

The agenda meeting of Council was called to order by President Steffey at 7:00 p.m. in the Municipal Centers, 925 Old Clairton Road. Following the Pledge of Allegiance, Council Members Bucy, Vice President Budd, Montgomery, Reynolds, Ruscitto, President Steffey, and Mayor McCaffrey answered to roll call. Finance Director Drager, Solicitor McPeak Cromer, Chief Dziezgowski, Engineer Glistler, Consulting Engineer Minsterman, and Public Works Director Volpe were also present. Council Member Lynch, and Borough Manager Stinner were absent.

4. Report from Borough Boards and Commissions

Kathleen Stoyanoff, West Jefferson Hills Historical Society, stated I am on the Board of Directors of the West Jefferson Hills Historical Society. I am joined today by our president, Deb Morinello, and our treasurer Beverly Borneman. The reason that I'm here today is because we want to make people aware of the West Jefferson Hills Historical Society. It was brought to our attention that most of the people in this community don't even know there's a historical society. The society serves Pleasant Hills, Jefferson Hills, and West Elizabeth. It was formed in the year 2000 by Historian and Librarian Joyce Schmidt. The society is a 501(c)(3) nonprofit organization. The mission statement is to locate, document, chronicle, and preserve the story sites, documents, photographs, and artifacts of historical significance in West Elizabeth, Jefferson Hills, and Pleasant Hills. A lot of the ways that we achieve the mission is we write and produce a quarterly newsletter that goes out to members in the community. We maintain a historical archive where we keep all of the artifacts and photographs of historical significance. Our archive is in the back of Council Chambers. You are welcome to take a look around. We create fundraising activities. We had a Titanic Tea and Fashion Show. We had a Presidential Cookie Crawl, which was very successful. We have an upcoming local authors showcase on September 16th. We have 23 authors from Southwestern Pennsylvania. Who knew so many people wrote books in the Pittsburgh area? We have a website to give out information about local history and two Facebook pages. It gets really fun because everybody gives their comments and their memories on there. We have an affiliate membership with the Heinz History Center, along with the Fort Pitt Museum and Meadowcroft Village. So as a member of the society, you get free admission to those. We also try to honor and preserve burials at Lobb's Cemetery, which is on the National Register of Historic Places. The reason is because the only two federal troopers from the Whiskey Rebellion are buried there. They're the only ones in the country. We publish a local history article in the West Jefferson Hills newspaper. We present free historically themed programs to the community. They're usually the last Wednesday of the month in the community room. August 23rd, we have a program called Boats on the River, which is a history of all of the sailing up and down the Ohio River. September 27th, we have a program that is about the extent of the damage of the Allegheny Arsenal, which was in 1862. On October 25th, we have Bob Cranmer who wrote the book The Demon on Brownsville Road. Many of our elderly residents have priceless memorabilia and pictures and stories of the history of our three communities. Upon their passing, oftentimes these treasures are just discarded or put away in a cardboard box somewhere, never to be seen again. These items can be donated and put in our archives where they will continue to enrich the history of our community. The reason I'm here is to please ask you to help us get the word out and consider becoming a member. We have forms here with us tonight. It's \$15 to join for the year. We also have some flyers with upcoming events that we're having.

Mrs. Steffey asked if the quarterly newsletter that you sent out is in the "IN Community" magazine or do you have something separate?

Ms. Stoyanoff responded it's not in the magazine. It's a separate newsletter that we mail to all of our members. Deb Morinello writes the newsletter. We have old recipes we find, and we have stories all about the community.

Mrs. Steffey stated I think Caitlin DiNardo, our PR person, has some wonderful ideas, and some new things that she's going to be trying. I think that it would be great for our historical society and library to get together with her and utilize that as well.

Ms. Stoyanoff stated we are encouraging younger people to join the society because it's very important that everybody understands what we do.

5. Borough Resident/Taxpayer Comments on Agenda Items

None

6. Presentation by McLean Architects

Dave McLean, McLean Architects, gave a PowerPoint presentation on the Borough Building Study.

