

The agenda meeting of Council was called to order by President Steffey at 7:00 p.m. in the Municipal Centers, 925 Old Clairton Road. Following the Pledge of Allegiance, Council Members Bucy, Vice President Budd, Lynch, Montgomery, Reynolds, Ruscitto, President Steffey, and Mayor McCaffrey answered to roll call. Borough Manager Stinner, Finance Officer Drager, Solicitor Gabriel, Chief Dziezgowski, Engineer Glister, Consulting Engineer Minsterman, and Public Works Director Volpe were also present.

#### 4. Report from Borough Boards and Commissions

Dana Farabaugh, Library Director, stated I wanted to take a couple of minutes to talk about what we accomplished at the library in 2022, and what you can expect from us in 2023. Our usage statistics for 2022, increased a lot. Comparing to 2021, which was still a COVID year, we were still operating under some mitigation rules. We saw increases in circulation, computer and Wi-Fi use visits, program attendance, website visits, and the number of card holders. Our program attendance actually increased by 167%. Granted, we did only have in-person programs for about the last half of 2021, but I still think that's significant because it means that people came back. We received a few awards and grants in 2022. The Jefferson Hills Library was one of 17 in the state and 200 in the country to receive a \$10,000.00 grant through the American Library Association for Humanities Programming. We used that money to hold an animation camp for teens that was taught by a professional animator. We are continuing to hold a book club called Novel Perspectives. We kicked off a new series of programs called Meet Our Neighbors. We also recertified our status as a Gold Star Library through the PA Forward Program. That is an initiative that has identified five literacies that all people need fluency in to live a full life. Our gold star status means that we provide programs, resources, and services in all five of the literacy areas. They include things like health, civic, social, and financial. It is more than the typical reading literacy that you think of when you think of a library. We also received a Best Practices Award from the Pennsylvania Library Association for our Baby Bookworms program that was done in conjunction with AHN Jefferson. We are really excited about that because it was our very first Best Practices Award. Baby Bookworms was a grant funded project through the Jefferson Regional Foundation. Despite the fact that we are morphing into more of a community center and focusing more on bringing folks together, we are still a place for literacy and learning. We hold our weekly preschool story time for three and four-year-olds throughout the school year. Story time combines the story, a craft, and a snack. Story time makes reading really fun. If you ever want to see a lot of happy three and four-year-olds, stop by. Last year, if we had ten kids at story time, we thought that was a pretty big day, and now we are averaging upwards of 18 every week. Ms. Sharon, who is our story time facilitator, does a great job with them. She is a former teacher. We also continue to hold our summer reading programs for kids and for adults. We have a basket raffle for people who checkout items at the library and an online reading challenge. We use lots of different ways to encourage people to read. We also have a lot of online resources available for people of all ages. The one that I am most excited about is tutor.com. It allows students from grade school through university to connect live with a one-on-one tutor in a ton of different subjects. We also have online test and career prep, which if you had been studying for a certification exam, you might have gone into the library, and seen all of those thick books that had to be replaced every year. Now we have an online subscription that has all of those resources available 24/7. It also has practice exams and lots of other things. We also focused a lot on expanding our services beyond the walls of the library. Our e-book, e-audio, and digital magazine circulation made up

35% of our total circulation in 2022, which is one of the highest percentages in the county among libraries. We have, in partnership with the Pleasant Hills Library, signed every Thomas Jefferson student up with a library card that gives them access to our online databases, e-book, e-audio collections, and a lot more. They also have the opportunity to come to the library and turn that into a physical card that lets them check out books in person. We started an online summer and winter reading challenge, if people tracked their time spent reading, they could win gift cards. We have an app now. If you go to your App Store or Google Play Store and search for Allegheny County Libraries, everything you need to know or do with the library is right there. Our website, which was redesigned in 2021, continues to evolve to make sure that it's meeting the needs of everybody who needs information about us. I am most proud of the ways that we have connected our community, especially as we emerged from lockdown and COVID mitigation.

