

Borough of Jefferson Hills
Agenda Meeting of Council
July 9, 2014

The agenda meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Council Members Barclay, Ielase, Khalil, Montgomery and King answered to roll call. Manager Arndt, Finance Officer/Treasurer Boucher, Solicitor Shimko, Chief Roach, Public Works Director Lovell, Borough Engineer Sebastian and Consulting Engineer Minsterman were also present. Council Members Reynolds and Weber were absent. Mayor Cmar arrived at 7:02 p.m.

The following tentative agenda for the regular meeting of July 14, 2014 was reviewed and discussed.

1. Pledge of Allegiance
2. Roll Call
3. Citizens/Taxpayer Comments

A) Rosann Cusumano Elinsky - Cusumano Insurance Agency, Inc., current insurance broker for the Borough - just wished to remind Council that she and her company are always ready to help the Borough, and offered to answer any questions Council might have. There were none.

4. Report from Borough Boards or Commissions

A) Debra Wesolowski - Library Board of Directors - updated Council with the following:

- The Summer Reading Program has 75-100 participants.
- The 5th Annual Fall Festival will be held on October 4th from 1-5 p.m.
- A county-wide library meeting was held here on June 5th.
- The Little Library at Jefferson Hospital has been extremely successful.
- The library book shelves are full and Council was requested to think about expanding the library.

5. Update concerning West Jefferson Hills School District activities - Dr. Michael Panza

Dr. Panza reported on school activities and indicated that last fall request for proposals was put out for the new high school, and a construction company and architect have been chosen. A community committee has been formed for community input. The goal is to put the project out to bid by October 2015, and to have the project finished and open the doors for the 2018-2019 school year. Council thanked Dr. Panza for attending the meeting and updating council on school activities.

6. Motion to approve minutes of agenda meeting June 4, 2014
7. Motion to approve minutes of regular meeting June 9, 2014

Mr. Khalil stated the Recreation Board requested the school district be reimbursed for renting 885 Park for a 5th grade picnic. He read that "Mr. Weber advised the school district charges every youth organization to rent their fields. Mr. King suggested we have communication with the school district

before reimbursement and Council agreed". Mr. Khalil asked if that communication took place, and was told no. Mr. Arndt offered to contact the school district.

8. Motion to approve the monthly bills
9. Motion to approve the monthly payrolls
10. Motion to adopt Resolution No. 32-2014 approving reimbursement of the General Fund by the General Obligation Bond Series of 2011 Project Fund in the amount of \$330,935.87
11. Motion to adopt Resolution No. 33-2014 adopting a Borough credit card use policy
12. Motion to approve Payment Application No. 11 to General Industries in the amount of \$236,009.55 for the Public Works Complex and Salt Storage Facility Project
13. Motion to approve Payment Application No. 3 to A-1 Electric, Inc. in the amount of \$80,028.00 for the Public Works Complex and Salt Storage Facility Project
14. Motion to approve Payment Application No. 5 to Vrabel Plumbing Company, LLC in the amount of \$8,640.00 for the Public Works Complex and Salt Storage Facility Project
15. Motion to approve Work Authorization dated July 1, 2014 for Gateway Engineers to provide construction administration and inspection services for the Beedle Park Plan Phase 1 Project in an amount not to exceed \$40,000.00

Mr. Arndt asked for a consensus of Council to advertise the project because of tight time constraints to meet advertising and bidding requirements, and it was given. Mr. Khalil reported we have DCNR approval but are waiting for Allegheny County Conservation District approval. Mr. Montgomery discussed the potential of acquiring free trees for the project through the creation of a Shade Tree Commission, and Mr. Arndt was instructed to note this possibility.

16. Motion to approve Work Authorization dated July 1, 2014 for Gateway Engineers to provide design, engineering, plans, specifications, negotiations, permits and communications for the WESA Act 537 Plan in an amount not to exceed \$185,000.00 in 2014

Mr. Khalil advised there is a contingency between 3 and 10% of the project cost built in to the bid, and Mr. Minsterman indicated that it was probably close to 3%. Mr. King appointed himself, Mr. Khalil and Mr. Weber with Mr. Montgomery as an alternate to a committee to begin discussions with WESA concerning the Board representation and the Act 537 Plan.

