

Jefferson Hills Community Day – Saturday June 8, 2019

12:00PM – 10:00PM

885 Andrew Reilly Memorial Park

VENDOR APPLICATION FORM

Return application and vendor registration fee (checks payable to JHRI) & mail to:

JHRI c/o Brian Konick, 5020 Grove Court, Jefferson Hills, PA 15025

Questions? Please email Holly – holly.rubinoff@gmail.com or call (412) 996-7315.

Organization /Company Name _____

Company Website _____

Address: _____

City _____ State _____ Zip _____

Contact Person _____

Telephone Number: _____

Email: _____

Registration fees are due no later than May 10, 2019.

Please Select the Option That Applies To Your Company:

{ } Community/School Group/Political/Sports Group \$50

{ } Commercial/Local Food Business \$225

{ } Commercial/Local Business \$175

{ } Add electricity for your booth- additional \$25

Other _____

Contact Person: _____

Contact Phone/Email: _____

Position/ Title: _____

Amount Enclosed: _____ Date: _____

NEW THIS YEAR: 10X10 TENTS WILL BE PROVIDED FOR YOU

****You still must provide your own table/tables, chairs, etc.****

Please indicate if you would like any of the additions below:

{ } 3 Serving counters attached to your booth

{ } An open tent in the front for people to walk in the tent

{ } A tent with a high front panel that does not allow people to walk in

{ } A tent with a low front panel that does not allow people to walk in

{ } Additional notes to add and we will try our best to accommodate:

By signing, I acknowledge that I have read, understand, and agree with the terms for participating in this event. I hereby certify that I have read and agree to the Terms and Conditions included on the application. The show is scheduled for the designated day(s) and time(s). JHRI reserves the right to reschedule the event without liability. If any unforeseen change in schedule occurs for any reason, you will be notified as soon as possible. I further certify that I or any person associated with my company working at the event will not hold JHRI and its contractors, volunteers, Board of Directors, agent, etc. nor any individual therein responsible in case of theft, loss or damage to all or part of my exhibit or for any personal injury.

1. Vendors must be set up by 11:00 a.m. and break down by 9:00 p.m. You will not be permitted to break down your space any earlier than 9:00 p.m. Vehicles will not be allowed to access the road near the vendor booths between the hours of 11:00 a.m and 9:00 p.m. Please understand that once a vendor decides to break down early it begins a domino effect with others. Food vendors in particular will need to provide enough food for patrons into the evening when the band arrives. Any vendor that does not follow this rule will not be invited to participate next year.

2. Vendors are responsible for leaving their space clean including removal of all trash and any other debris.

3. Vendors understand that the area will be a grassy field located at Andrew Reilly Park.

4. If applicable, Vendors are responsible for their own vendors' license, business license, etc. and must be prepared to present license the day of the event.

5. All vendors are encouraged to hold their own liability insurance. JHRI, it's volunteers, Board of Directors, etc. are not responsible for vendors, their guests, their employees, their customers and will not hold JHRI responsible in case of theft, loss or damage to all or part of the vendor's exhibit or for any personal injury to myself, employees, volunteers, guests, clients, customers, etc.

6. Each vendor will be allowed 1 parking pass only which will give you access to "vendor road" before 11:00 a.m. and after 9 p.m. in order to maintain safety. Police will be present enforcing the parking passes.

7. We discourage any vendor selling or soliciting outside of the booth rental space.

8. Kid friendly games and/or activities are encouraged to be offered for those that are non-food vendors. This will help draw traffic to your booth and get the community involved.

I HAVE READ AND UNDERSTOOD THE TERMS & CONDITIONS ABOVE:

Signature _____ Date _____

Signature _____ Date _____

To be completed by JHRI only

Approved By: _____

Signature _____

Organization _____

Date: _____