A couple of highlights, we started a program called Meet Your Neighbor. Meet Your Neighbor invites Jefferson Hills residents to come and talk about their experiences and their culture. We have had Khara Timsina who is the executive director of the Bhutanese Community Association of Pittsburgh, talk about his experience as a refugee coming to the United States, living in Jefferson Hills. We had dinner catered by one of the Bhutanese restaurants in the area. We also had Ebtehal Badawi, who is a local resident and artist, talk about her childhood in Saudi Arabia, and immigrating to the United States. We also had some really good food from Salim's. If you're looking for really good ethnic food, keep your eye out for Meet Your Neighbor programs. We are looking for more people, so if you know anybody or if you're interested in coming to talk about your culture, tradition, stories, things like that, we would be happy to host. We also started patron-led programs, which was a little scary, but has worked out really well. We have put out a call for people who have a hobby, skill, or ability that other people might be interested in, and that they are interested in teaching. They have come and done DIY classes on a variety of things. We have had dot painting, knitting, and crocheting. We are doing a topiary sculpture soon. It has been a really great way to get people to know their neighbors and know all the really cool resources that we have within this community. We have also partnered with South Hills Regional EMS and Jefferson Hills Fire Rescue to hold a couple of safety classes. We offered free CPR classes this year. So far, we have certified 60 people in CPR and the demand is so high that we will continue to do that quarterly. The Jefferson Hills Fire Rescue class was really fun because they actually had a controlled burn and people got to practice with using fire extinguishers. Everybody left with a fire extinguisher too.

Coming in 2023, it is going to be a really big year for us. We are in the process of interviewing for our full-time children's librarian. We have had a lot of really great applicants. We've already completed a couple first round interviews, hoping to have somebody start in April. Based on the people we've talked to so far; it's going to be a really hard decision. That person will be starting right at the beginning of summer reading basically. They are going to hit the ground running, and I cannot wait to see what we do together. Along with that, we are going to start holding more senior programs. Hiring a full-time children's librarian is going to free up our associate director, Brandi Moyer, to hold some more senior programs. She does have a background in senior services, working with the Department of Aging. We are also going to be focused on outreach because we know that the people who come in and see what we're doing are very pleased and are sometimes amazed, and they tell their friends. This is how story time has exploded because people share what we are doing. Our focus is going to be getting the word out to those folks who might never think to come in our door. We do offer a lot.

We have a lot of upcoming programs. I'm not going to read them all to you, but I do want to highlight a couple. Our Friends of the Library Book Sale, which is our biggest fundraising event, will take place April 20th through the 23rd. If you're interested in volunteering, please stop by the library. If you

like books, it's a great place to be. Lots of really inexpensive, really great books. We're also starting a Tai Chi program specifically for veterans beginning May 1st. A gentleman who owns a studio in Bethel Park will be doing a free four-week session and he has actually had some veterans come to his studio as part of their treatment plans. It will be a really nice way for folks to try it out, see if it works for them and maybe continue on.

If you are interested in anything that we're doing, check out our website, specifically our events page. It has our full calendar of events. We always have a lot going on.

Mrs. Steffey stated I was at the steering committee meeting the other evening. It is a group of residents. We were talking about future plans for Jefferson Hills. We were talking about communication and having some events and recreation. One of the residents made a comment that when he was looking on the library site, he thought we have so much to do in Jefferson Hills. He said, "the library offers so much". He was swept away looking at all the events that you guys offer. That outreach is going to be what is needed. I thought that was a great comment because there are events and activities to do. We have to go to the right source to find it. Thank you for what you do.

5. Borough Resident/Taxpayer Comments on Agenda Items

None

6. Discussion to approve the monthly bills

7. Discussion to approve the monthly payroll

8. Discussion to approve minutes of agenda meeting February 8, 2023

Mrs. Steffey stated on page 123. It is the second paragraph and I believe it is supposed to be fiscally, not physically.

9. Discussion to approve minutes of regular meeting February 13, 2023

Mrs. Steffey stated on page 141, first paragraph, third sentence. It is Officer Ryan Pokorny.

10. Discussion to approve the permanent appointment of Officer Jacob Moldovan as a full-time police officer of the Jefferson Hills Police Department after successful completion of a 12-month probationary period per the Borough of Jefferson Hills Civil Service Rules and Regulations, Section 3.20 "Probationary Period"

11. Discussion to recognize Officer Anthony J. Perella on his retirement following his 25 years of dedicated service to the Jefferson Hills Police Department and the Borough of Jefferson Hills

12. Discussion to hire \_\_\_\_\_ for the at-will Community Relations Coordinator position for full-time employment with the Borough of Jefferson Hills

13. Discussion to adopt the Borough of Jefferson Hills Emergency Operation Plan

Mrs. Steffey stated on page two, letter M, emergency shelters will be activated by the county EMA using public schools or public colleges, universities per the provisions of the Pennsylvania emergency management services code or other designated shelters. Shelters will be operated by volunteer organizations active in disaster such as the American Red Cross. Shelters operators will provide basic necessities including food, clothing, lodging, basic medical care and maintain a registration of those housed in the shelter. Do these facilities understand that the county has jurisdiction over that if we are in an emergency situation? We cannot necessarily just make the Borough building one shelter.

