

Borough of Jefferson Hills
Agenda Meeting of Council
October 7, 2015

The agenda meeting of Council was called to order by Vice President Weber at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar and Council Members Ielase, Khalil, Montgomery, Reynolds and Weber answered to roll call. Secretary Essey, Solicitor Shimko, Public Works Director Lovell and Consulting Engineer Minsterman were also present. Council Members Barclay and King were absent. Chief Roach arrived at 7:03 p.m. Ms. Ielase left at 8:31 p.m.

The following tentative agenda for the regular meeting of October 12, 2015 was reviewed and discussed.

1. Pledge of Allegiance
2. Roll Call
3. Citizens/Taxpayer Comments

A) Lisa Graves-Marcucci - 370 Tamona Drive, Pleasant Hills - wished to give Council some lessons learned from a couple of communities in Washington County on oil and gas well operations.

Chief Roach arrived.

After beginning a presentation, Mr. Weber informed Ms. Graves-Marcucci that there is four-minute time limit on public comments and suggested she be added to a future agenda to give a presentation or she can meet with the Marcellus Shale Taskforce. She prefers to meet with the taskforce first, then make a presentation to Council.

4. Report from Borough Boards or Commissions

A) Monica Stoicovy - Library Board - updated Council with the following:

- They would like an increase in next year's budget amount from the Borough.
- They are need of a Board Member and Council has two letters of interest.
- Asked the status of the security cameras. Chief Roach replied he talked with the vendor today, and they are awaiting one more part. They anticipate starting installation on Monday morning.
- Asked that the lighting in the back parking lot be increased.
- Asked that a new phone system in the building be looked into.
- Announced the Fall Festival will be held on Saturday from 1:00 - 5:00 p.m., and volunteers are needed.
- The Holiday Celebration will be on November 30 from 6:00 - 8:00 p.m.

5. Motion to approve minutes of agenda meeting September 9, 2015
6. Motion to approve minutes of regular meeting September 14, 2015
7. Motion to approve the monthly bills
8. Motion to approve the monthly payrolls
9. Motion to adopt Resolution No. 23-2015, designating Huntington Bank as depository of Borough funds and authorizing signatures of Borough Officials

10. Motion to adopt Resolution No. 24-2015 directing distribution of the Borough's allocation of General Municipal Pension System State Aid for 2015 in the amount of \$192,120.90 as follows: Police Pension Fund \$130,991.52; Service Employees Union Pension Fund \$61,129.38
11. Motion to adopt Resolution No. 25-2015 authorizing Stanley L. Gorski of SHACOG to file Year 42 Community Development Block Grant application for Demolition Phase 11 Project
12. Motion to adopt Resolution No. 26-2015 declaring Demolition Phase 11 Project structures as blighted structures
13. Motion to authorize the proper Borough officials to execute an agreement with SHACOG concerning the administration of the CDBG Year 41 3.11.15 Demolition Project-Phase 10
14. Motion to authorize the proper officers to execute an agreement with the South Hills Area Council of Governments for the Joint Municipal O&M Preventive Maintenance Project - Year 5
15. Motion to authorize the distribution of the Pennsylvania Foreign Fire Insurance allocation in the amount of \$69,278.78 as follows: Jefferson 885 VFC (1/3) \$23,092.93; Floreffe VFC (1/3) \$23,092.93; Gill Hall VFC (1/3) \$23,092.92
16. Motion to approve Payment Application No. 1 to Roto-Rooter Services Company in the amount of \$72,248.45 for the SHACOG O&M Point Repairs - Year 4 Project, subject to the receipt of an invoice from SHACOG
17. Motion to purchase a Ford F550 truck cab and chassis 4x4 from Woltz & Wind Ford, Inc. in the amount of \$83,959.00 with the purchase being made under the COSTARS cooperative purchasing program and purchase being paid from the General Fund (tabled from September meeting)

Mr. Khalil advised Council will receive an update on the budget with regard to the real estate tax revenues in this weekend's packet. He requested Council review the budget this weekend and make a determination whether or not to move forward on this purchase.

18. Motion to purchase a Model 184 Trailer Mounted High Pressure Sewer Cleaner from Mongoose Jetters in the amount of \$45,101.76 with the purchase being made under the NJPA cooperative purchasing program and purchase being paid from the General Fund (tabled from September meeting)

Mr. Khalil asked that the same consideration be made on this purchase as the one above. He also asked Mr. Lovell how his reaching out to neighboring communities for a joint purchase went. Mr. Lovell replied the couple of communities he reached out to were not in favor, some because they are at the end of their budgets. Mr. Khalil suggested they might be interested if Jefferson Hills purchased the jetter and they could rent it, and offered to have one of our Council Members talk to their Council Members. Mr. Lovell stated he was approached by Clairton Municipal Authority (CMA) if we had any interest in renting their vehicle if we had an emergency, where they would come out and clean out the line for us. Mr. Lovell was instructed to get a quote from CMA. On the recommendation of the Solicitor, Mr. Lovell was instructed to call NPJA before reaching out to other municipalities and see what the requirements would be if we made a joint purchase. This information is needed before Council can vote on this purchase at Monday's regular meeting.

