

Borough of Jefferson Hills
Agenda Meeting of Council
November 5, 2014

The agenda meeting of Council was called to order by Vice President Weber at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar and Council Members Barclay, Ielase, Khalil, Montgomery, and Weber answered to roll call. Manager Arndt, Finance Officer/Treasurer Boucher, Solicitor Shimko, Chief Roach, Public Works Director Lovell, Borough Engineer Sebastian and Consulting Engineer Omer were also present. Council Members Reynolds and King were absent.

The following tentative agenda for the regular meeting of November 10, 2014 was reviewed and discussed.

1. Pledge of Allegiance
2. Roll Call
3. Citizens/Taxpayer Comments

None.

4. Report from Borough Boards or Commissions

A) David Graffam - Library Board of Directors - updated Council with the following:

- Wi-fi connectivity to cover the entire building has been installed. An electrician has been contacted for completion.
- The Annual Holiday Celebration will be held December 1st from 6 to 8 p.m.
- The South Hill Art League will be displaying some of their work again in the Living Room of the Municipal Center.
- The Library Board is requesting an increase in the funds provided by the Borough in the 2015 budget.
- Tomorrow there is a meeting scheduled with Senator Matt Smith to go over standards for local libraries.

5. Presentation by Hosack, Specht, Muetzel & Wood LLP of the 2013 Financial Audit

Mr. Steven Neidenberger gave a report of the 2013 Financial Audit.

6. Motion to approve minutes of agenda meeting October 8, 2014
7. Motion to approve minutes of regular meeting October 13, 2014
8. Motion to approve the monthly bills
9. Motion to approve the monthly payrolls
10. Discuss McElheny Bridge Project - Timothy B. Fyock, P.E.

Mr. Timothy B. Fyock, P.E. of Benchmark Engineering passed out information to Council as an overview of the project. A problem has come up that PennDOT has a policy that when a new superstructure is placed on existing abutments, the superstructure weight can not increase by more than 10%. Of course

a weight analysis showed the new superstructure would be over the 10% increase. Mr. Fyock explained change orders that can be chosen to fix the problem. He advised with change orders, the contract price has increased approximately \$40,000.00, split between South Park Township and Jefferson Hills Borough. Mr. Weber stated he thinks the increase in contract price because of the problem is unacceptable. He wants to know why PennDOT was not involved in the beginning of the project and is now. He feels this was completely avoidable. Mr. Fyock replied because when other bridge projects were done in South Park Township, PennDOT was never notified until the project was complete, and there was never a problem. Mr. Weber feels it is an unacceptable cost to pass on to the residents of both communities, and the Lone Pine Construction Company should do a better job at getting this 26% increase cost down. Mr. Arndt asked Mr. Fyock if he would pay for Change Order 4 himself, and he replied that he does not have that much money, but he does have liability insurance. It was the consensus of Council for Mr. Fyock to speak with the construction manager and have him come up with a better price or a deduct credit that is proportional.

11. Motion to adopt Resolution No. 47-2014 approving reimbursement of the General fund by the General Obligation Bond Series of 2011 Project Fund in the amount of \$52,794.50
12. Motion to adopt Resolution No. 48-2014 authorizing Stanley L. Gorski of SHACOG to file Year 41 Community Development Block Grant application for Demolition Phase 10 Project
13. Motion to adopt Resolution No. 49-2014 declaring Demolition Phase 10 Project structures as blighted structures
14. Motion to approve the advertisement of proposed Ordinance No. 846 establishing the authority to collect hazardous material response costs and other volunteer fire company response costs

Mr. Shimko explained the Ordinance gives volunteer fire companies the ability to submit a claim for fire/emergency/accident response costs to the applicable insurance carrier or to the property/vehicle owner. This is consistent with other municipalities' ordinances. He also explained that a section of the ordinance applies to hazardous material response costs, which allows the Borough to recoup costs that were used by the Public Works or Police Departments in the cleanup efforts. Mr. Khalil asked when the funds are recouped, how will it be disseminated to all three fire companies. Mr. Andrew Tomer, Fire Chief of 885 VFC, explained that has not been decided yet. Mr. Tomer was instructed to email the proposed fee structure to Mr. Arndt for Council to review.

15. Motion to approve Payment Application No. 1 to Plavchak Construction Co., Inc. in the amount of \$154,152.00 for the Beedle Park Phase 1 Project
16. Motion to approve Payment Application No. 8 to East West Manufacturing & Supply Company, Inc. in the amount of \$42,070.50 for the Public Works Complex and Salt Storage Facility Project
17. Motion to approve Payment Application No. 9 to Vrabel Plumbing Company, LLC in the \$10,724.00 for the Public Works Complex and Salt Storage Facility Project
18. Motion to approve Invoice No. 3 and Final to El Grande Industries, Inc. in the amount of \$54,008.78 for 2014 Road Improvement Program - Contract A
19. Motion to approve Payment Application No. 1 and Final to Rosscapes, Inc. in the amount of \$164,000.00 for Peters Creek Stream Restoration Project - Phases 3 and 4
20. Motion to authorize the proper officers to execute the hardware and software support service agreements with Edmunds and Associates for the period January 1, 2015 through December 31, 2015 for a cost of \$5,804.00
21. Motion to accept bids for the SHACOG Purchasing Alliance 2014 Fall Commodities
22. Motion to authorize the sale of a used public works vehicle at the Perryopolis Auto Auction

23. Motion to approve the request by Environmentally Sound Enterprises for Borough to provide winter maintenance on Washington Drive and Greene Drive in Washington Square Phase 1 development pending acceptance of said roads and requester's provision of an Indemnification, Hold Harmless, Insurance and Limitation of Liability Statement to the Borough (Tabled from October)

Solicitor Shimko explained Environmentally Sound Enterprises has agreed to build a turnaround at the end of Greene Drive, but Mr. Lovell does not believe Greene Drive should be maintained at this point for safety reasons. However, Washington Drive is maintainable. Mr. Lovell advised it is not the turnaround, but rather the steepness of the hill and the curve where the stop sign is. In response to Mr. Khalil's question of how close these two roads are to acceptance, Solicitor Shimko replied they can be accepted. It is Mr. Khalil's position that until we have accepted a road, we don't do anything with it, including private roads.