Mr. Stinner stated we can notify the school district. We did have communication from our meeting with the other emergency responders in the area a couple weeks back. We can extend that to say this is under the county jurisdiction.

Mrs. Steffey stated our next public safety meeting that we attend with the district, we should bring this up, if not beforehand.

Mrs. Budd stated I would do it beforehand because I do not think they were going to attend the meeting more than once a year.

Mrs. Steffey stated on page 3, letter B, a local emergency management coordinator, which is Mr. Stinner, shall act on behalf of the elected officials. An emergency operations center, EOC, has been designated by the municipality and maybe activated by the EMC or the elected officials during an emergency. Would an emergency operations center be our hub? I'm assuming that it is not a shelter.

Mr. Stinner responded that is correct.

Mrs. Steffey asked do we have to establish that ahead of time or does it depend on the situation?

Chief Dziezgowski stated we should have a main one, but it will depend on the situation too. Ideally the EOC is going to be in the Borough building.

Mrs. Steffey stated letter D on that same page, the EMC and elected officials will develop mutual aid agreements with adjacent municipalities for reciprocal emergency assistance as needed. I know we have some of that already in place.

Chief Dziezgowski stated we have mutual aid agreements. I would check with JHFR, but I'm sure, everybody has mutual agreements for all agencies around them, especially in extreme circumstances.

Solicitor Gabriel stated police and fire were part of the SHACOG agreement.

Mrs. Steffey stated I didn't know if there was any other agency that we would need to contact in case of an emergency. It would not necessarily be just police and fire. Is there was any other type of agency that you can think of that we would need as far as response?

Chief Dziezgowski responded we would call for Federal and local agencies. They would come out depending on the situation. But that comes up from the elected officials, to request that the mayor declare an emergency.

Mrs. Ruscitto stated we have Council members that serve on the Public Safety Committee. Because it states here, if you're looking at this literally, the Council and the EMC. I think that maybe the EMC, along with members of the Public Safety Committee, will make these decisions and then disperse information. We do not want any one person up here to go rogue on something that is serious.

Mrs. Steffey stated it is in coordination. Chief Dziezgowski is designated as one, Chief Chalfant is one and Mr. Stinner.

Mrs. Steffey stated on page 6, letter A, elected officials, there is a list of responsibilities here. I think it comes down to having a training and definitely tapping into this and designating responsibilities, especially to the elected officials.

Mrs. Bucy stated it says, establish a hazard mitigation plan. Do we have that?

Mr. Stinner responded we have an older version. We need to produce a new one.

Chief Dziezgowski stated we are going to defer a lot to the fire department who have the hazmat connections. Just like we did when we had our railroad collision. We set up a perimeter as law enforcement. Actually, we were a little too close. The fire company came in and moved us back because they have more experience with hazmat. They brought in the county hazmat team, who assessed the situation. Protocols are all in place for hazmat. We just have to be aware.

We still should have a plan of how to activate that. It would start with our fire department and first responders.

Mrs. Bucy stated on page 2, letter M, do these places that act as these emergency shelters? Are we responsible for having those supplies already there? It says food, clothing, lodging, and basic medical care. You do not run around on the last minute and go get this stuff. Are we supposed to already have this in place?

Mr. Stinner responded we could do that. We should have water, blankets, and those type of things in place. As far as clothing, I believe the Red Cross would facilitate that if we reached out to them, if there was a flood or a fire, something along those lines.

Chief Dziezgowski stated food and water also.

Mrs. Bucy stated that was the understanding. That is why it was at a school. Schools have big cafeterias, and they would have food. I remember when I first started teaching, we were snowed in. I was making peanut butter jelly sandwiches at 10 o'clock at night because we could not get the students home.

Chief Dziezgowski stated hypothetically, if something were to happen right now, that would be a place for them to shelter. We would call the Red Cross. They would bring their Sally van down. The Red Cross would have their van that would prepare all that stuff for them. Yes, would it be nice to have that stuff at the facility. I agree with you. But in an emergency situation, we could just call the Red Cross and have them come here with their van.