19. Motion to issue a street opening permit to Pennsylvania American Water for the purpose of constructing a waterline for a distance of 3,400 feet on Sunset Boulevard, Hollywood Drive, Vine Street and Glendale Drive subject to the approval of a maintenance agreement acceptable by the Solicitor
20. Discuss the appointment of a Chief Administrative Officer for Pension funds of the Borough

Solicitor Shimko and Ms. Essey were instructed to research if there are any restrictions or bonding requirements before this appointment can be made.

21. Discuss Lick Run Pump Station operations and maintenance proposals

Mr. Lovell recommended this work be put out for bid. Mr. Khalil asked again if this can be done inhouse, and Mr. Lovell replied he will need to retake the test for the pump station operator's license. Mr. Minsterman replied Gateway Engineers has certified operators on staff that can operator the pump station while teaching Borough employees the job while they study for the next test.

22. Discuss the proposal from Cummins Bridgeway, LLC to provide Planned Equipment Maintenance services for the Emergency Power Generator in the Public Works Facility

23. Discuss the proposal from Fire Fighter Sales and Service Company to provide Fire Sprinkler System Inspection and Testing for the Public Works Facility

Mr. Weber requested the two above contracts for our campus be put on the same timetable. If one has to be pro-rated that's fine, and if we have to pay a premium to get to the end of the year, that's also fine. He asked Council if that was agreeable, and it was.

24. Discuss dates for a public hearing on the proposed Subdivision and Land Development Ordinance revisions

Council agreed to schedule the public hearing on November 9th at 6:00 p.m.

25. Discuss dates for a public hearing on the EQT/Langan conditional use application

Mr. Shimko advised, per the MPC, this hearing must be scheduled by November 14th. Council agreed to schedule the public hearing on November 10th from 6:00 p.m. to 9:00 p.m.

26. Reports

Fire Chief:

- Nothing to report.

Mr. Minsterman:

- The year-end engineering presentation will be November 4th at 5:15 p.m. in the Community Room.
- The Engineering Committee needs to talk about Beedle Park and the different funding years and scopes of work. Mr. Khalil suggested this be addressed at the presentation on November 4th and Mr. Minsterman agreed.
- On October 20th Gateway Engineers is holding an O&M MS4 Training Seminar for public works employees.
- The Bedell Road project started this week, and Gateway Engineers is there full-time to get them through this process, so the project is done in time to submit the grant.
- A solution for the Acorn Lane stormsewer project is to make the diameter of the pipe slightly smaller so the pipe slides through without resistance. The 60-foot flat section could be excavated and put a manhole at the end of the section, leaving the pipe alone.

Mr. Lovell:

- Nothing to report.

Chief Roach:

- Entry-level testing finished this morning. The Civil Service Commission needs to be assembled and he will coordinate that, so they can certify an eligibility list effective November 1st. Once that happens, background investigations will begin on the top candidates, then Council will be approached to request hiring. He would at the least, like to replace the officer who retired last year as soon as possible, but requested an additional officer be hired.
- A police vehicle is needed, and he talked with the COSTARS dealer for a price for a Ford Explorer. The order for the Chevy Tahoe that Council approved was canceled by Chevy because of the overwhelming amount of

orders. It was the consensus of Council to allow Chief Roach to move forward in getting the specs for the Explorer, and ratify the purchase at the next meeting.

- Chief Roach was the host Chief for the SHACOG Chief's meeting today held at Steel Center Vo-tech.

Mrs. Ielase left.

Ms. Cmar:

- Halloween is scheduled for Saturday, October 31st from 6:00 - 8:00 p.m.

Mr. Shimko:

- Nothing to report.

27. General Business

Mr. Montgomery announced the CD-43 may be requiring a \$20,000.00 minimum bid.

Mr. Montgomery advised Dollar General is interested in building a store on Route 837. The property along Route 837 is zoned I-2, but Mr. Montgomery stated the section from the Floreffe Fire Hall to the Borough line could be rezoned to I-1.

Mr. Weber advised he agreed to attend the SHACOG meeting on October 20 assuming it was an evening meeting, but it is at 10:00 a.m., and he cannot attend because of work.

Mr. Weber stated the Recreation Initiative held a golf outing and it was very profitable. The Borough gave them some seed money, and they need to reimburse the Borough. It was the consensus of Council to send them a letter thanking them for their efforts to help expand the recreation programs in our community and reminding them the seed money needs to be reimbursed. He received two complaints about the signs still being up advertising the golf outing, and he would like to mention in the letter for them to pick up the signs, and advise them of the proper sign procedure.

Mr. Weber advised new delegates will be appointed at the Reorganization Meeting in January, and if anyone has any particular interests, they are to notify Mr. King.

Mr. Weber would like to reach out to the Recreation Initiative to meet with them as he has concerns about what the Initiative is, what it's role is and how it relates to the Borough financially.

Mr. Weber adjourned the meeting at 8:51 p.m. with an executive session to follow concerning legal and personnel matters on motion by Mr. Montgomery, seconded by Mrs. Reynolds and carried unanimously

Linda M. Essey
Secretary