Mr. McLean stated I'm going to present the results of the study that we made for the borough building. We were commissioned to perform a study of this building and the potential for expansion for what's needed in each of the departments. If we look at our existing conditions on the site plan, there's a flat spot to the right of the building. That's where we determined in the study, the need to expand. On the upper floor, we come in from this upper parking lot and into the building on the second floor. The lower level is where we have the main lobby, the administrative area, and the police. There's a good bit of square footage in the building that is given away to some of these two height spaces here. A lot of open lobby is in general a bit underutilized. We are considering being able to frame that area in, use that as space within the existing building footprint. Similarly, down below, we have all of this oversized, essentially lobby here. We want to push into the lobby spaces for the police and the admin and utilize some of that to add some square footage for expansion. We worked with Mike Glister, John Stinner, Dana Farabaugh from the library, and Chief Dziezgowski regarding the police needs. There's a lot of space requirement that's falling short. Administration is packed in there pretty good and needs some floor plan changes that'll open spaces up, make the workflow better. Similarly, on the police side, we found what we'll call a severe deficiency in square footage and in functional space for them. Our first thought was, could we accommodate everything that everyone needs within the existing confines of the existing building? We were able to attempt that for the administration area and for the library. The council chambers and the community room were reasonably okay. We have to rework the men's and women's rooms to make them ADA accessible to the current code. It was in the police department that we found that there was no permutation of studying floor plans and trying to create better flow and additional areas that worked within the confines of the existing building to satisfy the police department. The police department is not in a position to be able to expand and grow with what they have. They're packed in. They're deficient on storage. They have a poor workflow based on how crowded they are.

What we had proposed to do is essentially over on that far side of the building is developing a two-story addition. We considered during the study if we could push out to the front of the building. It's very complicated in that direction to expand outward because you're essentially trying to take off the facade of the building and push out. It wasn't as amenable to the expansion. Essentially not trying to change the architecture significantly. Just extending the building from that end wall now over to the top edge of that hill allows us to create additional parking and circulation in here from a vehicular side. Then develop an outdoor space on the high side that would complement the library.

The addition was what we needed to open a kind of a square footage valve that allowed us to really try to address what the police need to do to be able to expand. The other thing is we're looking at being able to come out into this lobby area so that the police department would be adding additional space here and pushing out into the lobby. We would still have the main open lobby, but we would take some of that space for the police coming into this area. We would also expand the admin area out into that lobby. We remain with the lobby in that configuration. We are not trying to change the architecture. We are trying to complement it. The addition would match the brick, match the window configurations. It is very important to keep the sally port in service before, during, and after construction. We decided would make sense if we develop a rectangular addition. We can construct this addition and put a lot of what we'll call the wet areas in there, the locker rooms, the restroom, the workout space. While we're doing construction, we would build this addition, not break through yet, so we're not disrupting police operations at all as we do this. Keep the sally port open the whole time, construct that new addition, and then breakthrough at a time when we can keep the sally port open. The squad room is undersized. We would essentially double the size of that squad room. Right now, they're just literally sitting on top of each other in there. We pick up additional storage and we improve the flow so that we have a better entrance from when you come in the lobby. We have a better entrance for the police, a more secure location for the reception area for police. We have a new office for the chief, and then are able to reprogram and rededicate these other offices for the other officers. By having this addition, we pick up the additional square footage that the police department needs. We have a canopy that we put over the police entrance with signage. The door that goes into the new addition portion into where the workout room is. There would be a possibility for that space to be shared and used by other staff who would have a key swipe to be able to get in there to be able to use the workout machines. There's a series of secure doors that to get into that gym area is not to be able to then enter the police area. There's a changing room with a restroom where if an admin staff member wanted to utilize the gym space. With those secure doors, they can be programmed by hours, they can be programmed by the swipe card and the identification of the person coming through. Then we pick up storage in these areas. We have the locker rooms. By constructing all of that space in this new area, we then can come into the existing area where the existing locker rooms are well beyond their recommended useful life. The locker rooms, the restrooms are undersized. There are issues with meeting the new code as far as ADA. We take those spaces; we reprogram them for secure storage. From the sally port, we have the intake area, and the evidence room. There's pass through lockers in here where you can get the evidence safely to a secure spot. There is some control then of that whole process without someone being able to then leave that space or break away and get into the other parts of the police station. The squad room, we're basically doubling the size of that. What is now where the gym is, becomes the new call room where there's a kitchenette. We also take some space from the admin area. By pushing a wall back further and reconstructing, we get additional storage. Because the police are right now very, very short on storage. The existing police department is about 5,810 square feet. Our new addition adds 2,125 square feet. Then we push into the lobby to pick up about 765 square feet. Our total police department area, when we're done with this, is 8,700 square feet.