Mrs. Steffey stated we should focus on at least getting water and blankets in storage somewhere in here.

Mrs. Budd stated I would check with the Red Cross and see exactly what they do provide.

Mr. Montgomery stated in the '60s, they had civil defense centers. It said CD on these buildings. They were stocked with food and water. If you would have a tornado come through the area and we can't get the Red Cross here, it would be desirable to have that system. I think that would work very well. You could have staggered supplies of food and water. We don't know where the disaster would happen. We should have supplies spread around.

Mrs. Bucy stated on page 8, D, it says maintains a listing of special needs to residents. We have an app that we purchased, that would be helpful.

Chief Dziezgowski stated last year, the Borough purchased what was called a Frontline Tool Kit. It is database accessed solely by the police so that none of the information gets compromised. Part of that toolkit is for people that are at risk. If you go to the Borough website, either on the main page or the police page, you will see the icons for the Frontline toolbox. If you click on at risk, guardians, parents, caregivers can enter information of residents that have individuals that are at risk. The information will be forwarded to the database and accessible in the times of emergencies. We ask that our residents use this tool kit. It is totally safe. It is in a secure database system, so you do not have to worry about sensitive information getting lost, or some other violation of that information. Please use it.

Mr. Montgomery asked are the emergency supplies controlled by the Allegheny County? Are they in some central location downtown?

Mr. Reynolds stated we had an opportunity to have the Sally Wagon stored here in Jefferson Hills, and we turned it down. The Red Cross has multiple units out there. They handle it if that's what you're asking. I don't know where they have it now, but we had the opportunity to have it stored here for our residents, and it got turned down.

Mr. Montgomery asked where are the FEMA supplies now?

Chief Dziezgowski responded probably Region 13.

Mr. Montgomery stated if it is in the north side, and we have an emergency here, they might not get it here. That's why I think it has to be decentralized and around.

Chief Dziezgowski stated one of their main distribution centers is out at the 911 base.

Mrs. Ruscitto stated that is why it is important for us to have some basic supplies on hand for us. We need to get a timeline from the Red Cross on when they would be able to make it here to us in such an occasion.

Mrs. Steffey thanked Councilwoman Budd, Chief Dziezgowski, Chief Chalfant, and Mr. Stinner their input on the EOP.

14. Discussion to approve temporary maintenance contract with ABM for temperature control in the Borough of Jefferson Hills Municipal Complex for the remainder of the 2023 budget year in the amount of \$1,653.82 per month

Mr. Montgomery asked would we have the capability of adjusting the thermostats after hours?

Mr. Drager responded no. We are able to adjust the thermostats at the computer.

Mr. Montgomery stated if we are having a meeting here in the evening and the room there is no air conditioning in the summer, or no heating in the winter, we have to call you about this.

Mr. Drager stated yes. I have to manually change it, or I can change it before I leave.

Mr. Montgomery stated we have had that happen many times.

Mr. Drager stated the thermostats do not work. We can do it. It must be done on a computer.

Mrs. Steffey stated it still cannot be done manually by the thermostats though.

The only thing that caught my eye is in very small print on page 10 of the estimate is that this contract will automatically renew 30 days prior, or you have to send in your intention to withdraw 30 days prior to the anniversary day just to make sure we are on that, if this gets approved.

Mr. Drager stated I will call them first thing in the morning just to make sure that they can take the auto renew out of the contract.

Mrs. Bucy asked do you think that we could have it set so that it does not have to manually be done. Can we somehow go in the computer and after a certain time of day, it automatically changes the temperature?

Mr. Drager responded we have a Siemens system. It is proprietary software. We are fortunate right now because many of the people that come here to work on our HVAC are people that were previously with Siemens. So having that said, we are not able to do remote unless we upgraded the controls or if we went back to Siemens. It has been three years and Siemens has still not given us a quote for a renewal.

Mrs. Steffey stated basically we are pigeonholed by the software. It has been like that for years here. Mr. Drager has discussed it before. We are waiting for the estimate to upgrade the controls from Siemens.

Mr. Drager stated we received two.

Mrs. Steffey stated they were extremely pricey. We decided to hold off on them.

Mr. Drager stated I think Siemens wanted \$20,000.00 for the contract. They wanted \$25,000.00 for the software. They wanted to charge \$1,800.00 a person to train them on the software. That's why we stopped the maintenance agreement with them. Then, we lost our account rep. ABM has been very reliable. Luckily, we have people that know our systems because they were previously employed by Siemens.

