

Borough of Jefferson Hills  
Agenda Meeting of Council  
November 6, 2019

The agenda meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar and Council Members Ielase, Khalil, Montgomery, Sockman, Vice President Weber and President King answered to roll call. Borough Manager Stinner, Finance Officer Bennett, Solicitor Shimko, Chief Roach, Borough Engineer Glister, Consulting Engineer Minsterman and Public Works Director Volpe were also present. Council Member Reynolds was absent.

1. Pledge of Allegiance
2. Roll Call
3. Borough Resident/Taxpayer Comments

Dave Oster, of 6009 Walton Road, stated the voting districts are very unbalanced and would like the Borough to consider redistricting before the primary.

4. Report from Borough Boards and Commissions

Holly Rubinoff, of the Recreation Board, asked Mr. Stinner how the survey to gauge resident interest in a community center was progressing. Mr. Stinner stated the survey is completed and should go out this month. Ms. Rubinoff asked Mr. Stinner about the work being done on the ballfields. Mr. Stinner stated steps have been taken to be the first on the contractor's list next year to have the work done.

5. Motion to approve minutes of agenda meeting October 9, 2019
6. Motion to approve minutes of regular meeting October 14, 2019

Mr. Montgomery asked that his mention of the tribute to the Special Emergency Response Team Officers who provided assistance during the incident at the Tree of Life Synagogue be recorded on the minutes.

7. Motion to approve the monthly bills
8. Motion to approve the monthly payrolls
9. Motion to tentatively adopt the proposed 2020 Borough Budget

President King stated Council will be voting on this item tonight because of the timing and asked Mr. Bennett to clarify. Mr. Bennett explained the Borough Code requires a thirty (30) day period between the adoption of the proposed and final budget for advertising and public display reasons. The December meeting is December 9, which means the proposed budget should be adopted tonight. Mr. Sockman moved to tentatively adopt the proposed 2020 Borough Budget, seconded by Mr. Montgomery.

Mr. Bennett indicated there is a difference in the revenues and expenditures of about \$114,000.00 – about one percent (1%) of the Borough's entire budget and is very workable without a tax increase.

Between now and the final budget, that gap will have to be closed by increasing revenues or decreasing expenditures. President King announced for everyone's information the budget is able to be reopened in January, due to the fact that 2019 is a municipal election year. Mr. Khalil suggested to have any comments submitted to Mr. Bennett, with copy to Budget Committee members, by November 20. The motion carried unanimously.

10. Motion to adopt Resolution No. 42-2019 authorizing the disposition of certain public records consistent with the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008
11. Motion to adopt Resolution No. 43-2019 granting preliminary approval to the land development plan known as SP-7-2019, Clairton Slag, Inc. DBA Riverlift Industries New Office and Garage Land Development
12. Motion to approve bids for the SHACOG Purchasing Alliance 2019 Fall Commodities
13. Motion to approve Application for Payment No. 2 from Alex E. Paris Contracting Company in the amount of \$224,088.41 for work completed on the 2019 Road Program

Mr. Khalil stated this project came in roughly ten percent (10%) under budget, including any punch list items that will need completed.

14. Motion to approve Work Authorization dated November 1, 2019 from Gateway Engineers, Inc. for assisting the Borough in completing the design, permitting, specifications and construction administration for the Lewis Run Streambank Erosion in the amount not to exceed \$22,000.00

Mr. Khalil indicated this item was discussed at the Engineering Committee meeting and the Borough is going to request an emergency permit for this work to be done.

