

Borough of Jefferson Hills  
Agenda Meeting of Council  
August 9, 2017

The agenda meeting of Council was called to order by President Pro Tem Khalil at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Council Members Ielase, Montgomery, and President Pro Tem Khalil answered to roll call. Borough Manager Levander, Finance Officer Bennett, Solicitor Shimko, Chief Roach and Consulting Engineer Minsterman were also present. Mayor Cmar, President King, Council Members Reynolds, Sockman, and Vice President Weber were absent.

1. Pledge of Allegiance
2. Roll Call
3. Citizen/Taxpayer Comments

Karen Sippos of 1309 Third Street spoke about her concerns regarding the alley off Third Street, parallel to Collins. The alley used to be paved, but is now covered with millings. The millings are unstable and wash away when it rains causing large ruts in the surface. Mr. Khalil stated this matter will be forwarded to John Opfar, the acting Public Works Director, to be reviewed.

Bob Gulla of 1301 Collins Avenue spoke about the possible closing of Floreffe and 885 Fire Halls. He feels these closings will be a safety issue for the Borough. Mr. Khalil responded these closings were recommended through a comprehensive study done by Chief Nicholas Sohyda of Mt. Lebanon. Mr. Khalil stated the Borough plans to have discussions with subcommittees from each fire station about implementing the study. The idea is to give the Borough the best coverage possible and the best trained firefighters possible with the most economical way to service the Borough.

Ken Rose of 1233 Collins Avenue spoke about the condition of two properties on Collins Avenue with overgrown vegetation, one of which is in Washington County.

Melissa Wahl of 133 Retriever Lane spoke about speed issues on Retriever Lane. Traffic has increased and delivery drivers as well as residents do not abide by the 25 mile an hour speed limit. She would like to see more police presence or possibly a stop sign or reduction of speed limit. Chief Roach stated there would have to be an engineering study to support lowering the speed limit and likely, in a residential area, it would not be supported to lower it. Chief Roach also stated the speed sign will be displayed there periodically and more police presence will be provided. Dana Allemang reiterated about the possibility of a stop sign. Mr. Khalil stated the Borough would look into the matter.

Julianne Sprites of 609 Old Clairton Road spoke about her concern with the Old Colonial Drive-in property and part of the Practice T property being sold to UPMC to build a cancer center. She

wanted to know if Council knew about this and why the residents were not informed. Mr. Khalil stated, speaking for himself, he had not heard of anything like that, but, if the zoning use is proper, no zoning issue notification is necessary and/or required by law.

- a. Accept public comments on Pollution Reduction Plan Report for Fallen Timber Run a part of the Monongahela River Watershed

No public comments were made.

4. Report from Borough Boards and Commissions

A) Debra Wesolowski, Library Board

- Stated the Summer Reading Program “Build a Better World” concluded yesterday with a visit from the YMCA community outreach program. There were 177 children who participated in the program this year.
- Stated the security camera in the library has not been working. Voss TV has offered to donate a replacement camera, but has not done so as of yet. Mr. Khalil responded that the Borough will be willing to replace the camera if the donation is not received.
- Stated the parking lot lights are very dim and this is a safety concern. Mr. Khalil stated that the Public Works Director will be looking into this.
- Stated there will be a Star Party on Thursday, August 17 at 8:00 p.m.
- The Boucher Foundation is supporting “Love Your Library Month” in September.

5. Motion to approve minutes of agenda meeting July 5, 2017
6. Motion to approve minutes of regular meeting July 10, 2017
7. Motion to approve the monthly bills
8. Motion to approve the monthly payrolls
9. Motion to enact Ordinance No. 863 adopting collection procedures and providing for the imposition of an administrative fee, attorneys’ fees and interest to be added to the amount collected as part of taxes, tax claims and/or municipal claims for delinquent accounts and amending all prior ordinances establishing the same
10. Motion to adopt Resolution No. 21-2017 acknowledging and accepting the donation of work by Southersby Development Corporation in the amount of \$54,900.00
11. Motion to authorize the proper Borough Officials to execute an agreement with SHACOG concerning the administration of the CDBG Year 43 7.5 ADA Wheelchair Lift and Doors project at the Gill Hall Park Community Center

Mr. Montgomery commented that the grant will only provide the funds to pay for two (2) of the external doors. Ms. Levander responded that the grant lists seven (7) exterior doors that need to be replaced, but the grant funds will only pay for two (2) of the exterior doors to be ADA doors. The other five (5) will have to be funded by the Borough's funds.

12. Motion to award the Peters Creek Stream Restoration Phase V Base Bid, including Alternate 1 and Alternate 2 to C. Crump, Inc. in the amount of \$228,350.00

Mr. Montgomery stated that this amount is over the budgeted amount and we would need to find funding for the additional amount. Mr. Khalil asked Mr. Bennett and Ms. Levander to provide some funding sourcing ideas for the August 14 meeting.