15. Discussion to approve agreement for an on-site "pay by card" machine for a term of 3 years

Mr. Montgomery asked are there network fees for any of the charge cards.

Mr. Drager stated the charges will be passed on to whoever uses the machine.

Mr. Montgomery stated the person who would charge something here would pay the fee, not the Borough.

Mr. Drager responded that is correct. For a \$100.00 transaction, we would receive \$100.00 and then a little bit over 3% for the transaction fee will be passed on to whoever uses the card. This is more of a convenience for people coming who want to maybe pay for a permit or a rental or something like that. We get the question a lot, "why don't we have a card reader on site?" So obviously there will be some residents that choose to use it.

Mrs. Steffey stated I looked all throughout this contract and the only thing I could see was on page 21. The initial term begins on the effective date and will continue for five years. But on the agenda, we have for a three-year term.

Mr. Drager stated I asked them to send me a revised one with a 36-month term. Also, with confirmation that at any point in time if we decide to stop using the machine, we can terminate it. There will be no additional cost to us as well. I do not have the revised version, but I will get that.

16. Discussion to approve the purchase of the Escrow Module for Edmunds in the amount of \$4,500.00 for licensing, \$1,500.00 for conversion, and an annual maintenance fee of \$1,100.00 totaling \$7,100.00

Mr. Drager stated currently we are using spreadsheets. With the number of permits we issue; we need a software program for it. We currently use Edmunds for accounting. This is just a module off of Edmunds that will allow us to produce statements to whoever the developer is. It will track what they owe and what the balances are. We have taken a look at it, and it does seem very good. It is something that we do need for our operations because we have way too many projects to be in a spreadsheet.

17. Discussion to purchase RAVE Mobile Safety, as the Emergency Notification System for the Borough of Jefferson Hills, as recommended by the Jefferson Hills Public Safety Committee, for a three-year contract payable in the following increments: year 2023 in the amount of \$5,200.00 (this includes a one-time setup fee of \$1,000.00), and each subsequent year in the amount of \$4,200.00, for a total cost of \$13,600.00

Mrs. Steffey asked I noticed the population is quantity and it was around 12,000. Are we charged anything additional if we happen to go over the amount allotted for population?

Chief Dziezgowski responded they have increments for population. The price right now falls into our current population. I can find out for you.

Mrs. Steffey asked is this something that is only used for emergency purposes?

Chief Dziezgowski responded no.

Mrs. Steffey stated we can use it for public communication.

Mrs. Budd stated we can use it for Community Day notifications.

Chief Dziezgowski stated that is correct. If you're having no parking on Wray Large during our Community Day. You would notify all of the residents in that area.



Mrs. Steffey stated this was something that the steering committee asked about. I let them know that this was on our agenda, but I wanted to check and make sure that we were not only going to be using it for emergency purposes only.

Chief Dziezgowski stated this is any use the Borough has. I would caution you because the system does transmit over the phone and sometimes our residents get upset if they are getting robocalls all the time from the Borough. We have to watch how we use it.

Mrs. Steffey asked is it a text or a call or all of the above?

Chief Dziezgowski stated all of the above.

Mrs. Budd stated the other thing I liked was you can narrow it down to one location so the entire Borough would not have to be notified of something not pertaining to their area.

Mayor McCaffrey stated it will not go up in cost during a contract year. They cannot up the population increments mid contract.

Chief Dziezgowski stated we are in a three-year contract.

Mr. Stinner stated it could be used for water or sewer breaks.

Chief Dziezgowski stated it can be used for any emergency, or non-emergency notification when the Borough wants to send a message out to their residents.

18. Discussion to purchase an optional PANIC BUTTON Application from RAVE Mobile Safety which would work in conjunction with the Emergency Notification System as a one-push emergency activation and notification system for Borough employees as recommended by the Jefferson Hills Public Safety Committee at an additional cost of \$2,500.00 per year for a total three-year cost of \$7,500.00

Mrs. Steffey stated we had discussed in our public safety committee meeting the difference between actually hard-wiring panic safety buttons here or at the front window or in the library as far as cost goes. That would be pretty pricey. This comes on an app. There were other options that we did discuss, but this seemed to be the most financially feasible one.

