

Borough of Jefferson Hills
Regular Meeting of Council
November 9, 2015

The regular meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Council Members Ielase, Khalil, Montgomery, Weber and King answered to roll call. Borough Solicitor Shimko, Police Chief Roach, Public Works Director Lovell, Secretary Essey, and Consulting Engineer Minsterman were also present. Mayor Cmar and Council Members Barclay and Reynolds were absent.

CITIZENS/TAXPAYERS COMMENTS:

- A) Paul and Marie Perlick - 1056 7th Street West Elizabeth PA 15088. Requested any new information on the design of the Equalization tank.

Mr. King stated he is not aware of any design changes. Mr. Minsterman reported the Borough is responding to the DEP's comments at this time.

MINUTES:

Mr. Weber moved the minutes of agenda meeting October 7, 2015 be approved, seconded by Mr. Khalil and carried unanimously.

Mr. Montgomery moved the minutes of regular meeting October 12, 2015 be approved, seconded by Mrs. Ielase and carried unanimously.

MONTHLY BILLS:

Mr. Khalil moved the October bills be approved as follows: General Fund \$659,095.67, Sewer Revenue \$428,984.49, Forfeiture \$6,663.60, Highway Aid \$9,924.11, Fire Tax \$200,000.00, Ambulance Tax \$26,754.17 and Escrow \$8,227.50, seconded by Mr. Weber and carried unanimously.

MONTHLY PAYROLLS:

Mrs. Ielase moved the payrolls for the month of October in the amount of \$196,451.38 be approved, seconded by Mr. Weber and carried unanimously.

AGENDA ITEMS:

Mr. Weber moved to tentatively adopt the 2016 Proposed Budget, seconded by Mr. Khalil and carried unanimously. Mr. Khalil reminded everyone if they had any thoughts they should be turned into the Budget Committee for review.

Mr. King read Resolution No. 29-2015, "FINANCIAL ASSISTANCE APPLICATION TO PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY (PENNVEST)." Mrs. Ielase moved to adopt Resolution No. 29-2015, seconded by Mr. Weber and carried unanimously.

Mr. King read Resolution No. 30-2015, "GRANTING FINAL APPROVAL TO A LAND DEVELOPMENT PLAN KNOWN AS SP-5-2015, THOMAS JEFFERSON HIGH SCHOOL." Mr. Khalil moved to adopt Resolution No. 30-2015, seconded by Mr. Weber. Mr. Montgomery asked if there is a solution for the traffic study concerning the school flashing lights. Ryan Snodgrass indicated yes and there will be no walkers at the new school. Rick Minsterman stated he is satisfied with the traffic study for the new high school and he would notify Council if anything would change. Mr. Montgomery questioned the engineering construction issues. Solicitor Shimko stated that there were seven items discussed at the Wednesday meeting, three were minor housekeeping items that had to go on the plans, three agency items and the one general that the Borough reserves the right to make further comments of any resubmitted or revised plans. There are nine conditions as of tonight's meetings, the extra conditions are once a highway occupancy permit is received from the County that a copy be forwarded to the Borough and there can be no building permit issued until all fees are paid to the Borough. Motion carried unanimously.

Mr. Weber moved to appoint Charles W. Bennett to the Finance Officer position with a starting date of January 1, 2016 and salary of \$65,000.00, seconded by Mr. Khalil and carried unanimously.

Mr. Khalil moved to accept bids for the SHACOG Purchasing Alliance 2015 Fall Commodities, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to approve final payment application from Osiris Enterprise for the Peters Creek Manhole Rehabilitation Project in the amount of \$5,601.55, with the Borough's share being \$2,249.55, seconded by Mr. Montgomery and carried unanimously.

Mr. Montgomery moved to approve Payment Application No. 2 to Roto-Rooter Services Company in the amount of \$28,192.26 for the SHACOG O&M CCTV- Year 5 Project, subject to the receipt of an invoice from SHACOG, seconded by Mr. Khalil and carried unanimously.

Mrs. Ielase moved to authorize the proper officers to execute the hardware and software support service agreements with Edmunds and Associates for the period January 1, 2016 through December 31, 2016 for a cost of \$5,804.00, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to approve a Work Authorization from Gateway Engineers dated October 29, 2015 not to exceed the amount of \$12,000.00 for assisting the Borough staff in providing needed technical information for completion of the PENNVEST application, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to approve a Work Authorization from Gateway Engineers dated October 27, 2015 not to exceed the amount of \$10,000.00 for additional permitting assistance for the Peters Creek Stream Restoration Phase 5, seconded by Mr. Weber and carried unanimously.

Mr. Montgomery moved to authorize the submission of a Letter of Intent to the Governor's Center for Local Government Services to request the technical assistance of a neutral facilitator with respect to Manager search, seconded by Mrs. Ielase. Mr. Montgomery volunteered to go to Pittsburgh to meet with Mr. Foreman from DCED to get the process moving. Borough Solicitor Shimko indicated DCED must approve the Letter of Intent before any further steps can be taken. Mr. Weber asked if we find a candidate, are we obligated to go through the Governor's Center or can we proceed on our own. Solicitor Shimko did not know the answer fully, he indicated their interest is in the Borough getting a good candidate. Solicitor Shimko will check on it. Mr. Weber asked if there is any type of time frame for this process. Solicitor Shimko stated in his conversation with Mr. Foreman there has not been. Motion carried unanimously.

Mrs. Ielase moved to accept the Borough of Jefferson Hills Financial Statements for the year ending December 31, 2014 as audited by Hosack, Specht, Muetzel & Wood LLP, seconded by Mr. Montgomery and carried unanimously.

Mr. Montgomery moved to conduct a public hearing at 6:00 p.m. on December 9, 2015 on the proposed Subdivision and Land Development Ordinance revisions, seconded by Mr. Weber and carried out unanimously.

Mr. Khalil moved to approve a request by Environmentally Sound Enterprises, LLC for the Borough to provide winter maintenance on Washington Square Phase 1, which is Washington Drive and a portion of Greene Drive pending acceptance of said roads and requester's provision of an Indemnification, Hold Harmless, Insurance and Limitation of Liability Statement to the Borough, seconded by Mr. Montgomery. Mr. Khalil asked if this road would still need to go through the Borough approval and any issues would have to be brought to Borough standards. Solicitor Shimko stated yes. Motion carried unanimously.

CONSULTING ENGINEER'S REPORT:

Nothing to report

PUBLIC WORKS DIRECTOR'S REPORT:

Nothing to report.

POLICE CHIEF'S REPORT:

Nothing to report.

SECRETARY'S REPORT:

Nothing to report

MAYOR'S REPORT:

Nothing to report

GENERAL BUSINESS:

Mrs. Ielase welcomed Mr. Bennett.

Mr. Khalil gave a brief recap of the budget.

Mr. Weber stated important dates EQT hearing November 11th, December 7th police interviews, December 8th Engineer meeting, December 9th a public hearing on Subdivision and Land Ordinance Hearing.

Mr. King announced the Holiday Celebration is on November 30th. He also welcomed Charles Bennett to the Finance Officer's Position and noted Council looks forward to him starting.

Mr. King thanked everyone for stepping up in this time of short staff.

ADJOURNMENT:

Mr. Montgomery moved to adjourn the meeting at 7:31 p.m., seconded by Mr. Khalil and carried out unanimously.

Linda M. Essey
Borough Secretary