

Borough of Jefferson Hills
Agenda Meeting of Council
August 3, 2016

The agenda meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar and Council Members Montgomery, Sockman, and King answered to roll call. Borough Manager Levander, Finance Officer Bennett, Solicitor Shimko, Chief Roach, Consulting Engineer Minsterman, and Public Works Director Lovell were also present. Council Members Ielase, Khalil, Reynolds, and Weber were absent.

1. Pledge of Allegiance
2. Roll Call
3. Citizens/Taxpayer Comments

Greg Erdely, Director of Activities at West Jefferson Hills School District:

- A) Stated he would like to hold the Color Run 5K on Peter's Creek Road on October 29, 2016 from noon to 4:00PM to raise money for charity. Council asked Mr. Erdely to continue working with Chief Roach on logistics.

4. Report from Borough Boards and Commissions

A) Lisa Albrecht, Library board

- Stated the summer reading program was a success
- Stated Rock the Hills event was a success

5. Motion to approve minutes of agenda meeting July 6, 2016
6. Motion to approve minutes of regular meeting July 11, 2016
7. Motion to approve monthly bills
8. Motion to approve monthly payroll
9. Motion to adopt Resolution No. 25-2016 appointing Tricia Levander, Secretary and Linda Essey, Assistant Secretary of the Borough of Jefferson Hills
10. Motion to adopt Resolution No. 26-2016 appointing Charles Bennett as the Chief Administrative Officer for Pension Funds of the Borough

11. Motion to adopt Resolution No. 27-2016 amending the salaries, compensation and wages for Borough employees for the year 2016
12. Motion to adopt Resolution No. 28-2016 granting preliminary and final approval for a subdivision plan known as SP-8-2016, Community Bank – JHB Plan No. 1 Resubmission

Don Housley was in attendance to discuss the plan and stated he is helping guide banks owing the affected properties and their attorneys through the process to allow the properties to be deeded to the proper parties following approval and recording of the subdivision plan.

13. Motion to authorize Keystone Municipal Collections Group to file real estate tax liens over a \$50.00 balance for tax year 2013 at \$20.00 per lien filing cost. Mr. Shimko stated he would forward a list of properties to Mr. Bennett that should not be liened because they are owned by the Borough.
14. Motion to authorize the sale of a used police vehicle, a 2011 Ford Interceptor, at the Perryopolis Auto Auction
15. Discuss a Work Authorization from Gateway Engineers dated June 1, 2016 to provide assistance in the preparation of GIS Cloud Migration for an amount not to exceed \$15,000.00 (tabled from 7/11/16 regular meeting)
16. Discuss a Work Authorization from Gateway Engineers dated July 28, 2016 to provide assistance with that CMA Act 537 Plan for an amount not to exceed \$340,000.00
17. Discuss the proposed agreement between the Borough of Jefferson Hills and Camo Kennels for Animal Control Services

Chief Roach recommended Camo Kennels. Solicitor Shimko stated he and Borough Manager Levander made some changes to the original contract because of the dog laws that changed and to allow the parties to change billing practice to increase efficiency if desired. Mr. Shimko noted Camo Kennels has approved the Borough-requested changes.

18. Discuss the report issued by J.T. Sauer & Associates concerning the Beedle Park Field and when the field will be available for use

Mr. Minsterman provided a review of the letter received concerning the use of the field. After discussion Council recommends to wait as long as possible to open the field for use.

19. Discuss the proposal received from Jeffrey Associates for the replacement and installation of slides at Gill Hall Park (COSTARS 14-027, Vendor#184111)
20. Discuss wallpaper plans for the Municipal Center

21. Reports

Mr. Minsterman:

- Reported on Beedle Park Phase 1B (baseball field renovations)
- Provided Sanitary Sewer Report to Council
- Mr. King shared details of the meeting with West Elizabeth Council Members and Jefferson Hills Council Members.

Chief Roach:

- Stated he would like to have a presentation for Officer Potts on Monday during Council meeting.
- Mr. King requested it be added to the Monday agenda.

Mr. Bennett

- Reported the Highway Aid Audit is complete
- Reported GASB 45 report is being worked on to go to Mockenhaupt
- Stated Edmonds is scheduled to come into the office for training
- Reported on the Sound System and Mr. King requested it be added to the agenda for Monday

Mr. Lovell:

- Stated Riverview Road, 2016 Road Program Contract A (paving), finished underbudget
- Stated 2016 Road Program Contract B (shoot and chip) is to begin Monday
- Stated Council can decide on 2016 Road Program Contract C (rejuvenation) if there is money left

Ms. Levander:

- Reported on the new planning forms from John Trant
- Reported on Volunteer Fire Company signal at 885

Mayor Cmar:

- Reported on the Turnpike meeting regarding Route 43 going to Monroeville not Pittsburgh

Solicitor Shimko

- Stated a resolution will be added for the Regular meeting naming Borough Manager Tricia Levander as the Borough's Right-To-Know Law Open Records Officer

22. General Business

Mr. Montgomery:

- Reported he discussed with Sam DeMarko the possibility of having OCR repavement
- Reported on CDBG year 43 pre-application due September 8, 2016
- Reported Dollar General construction had begun

Mr. Sockman:

- Reported on the Fire Study and thanked Ms. Levander for her efforts
- Thanked Chief Roach for reminder to check and lock vehicles
- Reported that use of radar by local municipalities is in the works

Mr. King:

- Discussed Civil Service Commission appointments. After discussion he requested two (2) alternate appointments be added to the agenda for Monday. Solicitor Shimko noted the Borough Code restricts membership of the Civil Service Commission in a way that could preclude one of the persons requesting appointing and stated he would review to ensure the proposed appointment was allowable.

Don Housley requested to speak with Council and presented information on a proposed sanitary sewer across going across Ridge Road to extend the sewer from Castor Farms to a neighboring property without sanitary sewage system access.

23. Mr. King adjourned the meeting at 8:31 p.m. There was no motion because there was not a quorum for this meeting.
24. Executive Session - Personnel, Labor, Real Estate, Legal, Privileged, Legally Confidential and/or Legal Investigatory Matters

Tricia Levander
Borough Manager/Secretary