Chief Dziezgowski stated the construction that you would have to do to try to drill holes, run cables through this facility would be thousands of dollars. We are talking \$2,500.00 a year. It's an app on everybody's phone. It follows you. It tracks you where you're at. It sends out notifications to your entire group. We're trying to protect our employees. We're trying to protect the people in the Borough building and to make sure that everybody gets out safe in the event there's an emergency. This is very similar to the devices that they implemented in the schools. I think it's cost effective.

Mrs. Steffey stated the quantity on this says 60. Would that be 60 apps per allowance?

Chief Dziezgowski stated that is the number that we need right now for staff and council.

Mayor McCaffrey asked can people who opt into this app purchase it on their own. Is it something that you would have to or could just anybody that signs up for RAVE go in and purchase the panic button on their own?

Chief Dziezgowski stated I am not sure if you can purchase it on your own. You have to be under the umbrella of the Borough of Jefferson Hills if we purchase it.

19. Discussion to instruct the Borough Manager and the Solicitor to review the Sign Permit Policy and the Solicitation Permit Policy

Mrs. Steffey stated we have a copy of the current policy and application in your packets. If anyone had any additional comments or anything that you would like to be added, you can get your recommendations over to Mr. Stinner or Mr. Gabriel.

20. Discussion to adopt Resolution No. 07-2023 authorizing the proper Borough officials to submit the Grant Application for the Beedle Park Phase 3 Project to the Department of Conservation and Natural Resources (DCNR)

21. Discussion to adopt Resolution No. 08-2023 for a Sewage Facilities Planning Module for the subdivision plan known as S-1-2023, Hidden Oaks at Jefferson

Mrs. Bucy stated that Hidden Oaks plan was off of Gill Hall Road on Klein. It is for 14 homes.

22. Discussion to authorize the execution of a grant contract with the Redevelopment Authority of Allegheny County concerning the 2022-GEDTF-145 – Andrew Reilly Memorial Park ADA Bathroom Renovation project

23. Discussion to approve SHACOG to award the bid of the CD 48-7.5 Andrew Reilly Park ADA upgrades Phase 4 project to Nick Pollice Plumbing & Construction, LLC in the amount of \$53,360.00 subject to a satisfactory reference check.

Mr. Glister stated it makes sense to move forward with awarding this contract.

Mrs. Steffey stated there were only two bids.

Mr. Glister stated the overall bid is above the engineer's estimate. It is not too far from exceeding the estimate where I think we go out for rebidding. Typically, at this time of year, we get the most competitive bids. If you look at the second bid, \$85,000.00. I am not sure if we go back and rebid this that we are going to end up in much better shape. I am comfortable with awarding this.

24. Discussion to approve Application for Payment No. 1 from State Pipe Services, Inc. in the amount of \$46,879.20 for work completed on the Joint Municipal SHACOG O&M CCTV – Year 12 Project, subject to the receipt of an invoice from SHACOG

25. Discussion to approve Work Authorization dated March 1, 2023, from Gateway Engineers, Inc. for the 2023 MS4 Program in the amount not to exceed \$25,000.00

26. Discussion to approve Work Authorization dated March 2, 2023, from Gateway Engineers, Inc. to continue assisting the Borough with completing additional due diligence on the Beams Run Sanitary Sewer Repair in the amount not to exceed \$12,000.00

Mrs. Budd asked what exactly due diligence would mean on a project?

Mr. Glister responded it means that the final design is still up in the air at this point. So, by due diligence, we mean we have some more work to do to finalize what that final design option is going to be.

27. Discussion to approve Work Authorization dated March 2, 2023, from Gateway Engineers, Inc. to assist the Borough in the preparation of plans and specifications for the Andrew Reilly Memorial Park ADA Bathroom Renovation project in the amount not to exceed \$10,000.00

28. Discussion to approve the proposal from McLean Architects, LLC dated February 22, 2023, to assist the Borough with preparing plans and specifications for the Andrew Reilly Memorial Park ADA Bathroom Renovation project in the amount not to exceed \$11,300.00

29 Discussion to approve the street opening permit request by Pennsylvania American Water Company to install a new water main on Waterman Road, 2,300' length by 2' width

Mr. Montgomery asked are they going to bring the road surface back to what it is?

Mr. Volpe stated they will do restoration when they are done but our ordinance does not require curb to curb paving. They will restore the ditch line like they do all the time. They have a contractor come back in and do all the work.

Mr. Montgomery stated the ordinance should be addressed at some point.