15. Motion to approve Work Authorization dated October 18, 2019 from Gateway Engineers, Inc. for assisting the Borough in the preparation of repair options for the sanitary sewer damaged by a landslide in the PICCO property in the amount not to exceed \$8,500.00
16. Motion to approve Work Authorization dated October 15, 2019 from Gateway Engineers, Inc. for assisting the Borough in the preparation of the Notice of Termination for the NPDES permit for the Public Works Building and Facility in the amount not to exceed \$5,500.00
17. Motion to approve the purchase of one (1) Peterbilt 4-wheel drive 10 Ton Dump Truck from Hunter Truck Sales & Service, Inc. of Butler, PA in the amount of \$177,766.00 less trade value of \$30,000.00 for a total purchase price of \$147,766.00, to be paid out of the 2020 Budget

Mr. Sockman stated by ordering the truck now, the Borough is saving the cost of any price increase in the new year. Mr. Khalil asked about the fact that \$300,000.00 was set aside in 2019 for the purchase of two (2) trucks, but he did not see an indication in the budget they were purchased. Mr. Bennett commented the trucks have not been delivered yet, which Mr. Volpe indicated would occur in two (2) to three (3) weeks.

18. Motion to approve the purchase of a 16' x 40' pavilion kit from Jeffrey & Associates with standing seam roof in the amount of \$16,118.00 to replace the small shelter at 885 Park (COSTARS Contract #014-027), with an installation price of \$10,420.00

Mr. Sockman suggested, if the Borough does not find anyone local to do the installation, the Borough follows through with the installation by this manufacturer. President King asked if Council agreed and there was a consensus of Council.

19. Motion to accept a proposal in the amount of \$8,900.00 from DuraEdge Products, Inc. for T-Ball Infield Improvements at 885 Andrew Reilly Memorial Park
20. Motion to approve SHACOG to award the bid of the CD 45 7.5 Andrew Reilly Park ADA Upgrades Phase 1 project to Bioni Drilling, Inc. in the amount of \$38,728.00

Mr. Khalil indicated this amount is over the budget, but there will be a grant applied that will put this item in line or maybe a little under budget. President King asked Mr. Glister to elaborate on this project. Mr. Glister responded this is for installation of ADA parking spaces and an ADA path to the amphitheater.

21. Discuss preparing a resolution regarding the approval of the Borough of Jefferson Hills Emergency Operation Plan

Mr. Stinner indicated the current working plan is Allegheny County's form plan. Mr. Stinner, after speaking with Chief Tomer, said he found that any improvements or adjustments may be made after the fact. Vice President Weber confirmed the Borough will adopt the County plan and rework it to fit the needs of the Borough. Mr. Stinner replied yes.

22. Discuss approving the distribution of the Pennsylvania Foreign Fire Insurance allocation in the amount of \$65,148.10

Mr. Khalil stated his recommendation would be to give \$1 to each of Gill Hall, Floreffe and Jefferson 885 Relief Associations and the remaining balance to the new organization, Jefferson Hills Fire and Rescue Relief Association.

23. Reports

John Thatcher, of 604 Gill Hall Road, President of Jefferson Hills Fire and Rescue ("JHFR"), reported:

- Going online with County 911 was successful.
- JHFR is doing business as station 180 and had its first organizational meeting.
- A Fidelity bond is in place for the entity to accept the PA Foreign Fire Insurance money.

Engineer Glister reported:

- He submitted a request to SHACOG for CDBG Year 46 demolition project change of scope and it was approved.

Consulting Engineer Minsterman stated he had nothing to report. Mr. Khalil mentioned the WESA Plant would be coming online within possibly a week and thanked Mr. Minsterman for all his diligent work.

Finance Officer/Treasurer Mr. Bennett reported:

- The Borough received a recycling grant from the State which will help offset the cost of new bins, etc.

Public Works Director Mr. Volpe reported:

- Complaints about the military banners being destroyed by the wind storm were received and repairs were made to be sure they were back up by Veterans Day.

Police Chief Roach reported:

- Kyle Stawowczyk will be starting tomorrow. There may be one more possible candidate to present to Council.
- He would like to present letters of commendation to two (2) officers on Monday. Council said it would have him do so at the beginning of the meeting.

Mayor Cmar reported:

- She and Mr. Montgomery attended the Jefferson Hospital Emergency Room tour/opening.

