

Borough of Jefferson Hills  
Agenda Meeting of Council  
September 6, 2017

The agenda meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar, Council Members Khalil, Montgomery, Sockman, Vice President Weber and President King answered to roll call. Borough Manager Levander, Finance Officer Bennett, Solicitor Shimko, Chief Roach, Consulting Engineer Omer and Public Works Director Volpe were also present. Council Members Ielase and Reynolds were absent.

1. Pledge of Allegiance
2. Roll Call
3. Citizen/Taxpayer Comments
4. Report from Borough Boards and Commissions

A) Jim Kingsley, Library Board, provided the following information:

- “Love Your Library” program is underway. The Boucher Foundation will match some of the funds raised in this program during in the month of September.
- There are gift baskets being raffled in the library and the “Friends of the Library” have their annual mailing going on as well.
- Jefferson Hills Magazine has the latest programs listed for this fall.
- Active Shooter class that Chief Roach held for the library staff was much appreciated and done in a timely fashion.
- Painting in the Community Room is in progress and the painters have been very considerate.
- Fall Festival will be October 14.

B) Holly Rubinoff, Recreation Board:

- Board is preparing for its Golf Outing on September 23.
- Requested update of Gill Hall Park basketball courts and pickle ball courts. Ms. Levander responded that the basketball courts will be painted next week. Mr. Volpe and Mr. Bennett responded that the pickle ball courts are planned to be paved before the fall season.
- Mr. Khalil asked that the Recreation Board come up with a list of projects for the 2018 budget. Ms. Rubinoff will provide the list at the October meeting.

5. Motion to approve minutes of agenda meeting August 9, 2017
6. Motion to approve minutes of regular meeting August 14, 2017

7. Motion to approve the monthly bills
8. Motion to approve the monthly payrolls
9. Motion to adopt Resolution No. 22-2017 authorizing the Borough to enter into a Licensing Agreement with Norfolk Southern Railway Company to occupy a Railway Right-of-Way or Property

Mr. Shimko added that there are still two (2) more easements that need to be obtained. There is a meeting scheduled between the Borough and one (1) of the property owners to negotiate a fee and the other is a baseball field that we have been asking West Elizabeth about, but have not gotten answers.

10. Motion to adopt Resolution No. 23-2017 granting a modification request to the Borough Subdivision and Land Development Ordinance Section §9-120.1 and Preliminary and Final approval to the Land Development Plan known as SP-1-2017, Jefferson Hills Dollar General Store

Ashley Weinman with PennTex Ventures spoke regarding the development of the Dollar General Store. Recommendation for approval from the Planning Commission was received. This store will be 7,500 square feet and have 30 parking spaces.

11. Motion to ratify the acceptance of a proposal from Joyce Insurance Group for property/casualty insurance coverage (9/6/17 – 9/6/18) and workers' compensation insurance coverage (8/31/17 – 8/31/18) in the amount of \$277,141.00

Mr. Bennett stated the total premium for the property/casualty and workers' compensation insurance will decrease approximately \$50,000.00 from last year. Mr. Bennett also stated that some of this savings is due to the formation of a Safety Committee and would like to recognize the Safety Committee members for their help.

12. Motion to issue Street Opening Permits to UC Synergetic for the purpose of Verizon growth and facilities upgrade along Timber Lane, Hidden Oak Drive, Acorn Lane, Shag Bark Court, Southwood Drive, Andrew Drive, Aber Drive, Shellbark Street, Towne Hall Entrance, Majestic Drive, Stevens Ridge Drive, Wanda Lane, Council Place, Providence Drive, McKinley Drive, Cherrywood Drive, Ridgewood Drive, and Willem Drive

Mr. Montgomery stated this is work related to Verizon FiOS, who must provide service to the Borough by February of 2018 or pay a fine that will be divided between the municipalities affected.

13. Motion to approve a proposal from Sportscape, Option 1 in the amount of \$8,700.00 to install 1 coat black textured acrylic basecoat and 1 coat black textured acrylic top coat on 2 basketball courts, layout and paint 2" white playing lines

14. Motion to approve Work Authorization dated August 30, 2017 from Gateway Engineers, Inc. for additional construction administration and closeout of the 2017 Paving Program in an amount not to exceed \$4,000.00

Ms. Omer stated the road program is closing out and the estimated final amount will be between \$456,000.00 and \$460,000.00, which is under the budgeted amount of \$550,000.00.

15. Motion to approve Work Authorization dated August 18, 2017 from Gateway Engineers, Inc. for surveying, designing and permitting of the Lewis Run Stream Stabilization Project in an amount not to exceed \$12,500.00

Ms. Omer stated this will be the first phase to remove the gravel bar and perform the restoration. Ms. Omer also recommends that there be meetings with the Turnpike Commission because it has been discussed that the Borough needs to explain to the Turnpike Commission what is going on and the potential cause being from previous projects by the Commission. Mr. Montgomery asked what the total estimated cost may be. Ms. Omer replied approximately \$60,000.00 and that there is a grant application available for this project.

16. Motion to approve Work Authorization dated August 30, 2017 from Gateway Engineers, Inc. for bid document development and construction administration for the Waterman Road West Guiderail Replacement Project in an amount not to exceed \$5,000.00

Ms. Omer stated this is because on Waterman Road West there are various sections of guiderail that need to be repaired and this is following the procedure to get the Work Authorization in the system.