17. Motion to approve Work Authorization dated July 2, 2014 for Gateway Engineers to provide construction administration and inspection services for the 2014 Road Improvement Program in an amount not to exceed \$8,000.00
18. Motion to approve Work Authorization dated July 2, 2014 for Gateway Engineers to prepare specifications and bidding documents for the CD Year 40 Demolition Project in an amount not to exceed \$1,625.00
19. Motion to turn over unpaid 2013 Borough real estate taxes to Keystone Municipal Collections Group for collection and to exonerate Josephine Lipnicky, Real Estate Tax Collector, from collecting 2013 Borough real estate taxes
20. Discuss status of proposed floodplain ordinance

Mr. Sebastian reported the new FEMA maps go into effect September 26, 2014, and we have to have a new approved floodplain ordinance by that date. He advised he has for Council a document based on a model ordinance with the Planning Commission recommendations included. He hopes at the August

Council meeting to be given the draft that he can take to the State reviewer before adopting it in September. He advised the language in this ordinance can affect getting flood insurance. The more stringent the language, the less building is able to occur within or near the floodplain, and residents can see a reduced cost in their flood insurance. Solicitor Shimko added that if Council does not pass this ordinance, Borough residents cannot get flood insurance.

21. Discuss financial report for the period January 1, 2014 to June 30, 2014 for General Fund and Sewer Revenue Fund

Mr. Boucher reported that revenues and expenditures are about 50%, which is on par with where they should be. He advised we experienced about a 2.3% growth in real estate tax which is about \$150,000.00. Mr. Khalil offered to send an email to all of Council, to set up a group of anyone who has questions on any of the individual line items, so they can set up a time to meet with Mr. Boucher.

22. Reports

Chief Roach:

- Officer Halterlein has completed the requisite training and has been released for solo patrol.
- The next stage of the Aggressive Driving Enforcement on Rt. 51 began July 7th and ends August 30th.

Mr. Sebastian:

- The contractor for the Road Improvement Program is out working on milling. Weather permitting, roads should start to be paved next week. The base on the roads is looking good, so we may realize a small savings there.
- Mr. Arndt advised Gateway's report advises that there were bids received and opened for the Clairton Interceptor Work/Clairton Manhole Repairs. The total contract cost is \$225,625.00. The awarding of this bid has a potential of being on Monday's meeting agenda if Council agrees.

Mr. Lovell:

- Gave an update on the Public Works Complex.
- An issue was discovered with a collapsed 8" sewer line on Gill Hall Road across from Woodwind. The CCTV camera was put through the line and a clear picture was not available. We are looking into potentially exercising the SHACOG Emergency Point Repair for the project. The estimates from Gateway Engineers is \$40,000.00 to replace or \$20,000.00 to repair if possible. Mr. Lovell was instructed to move quickly on this project.

Mr. Boucher:

- Some investments are being moved to higher-earning accounts. Motions to close the accounts will be drafted for Monday's meeting agenda.

Mr. Arndt:

- The demolition projects through Stash Trucking are both completed to the satisfaction of the Borough Building Code Official. Council gave him their approval to notify SHACOG that the projects are completed, so they can pay the invoice.

- A couple of months ago, Maronda Homes submitted a letter requesting dedication of improvements for Hunters Field Phases 1 and 2 and Mill School Phase 2. Gateway Engineers found some deficiencies. Maronda needed to correct the deficiencies, then resubmit a letter, which they have done. Council needs to authorize Gateway Engineers to again inspect the improvements, so Mr. Arndt will add that to Monday's meeting agenda.

- Bids for cleaning services for the Municipal Center, the Community Center and the new Public Works Complex were recently received. We sent out 32 bid packets, but only received two bids which is the history, one of them being from the current company. Mr. Arndt was instructed to look into how many issues we have had with the current cleaning company, because that may influence the decision.

- A resolution concerning re-approval of Lincoln Woods Phase 1 will be added to Monday's meeting agenda to correct a lot line problem.

- The Recreation Board would like to have Movie in the Park nights. Amy Pritchard was in the audience and explained some of the details. Mr. Lovell was instructed to work with the Recreation Board on how to set up parking at the park.

Mayor Cmar:

- She received a call about speeding on Waterman Road.
- Requested a letter of thanks from Council go out to Gary Richardson, for his donation of flags for Memorial Day.

26. General Business

Mr. Montgomery advised PennDOT will not reconsider its decision to not repair the Cochran Mill Road Bridge.

Mr. Montgomery reported the Economic Development South group will be touring the Rt. 51 corridor, and he will let Council and the Mayor know of the date.

Mrs. Barclay advised there was no Environmental Advisory Council meeting in July.

Mrs. Ielase asked Council for donations for a raffle basket for the softball tournament.

Mr. King recognized Jane Milner for all her work on the Summer Day Camp program. He said the feedback from the parents has been superb and it is a first-class, well-run program with super events.

Mr. King adjourned the meeting at 9:06 p.m. with an executive session to follow concerning legal and personnel matters on motion by Mr. Khalil, seconded by Mr. Montgomery and carried unanimously

Douglas Arndt
Borough Manager/Secretary