24. Motion to tentatively adopt the proposed 2015 Borough Budget

Mr. Weber is in favor of increasing the library donation to \$165,000.00, to help get additional state funding. Mr. Weber stated he would be in favor of a tax rollback by 2016. The Council Budget Committee consisting of members Khalil, Barclay and Montgomery will meet to review the proposed Budget and report back to Council.

25. Discuss Planning Consultant proposals

Mr. Montgomery and Mr. Arndt interviewed two consultants, and Mr. Montgomery recommended HRG Engineering and Related Services, and Mr. Arndt recommended Mackin Engineering, Co. Mr. Arndt discussed the intended plan to have the chosen consultant undertake comprehensive revisions to the Zoning and Subdivision/Land Development ordinances; Council instructed Mr. Arndt to get cost proposal from each interested consultant.

26. Discuss Military Banner Program

Mayor Cmar indicated that she would provide more details of the program as it develops.

27. Reports

Fire Chief Tomer:

- Jefferson Fire Rescue (JFR) is starting up again and working closely with all three volunteer fire companies.

- They are working on community events for safety awareness.
- JFR is working on several proposals to submit to Council:
 - To increase the paid fire fighter crew pay from minimum wage.
 - Budget for vehicle maintenance. It is currently being paid by hall rentals at Large Volunteer Fire Hall.
 - A Major Equipment Purchase Fund is being created so the fire companies together can make larger purchases and not have the burden directly on an individual fire company.
- They are working on setting standards among the fire companies.

Mr. Sebastian:

- Additional invoices for the Road Improvement Program - Contract B and Contract C were just received and will be added to Monday night's agenda if acceptable.

Ms. Omer:

- Ms. Omer will help Mr. Boucher complete the paperwork for a grant for Peters Creek Phases 3 and 4.

Mr. Montgomery asked for an update on the Gill Hall Road sewer problem. Ms. Omer replied, per Council, they are near completion of the two cost estimates. A third alternative was just offered at a staff meeting, so they are working on a memo to Council for the December meeting.

Mr. Boucher:

- He met with credit card companies and narrowed it down to two, and will report to Council next month with a recommendation.

Mr. Lovell:

- There will be a \$2,400.00 deduction in electrical fixtures in the men's room at the new Public Works Complex. An electrical inspection discovered that some GFIs are needed inside breaker boxes, which will cost an additional \$1,400.00. Therefore, we will be receiving a \$1,000.00 credit from the electrical contractor.

- A picture was distributed to Council showing Jersey Barriers on Peters Creek Road that he is suggesting the High School Art Department paint. Solicitor Shimko voiced concern over liability if the painting distracts drivers. Council agreed to think it over.

Chief Roach:

- Surveillance cameras at the new Public Works Complex are recommended. Two proposals were received, and the money can come from the forfeiture account.

- There is a need to move forward on sergeant testings to promote at least one officer. Council agreed.

Mr. Arndt:

- Per Council agreement, a motion to purchase surveillance cameras for the Public Works Complex from Mobile Radio, Inc. will be added to Monday night's agenda if acceptable.

- A call will be made to South Park Township asking what they are thinking of doing for the problem on McElheny Bridge. Three change orders are in front of Council, but he will talk to South Park about Change Order No. 4. An invoice was received from the contractor for \$109,985.40, and the consensus of Council was to hold back payment until we hear back from South Park Township.

Solicitor Shimko:

- There is a non-monetary Change Order on the Peters Creek Stream Restoration Phase 3 and 4 that is needed by the contractor for grant purposes.

28. General Business

Mr. Montgomery reported the Economic Development South's (EDS) meeting is tentatively set for November 25, 2014 at 10:30 a.m., at the Municipal Center regarding the Celefonti site.

Mr. Montgomery advised election District 5 and election District 1 are requesting the County realign the districts. Council decided to wait on Mr. Montgomery's request to send a letter to the County stating the districts are not balanced and we have issues.

Mr. Montgomery asked Fire Chief Tomer to explain a request he has about the Public Works Complex. Mr. Tomer explained the building needs a lock box in case of an after hours alarm or incident, so they can access a key for entrance. He advised this procedure is done nationwide. Council agreed to have this installed.

Mrs. Ielase reported JFR has all their positions filled and they are going to change to quarterly meetings.

Mrs. Ielase reported Council will be manning a craft table at the Annual Holiday Celebration, and the fire companies and ambulance association are going to rotate volunteers to help during the night also.

Mr. Weber requested the Borough again pursue a summer intern through the Local Government Academy, and to start thinking of projects we would like them to work on. Mr. Arndt advised there is no intern budgeted for next year, but can be added to the Budget.

Mr. Weber adjourned the meeting at 9:48 p.m. with an executive session to follow concerning legal and personnel matters on motion by Mr. Khalil, seconded by Mrs. Ielase and carried unanimously

Douglas Arndt
Borough Manager/Secretary