy books in the building, Council agreed they did not need their own copies anymore.

17. General Business

Mr. Montgomery reported there will be an Economic Development South Small Business Seminar at the Municipal Center on April 27th from 5:30 - 7:30 p.m.

Mr. Montgomery advised the price of rock salt will be increasing in April.

The West Jefferson Hills Chamber of Commerce would like to have a Borough representative attend their breakfast meetings to find out what is going on in the Borough. Jane Milner was appointed.

Mr. Khalil stated he will reach out to Chief Tomer to set up a meeting with some members of Council after the JFR meeting. He would also like to set up an Engineering Committee meeting before the Agenda Meeting in May.

Mr. Khalil reported an issue between a local business and PAMS, and stated there have been other issues with PAMS. Mr. King asked the process if Council chooses to look for another collector, and Mr. Arndt replied he would have to look at their contract to see if there is a period of notice. Mr. King agrees we have had multiple issues, and suggested we look into other options. Mr. Arndt advised he will look at the current contract before going out for bids.

Mr. Arndt received correspondence from Gateway Engineers regarding a SHACOG bid for Sanitary Sewer Point Repair Project-Year 4. SHACOG would like to award the contract to Roto-Rooter Services Co. in the amount of \$327,307.50, with the Borough share of \$73,460.00. He requested this item be added to Monday night's agenda, and Council agreed.

Mr. King asked in regards to the concern of the library staff for security in the building, could we look into a FOB entry system for the Municipal Center. Chief Roach said there are systems that track the FOBs and enter the information into a computer for later retrieval, or there are systems where you would need a FOB to enter the building, but the information would not be saved. Chief Roach agreed to get quotes on security systems for the Municipal Center.

Mr. King adjourned the meeting at 8:17 p.m. with an executive session to follow concerning legal and personnel matters on motion by Mrs. Ielase, seconded by Mr. Montgomery and carried unanimously

Douglas Arndt
Borough Manager/Secretary