30. Discussion to approve the street opening permit request by Pennsylvania American Water Company to install a new water main on Springhouse Drive, 1,760' length by 2' width

31. Borough Resident/Taxpayer Comments on Non-Agenda Items

None

32. Reports

Fire Chief

Not Present

EMS

Not Present

Engineer

Mr. Glister stated in my report I want to highlight that we previously, in the end of 2022, authorized a proposal with Mclean Architects to do a Borough building renovation feasibility study to look at the needs of the police department, library, and administrative offices. We have been working with them for the last couple months going back and forth. We had our last meeting with them last week. They only have a few additional changes to make. We are hoping to get them here for the April, or May council meeting to do a presentation on the results of that whole study. That way all of Council and the community can see what we have been working on.

#### Consulting Engineer

Mr. Minsterman stated one update to the report as it relates to Beedle Park. We have found two additional grants that might be eligible for the project. We are pursuing the feasibility of those grants. There may be some additional funds for this project.

Mrs. Ruscitto stated have you gotten any information from Mr. Hannon regarding financial reports for CMA.

Mr. Minsterman stated I provided the information that Jim Hannon had given us. We talked about a potential rate increase in the future project when the PENNVEST loan comes to full term, what that service will be and what it will mean. They don't have numbers. He had given us the estimates for the interest for 2023, 2024, and part of 2025. They don't know yet what that final loan is going to be. We were able to estimate what it was, and we talked about what those costs would be.

#### Finance Officer/Treasurer

Nothing Further

#### Public Works Director

Mr. Volpe stated the public works garage is now an official inspection station. We passed all our certifications and requirements.

Mr. Montgomery stated your reports says you have a planned project for repairs to the Floreffa bridge. Is that the one at the Fire Hall or is that the Pumpkin bridge?

Mr. Volpe responded it is the one at the Fire Hall. It's been on the bridge inspector's reports for several years now. A few items need to be taken care of. The main big event is cleaning underneath the bridge and the culvert. We're trying to get through that with the DEP and Conservation District, as far as how to clean the stream out underneath the bridge. The rest is a few cosmetic things on the bridge inspector's report.

#### Police Chief

Chief Dziezgowski stated Tuesday morning, JHPD took numerous theft reports from vehicles that occurred in the early mornings on Shellbark, Stevens Ridge, Majestic Lane, Redcliffe Drive, and Check Drive. Approximately, 10 cars were entered, two cars were stolen, one firearm was stolen, and

miscellaneous property was stolen. In less than 10 hours after our first report, JHPD detectives and officers were able to recover one vehicle. We're still tracking the second stolen vehicle. We were able to ID two actors involved, which are going to be arrested soon. I am asking residents to please take the time to lock the doors of your vehicles and your homes. Take your valuables out of the vehicle, or at least don't put them in plain view. Never leave a firearm in your vehicle. Please review your security cameras for any footage that you may have captured on the morning of March 7th, approximately 1:20 a.m. to 4.00 a.m. Any time you see anything suspicious in the neighborhood, call 911. You are not bothering the police. That's why we're here. If you don't call and something happens, we're never going to know about it. It's going to be too late. Call 911 immediately.

I got word from PennDOT today that they are breaking up the final pieces of the large boulder that fell on 837. They have to do some additional hillside work and roadway work and paving. Hopefully the road will be open late tomorrow evening.

Mayor

Nothing Further

Manager

Nothing Further

Solicitor

Solicitor Gabriel noted for the record that Council and Mayor McCaffrey did meet in executive session to discuss emergency preparedness, personnel matters, and a litigation matter.

### 33. General Business

Mrs. Ruscitto stated I am asking all the residents out there, please be vigilant, lock up, be safe.

Mrs. Budd announced Fish for Free Day is going to be held on Saturday, April 15th. There will be more details to come.

Mrs. Bucy reminded residents that on Tuesday, March 21st, the Cloverleaf Food Bank will have a distribution between 9:00 a.m. and 12:00 p.m. at the old St. Elizabeth's High School. We have had a total increase of over 30% in the last two months of people that are coming to this food bank.

On Monday, March 27th, at 2 o'clock is the next public safety meeting.

On Saturday, April 22nd, from 8:00 a.m. to 12:00 p.m. is the Jefferson Hills Cleanup in coordination with Earth Day. Mr. Stinner has compiled an article to go in the *IN Community* magazine reminding people of this. We welcome all groups, clubs, and single individuals to participate. We would like an RSVP to go to the clerks. If you have a group or you have a designated road that you want to do, we can help to coordinate this. I would like to thank Mayor McCaffrey for her assistance in helping with this project.