17. Discuss CD Year 44 Pre-application potential projects

Ms. Omer stated that at the suggestion of Councilman Montgomery, there were four (4) projects to review for SHACOG's grants. First is the Lewis Run Stream Stabilization Project mentioned above. The second grant is for Coal Valley Road for new sewer installation and removing the flow from CMA's Wilson Sewage Lift Station and diverting it to our new station. The third grant is for a proposed storm sewer catch basin project on Snee Drive, where water is collecting and really affecting some property owners. The final potential project grant is the ADA work to make the Borough Building doors handicap compliant.

18. Reports

Fire Chief

- Chief Tomer stated the last company that did the FiOS installation managed to hit gas lines daily.
- Chief Tomer stated the preliminary meeting is scheduled for the feasibility discussions amongst the three (3) fire departments.

Consulting Engineer Ms. Omer reported:

- Annual project meeting is scheduled for October 9 at 5:00 p.m. at the Borough Building.
- Joint meeting with Clairton Municipal Authority (“CMA”), South Park Township, Peters Creek Sewer Authority and the Borough of Jefferson Hills on September 21 at 7:00 p.m. for CMA to provide an update on the treatment plant construction.
- Letter was sent about the sewer interceptor and the sharing of costs which is in the report given to Council.
- Walton Road sewer relocation paperwork is in order.
- Seal coat program will be starting on West Bruceton, Bedell, Waterman Road East, Heath Road, Wall Avenue and Wall Road Extension.
- Pollution Reduction Plan was advertised on August 2 and will be submitted in September.

Finance Officer/Treasurer Mr. Bennett reported:

- Tax monies for real estate are coming in well.
- Budget meetings for 2018 need to be scheduled.
- Financial report will be in the packet.

Police Chief Roach reported:

- Chief Roach stated two (2) grant programs are due for renewal: the Aggressive Driving Enforcement Education Project and Buckle Up PA Enforcement Education Project. A signature is needed by an elected official to submit the renewal paperwork.
- Chief Roach stated he was copied on an email from PennDOT for winter plowing that shows Clairton is to plow 885 from Wall Road to the Clairton border. It is difficult to call the Clairton road crew to plow a road located in Jefferson Hills. Chief Roach stated he thought this had been changed. Ms. Levander stated that it was decided to wait until this year to contact PennDOT regarding this and she has prepared a letter to mail.
- Chief Roach stated his report will be in the packet.

Manager Levander reported:

- A response was received by Dan Wolf from Maronda Homes regarding meeting with Council to discuss the conditions of West Bruceton Road and provided the dates of September 14, 15 and 18 at 10:30 a.m. at the Borough Building. Mr. Khalil, Mr. Montgomery and tentatively President King are available to attend on September 14 at 10:30.

- Karen Sippos of 1309 Third Street came in last month regarding gravel washing away in the alley off Third Street. Ms. Levander has spoken to John Opfar who has indicated that this is an ongoing issue and provided Ms. Levander with an estimate to pave the alley in house. Council agreed to have the alley paved in house.
- Mr. Rohrbaugh of Jefferson Hospital would like some dates to meet with the Borough to discuss the Parking Agreement. Council is available on September 29 at 1:00 p.m.
- The wall refinishing project in the Municipal Center is underway.

Mayor Cmar reported:

- She would like to thank Mr. Montgomery and State Representative Saccone for their time and effort working on the grants and the staff for working on saving money on insurance premiums.

## 19. General Business

Mr. Montgomery noted:

- SHACOG Fire Chiefs met in June and July. The technical rescue team had two (2) call outs for heavy rain events. The joint police test was on August 12 and 65 took the test.
- SHACOG Administrative Committee met and the main concern was solid waste failure to perform and they urge that the contractors be charged for poor service.
- SHACOG police vehicle bids are not ready to be released.
- SHACOG joint paving specifications will be drawn up early next year.
- There is enough interest by the participating municipalities to pursue forming a joint UCC Appeal board.
- Manhole inspection, CCTV and point repairs are under budget. Manhole repairs began August 31.
- Peters Creek project will begin September 15.
- Beddle Park Phase 1B will begin September 15.
- Jefferson Estates Sewer Repairs are almost complete.
- Gateway Engineer budget spreadsheet is coming along well and includes what is needed.
- He spoke to State Representative Saccone and Beddle Park Phase 2 has been approved for the gaming grant.

Mr. Sockman noted:

- He would like to thank Ms. Omer. The Engineering Meeting was excellent and a lot of information was passed back and forth and he believes progress is being made.

- He would like to attend the fire study group meeting if it is open.

Mr. Weber noted:

- He would like to ask Mr. Shimko, regarding the parking tax, to give a brief synopsis of how it would go if the Borough would enact a parking tax ordinance. Mr. Shimko stated that he would imagine there is already a parking tax ordinance drafted from the time when the Borough began discussing a payment in lieu of tax with Jefferson Hospital. But, if not, the Borough could look at parking tax ordinances from other municipalities and then it would be a matter of drafting, advertising and passing the ordinance. Mr. Weber stated he feels we should be near ready to do that.
- He wanted to thank Mr. Bennett for calling out the members of the Safety Committee for their work in helping to lower the insurance premium.

Mr. Khalil noted:

- Dates for the fire study to be discussed are September 13 and 26 at 7:00 p.m. at the Borough Building.
- A list of active firefighters was requested from each fire chief and the term “active volunteer” will need to be defined for the proposed tax credit.

20. Adjournment

Mr. Khalil adjourned the meeting at 8:37 p.m. with an executive session to follow from which Council would not return on motion by Mr. Sockman, seconded by Mr. Montgomery and carried unanimously.

21. Executive Session – Personnel, Labor, Real Estate, Legal, Privileged, Legally Confidential and/or Legal Investigatory Matters

Tricia Levander  
Borough Manager