13. Motion to approve Invoice No. 17-128 for D & D Engineering, Inc. in the amount of \$7,977.36 for Electrical Engineering Design and Drafting for the new pump station facility for the CMA 537 Plan
14. Motion to approve Application for Payment No. 1 and Change Order No. 1 to A. Folino Construction, Inc. in the amount of \$420,216.71 for the 2017 Paving Program

Mr. Montgomery inquired if Mr. Bennett could give an idea of where the budget is for the Borough's paving. Mr. Bennett responded that we have a surplus on the two (2) line items for road improvement as of this time. Mr. Minsterman added that the reasons for the change order were because there were six (6) cul-de-sacs that were not included in the original measurement and there were some soft spots found as well.

15. Discuss Janitorial Services Bids

Ms. Levander stated that two (2) bids were received and Service First Cleaning is the lowest bid. Service First Cleaning is the Borough's current cleaning company and we are pleased with their work.

16. Discuss Allegheny County and PennDOT's bonding requirements for Highway Occupancy Permits for the WESA and CMA 537 projects

Mr. Minsterman stated there is a new requirement from Allegheny County and PennDOT that the municipalities now obtain the bonds for Highway Occupancy Permits rather than the contractor. The reason for the discussion item is because he was not sure if the Borough was unfamiliar with purchasing these bonds and thought there may be questions. Mr. Bennett replied that he would contact the Borough's insurance carrier to look into the details of purchasing the bonds.

17. Discuss Waterman Road West Guiderail Replacement options

Mr. Montgomery stated that there are three (3) options: \$14,000.00 option for 350 L. F.; \$23,000.00 for 625 L.F.; and \$33,000.00 for 1,025 L. F. The replacement was recommended because the new paving caused the guiderail to be below the height requirement. Mr. Khalil suggested using the excess budget in the road improvements line items to provide for this expense. Mr. Khalil, Mr. Montgomery and Mrs. Ielase agreed that the \$33,000.00 for 1,025 L. F. option should be pursued.

18. Discuss CMA Act 537 Project funding

Mr. Bennett stated he provided a report from Public Financial Management outlining some bond issue structures and a PENNVEST loan. At the Engineering Committee Meeting, everyone felt that PENNVEST would probably be the way to go even if we have to do a little extra work to obtain that loan. Mr. Montgomery added the application for the PENNVEST loan would have to be started by Friday. Mr. Montgomery, Mr. Khalil and Mrs. Ielase agreed to start the PENNVEST process.

19. Reports

Finance Officer/Treasurer

- Mr. Bennett stated he is working with the Borough's insurance agent for the workers' compensation insurance renewal. We may have a private insurance carrier that is interested in giving us a quote which is encouraging.
- Mr. Bennett stated he finished the online application for the Safety Committee certification which will allow a 5% insurance premium reduction of if it is approved.
- Mr. Bennett stated he will have a recommendation regarding insurance to Council in September to ratify.
- Mr. Bennett stated a spreadsheet was provided regarding The Gateway Engineers work authorizations. It is a work in progress, but it is better than what we have had in the past.

Manager

- Ms. Levander stated Jane Milner was contacted by Brenda from Print, who prepared the 2012 Borough of Jefferson Hills map. Brenda would like to prepare a map for 2017 at no cost to the Borough. Mr. Montgomery suggested it would be a good idea since we have added streets. Mr. Khalil, Mr. Montgomery and Mrs. Ielase all agreed to have the map redone.

20. General Business

Mr. Montgomery:

- Stated he attended the cable franchise meeting and one issue is the build out for Verizon FIOS. If FIOS is not completely in place for everyone in the community by February 27, 2018, there is a \$100 per day fine. The Cable Board felt this should go to the communities effected and not to the Board.
- Stated Gateway Engineers has been working to identify areas of inflow and infiltration in the Clairton Sewershed because of the increase in flow.
- Stated the spot lining contract is complete with State Pipe.

- Stated the manhole to manhole preconstruction meeting will be in two (2) weeks.
- Stated the manhole rehabilitation preconstruction will be next week.
- Stated Beedle Park Phase 1B preconstruction with Swede Construction will be next week.
- Stated CD Year 44 has no guidance from the County as to what we need to do, only a \$20,000.00 minimum on the project. The deadline is far off, but the Borough should keep it in mind.
- Stated Lewis Run Road #1 right-of-way is washing away and threatening the road as the stream bank is up close to the edge of the road now. Mr. Khalil asked that a report be prepared by Gateway Engineers for Monday, August 14.

Mrs. Ielase:

- Stated she heard very good reviews about the Summer Program and Jane Milner did a great job.

21. Adjournment

Mr. Khalil adjourned the meeting at 8:34 p.m. with an executive session to follow from which Council would not return on motion by Mrs. Ielase, seconded by Mr. Montgomery and carried unanimously.

22. Executive Session – Personnel, Labor, Real Estate, Legal, Privileged, Legally Confidential and/or Legal Investigatory Matters

Tricia Levander  
Borough Manager