We do get a report from the police department, and I would like to note that traffic citations in February of 2023 were 181, and in February of 2022, there were 98 citations. The police are issuing traffic citations. Some of you need to slow down, especially in the school zones. That is a dramatic increase. They are doing their job, and your job is to stay safe.

Chief Dziezgowski agreed.

Mrs. Bucy stated in 2022 year to date, there were 175 traffic citations, and in 2023 year to date, there are 345. Please slow down, save yourself a lot of aggravation, watch the speed limit, stop at stop signs, and pay attention to the rules of the road.

We received a grant contract for the ADA Bathrooms at Andrew Reilly Park. I had mentioned this before. During a concert, a man asked me to assist him with his wife getting into the lady's room. I could not get the wheelchair through the door. Through the diligent work of the engineering department, John Stinner, and anyone else who was involved in getting this, I am hoping for this money that's on this agenda is going to come out of \$172,000.00.

Mr. Glister stated the grant is covering the architectural and engineering component of this as well as the construction component.

Mrs. Bucy stated grants are a lot of work, but it's money well spent to try to get them. Thank you very much, everybody.

Mr. Montgomery stated SHACOG was an interesting meeting. The solid waste disposal contract is coming to a head. It will be a five-year bid. It will be the biggest bid in Pennsylvania and Ohio. The two types of bids will be automated, which will be the 20% to 40% higher than what we're paying now, and manual. We will still have the option of a manual pickup, which will be about 100% higher. Each resident will receive a 96-gallon cart. A second cart is available for the individual from the hauler at a price of \$100.00 per cart. All carts are guaranteed for 10 years. Nothing outside the cart will be collected under the new system. A second cart might be needed. The carts are not all 96 gallons, you can get a 64-gallon or a 45-gallon size. Each resident will receive a 96-gallon cart with the contract. As far as recycling, all glass items will be back on the recycling list. Bulk items that used to lay outside of the containers will now be picked up once a month to be determined by each municipality how that works. The bid specifications will be advertised in April.

The administrative committee met, and they discussed joint bidding building inspectors through SHACOG. They sent out a survey and nobody was interested in that. So that died. The emergency response team met. The police chiefs met and reported that the active shooter training was complete in January. The CIRT team had three callouts. Accident reconstruction had three calls. The tactical vests are on hold and the armored vehicle is not ordered yet. Peter's Township, however, is donating \$300,000.00 toward the purchase of that vehicle. The police are going to still have a joint civil service test on May 13th. There are five communities participating. The fire chiefs met, and they discussed recruitment and retention. The essentials of firefighter training is the largest class they ever had. They discussed at length the lithium battery fires. In California where there are more electric cars than here, they said that they have found out that they have to put 12,000 gallons of water on the battery fire to put it out. They have thought about

bringing a tank truck up and just drop the car in it because they're worried about the runoff of all this lithium. It is the worst problem that nobody thought about. As far as commodity pricing, rock salt is \$86.71 a ton. Spring commodities will be bid on March 16th. Act 152 demolition grants applications will be released March 23rd. The application window will be one month. There is no income limit. For CDBG 47 there is one contract that has extend one year and the five other projects are complete. For CDBG 48, six projects are bid. CDBG 49 begins July 20<sup>th</sup> of this year, and the funding announcement for how big it will be will be made in late April and early May.

#### 34. Adjournment

President Steffey adjourned the meeting at 8:09 p.m. on a motion by Mrs. Ruscitto, seconded by Mr. Lynch and carried unanimously.

*Executive Session: Personnel, Lawfully Privileged/Confidential, Public Safety Preparedness, Litigation Peters Creek Sanitary Authority, et al. v. Clairton Municipal Authority, Court of Common Pleas of Allegheny County, GD-17-017711; AUUE, Inc. v. Borough of Jefferson Hills Zoning Hearing Board, 328 WAL 2021, Court of Common Pleas of Allegheny County Appeal No. 871 CD 2020, SA-19-000748; PICCO Superfund site- potential litigation involving WESA and Ashland; Potential acquisition of real estate; threatened litigation from WESA, Patrick Lucas v. Jefferson Hills Borough, GD 22-004622*

John P. Stinner  
Secretary/Borough Manager