Borough Manager Stinner reported:

- The archive project has been underway for six (6) weeks and is going well.
- He has been working with Chief Roach regarding tightening of Borough Building security and will have some requests for proposal going out at the beginning of next year.
- He, Mr. Bennett, Mr. Glister and Mr. Shimko met with Representative Puskaric today and he met with Congressman Doyle's constituent relations for possible grant assistance.
- Thank you to Rick Minsterman and Gateway Engineers who held a free training for public works staff, as well as managers and engineers, concerning storm water management. Mr. Stinner found it very valuable.

24. General Business

Mr. Montgomery noted regarding SHACOG:

- Prior to the SHACOG meeting on November 17 the Board recognized the Critical Incident Response Team (“CIRT”) Officers for their service during the incident at the Tree of Life Synagogue. Mr. Montgomery recognized Chief Roach as a CIRT founder and stated these individuals cannot be thanked enough.
- Waste Management has not submitted anything regarding the increase to recycling charges they are planning.
- Police vehicle bids are due November 8.
- Ten (10) communities have expressed interest in National Incident Management System (NIMS) Training through SHACOG.

Mr. Sockman noted:

- Riverlift made a proposal about putting the coke facility in Floreffe. There was some concern about the amount of dust this may create. Mr. Sockman stated he made time to observe the operation and took a tour of the Riverlift coke facility in Floreffe, which was very informative and opposite of the concerns that were raised when it was approved. Mr. Sockman indicated their process of bagging the coal and their use of water does not allow dust to leave the facility, except for the small amount stirred up with the trucks driving in and out of the facility.
- Jan Stanton called regarding the roads in Beedle Park. Duquesne Light is stoning all the towers in that area and they have contracted Golden Triangle to do all the hauling of materials to the site. Mr. Sockman stated, in talking with Mr. Volpe, he found Mr. Volpe was told any damages done to the road by Golden Triangle will be repaired by Duquesne Light. President King asked Mr. Volpe to be diligent on keeping an eye on those roads.
- The Borough saved a tremendous amount of money having the Public Works Department do a lot of the paving this year.

Mr. Khalil noted:

- Thanked Mr. Thatcher and all of those involved in the process of forming Jefferson Hills Fire and Rescue.

Mrs. Ielase noted:

- Attended School Board Meeting on October 22 and provided comments.
- The School District is trying to include three other schools in the repair of water issues behind the High School where a multipurpose field will be located.

President King noted:

- Lisa Marcucci spoke at a meeting in the past asking this Council to pass a resolution in support of County Council’s Bill No. 10781-18 Allegheny County Oil and Gas

Lease Registry Ordinance. President King asked Mr. Shimko to explain. Mr. Shimko stated there is currently legislation from Allegheny County Council to form what will be known as the Allegheny County Oil and Gas Lease Registry. Mr. Shimko continued to say this would require leasees to register certain aspects of leases to be put in public record. This would allow municipalities to find locations of oil and gas leases easily. Mr. Shimko stated the proposed resolution would only be supporting the County legislation, not passing legislation. Vice President Weber asked if the County legislation was still in the works and not finalized. Mr. Shimko said it was. Vice President Weber stated he would like to wait until the legislation is final before offering support. Mr. Shimko stated he believes it needs to pass by the end of the year. President King commented it seems that there is time for it to be postponed for now.

25. Adjournment

President King adjourned the meeting at 7:59 p.m. with an executive session to follow from which Council would not return on motion by Mr. Sockman, seconded by Mr. Montgomery and carried unanimously.

26. Executive Session – Personnel, Collective Bargaining, Real Estate, Legally Privileged/Confidential and Litigation (*Peters Creek Sanitary Authority, et al. v. Clairton Municipal Authority*, Court of Common Pleas of Allegheny County, GD-17-017711; *Borough of Jefferson Hills v. Zoning Hearing Board of the Borough of Jefferson Hills*, Court of Common Pleas of Allegheny County, SA-19-000709; *Jefferson Estates Homeowners Association v. Zokaites Properties*, Court of Common Pleas of Allegheny County, Docket No. GD-17-011526; *104 Residents of Borough of Jefferson Hills v. Reis*, Zoning Hearing Board of the Borough of Jefferson Hills, ZN-14-2018)

John P. Stinner  
Secretary/Borough Manager