On the other side of the building then for admin, what we want to do is to push out into the lobby. Basically, this would be new space that we create with the reception area. There's the reception window there. All of this is a secure entrance system. We have the admin area and then the building department. A second reception area for building department. A nice work room for the building department here with a worktable. A larger conference room. Probably most importantly, we open that center spot up. There's a long narrow corridor here that's restraining some of the use of the space. We remove a wall there; we open that space up and we reconfigure this space. We have to get into the restrooms that are in there that are not current ADA code. We have offices across the front. The configuration across the front of the building of those offices stays kind of similar to the way it is now. Most importantly, I think opening this space up, picking up some additional square footage that allows this other meeting space and gets to better workflow through here. You're not always sort of going around the corner and down the hallway.

We worked with Ms. Farabaugh and went through what their needs are. They are very much interested in a better children's library. They have the seniors that tend to use the lobby out in the open as an adjunct to the library. We would essentially take that corridor over. There's a two-story space here, and there's a two-story space on the other side of that. We would fill that in, basically frame that over and fill that in. To enter the library is to be able to enter the library from the lobby or coming in at the door that's over on the other side of the building. You'd be able to come in from that vestibule. You could go straight into the library or turn into the community room. The control desk would be where there'd be good visibility of the exterior entrance as well as the lobby entrance. The children's library has a little bit of its own identity, still able to be secured from the main desk. Right now, where they have an office there is no sound privacy. There are walls that don't go all the way up. We would add a small vending area there and then have these small meeting rooms that people can reserve. They can study. They can do research. They can reserve these smaller rooms and use them. They would have glass along the walls here and then a ceiling in those so that they have some sound privacy. We wanted to move the work room because there's a better sense of arrival into the library from this upper side on this side of the building. We get some additional meeting rooms in here. Then we have this addition coming up from below where we would then be able to develop a space for the seniors to use the library in here. We have a mechanical space here. We have an office for the library here. There is additional storage for the police because they are sorely in need of better storage. This would have an at grade door up on this top level where longer-term storage for the police would be able to be up here and access from a secure entrance that would be up there on the top. That addition on this level is about half police and the other half is to expand the library. Our understanding in the study as we did it, is the library has sources of funding of their own that would be able to supplement the cost for the work. As we go over to the restrooms upstairs, again, we have to renovate those, reconfigure them for ADA access.

The community room has a new entrance door. We would replace the accordion door. It's at the end of its useful life. We would upgrade the kitchen for accessibility into the kitchen. We would add a family restroom into this space. We would renovate the ceiling and the lighting in there so that we get, a better general use of the community room.

In the council chambers there wouldn't be a whole lot of new work in here other than the fact that we believe we have devised a way to get accessibility into the historical society area there without removing that access directly from this room. We would accomplish that by opening this space up in here to the extent that we can open up, remove some walls so that we'd be able to go flush into that space and have accessibility into the historical society. We would get a large meeting room here that by means of

scheduling, it could be used by admin, it could be used by the police, it could be a training space. That's about an 800 square foot of space for meeting.

Now, we have the cost of this. We ran what would be the cost of doing construction and broke it out into parts so that we can summarize it pretty clearly. There are overall building improvements that need to be done. There are HVAC improvements, public restrooms, renovations for accessibility, improvements to the community room, the ADA improvements here at the Historical Society, framing in those areas that are open, two-story lobby now that we want to convert to usable space, a roof replacement. Then the building addition that would be just for general storage and mechanical areas, and site improvements relative to the addition. We've got about just \$1.917 million, almost \$2 million here in general improvements that the building needs to have done, either as part of this project now, or they would be something you would need to consider eventually anyway like the HVAC improvements, the ADA upgrades and all those things.

Then in those renovations that we look at for the administration area, based on the square footage and a reasonable square footage cost for interior renovations and things, we get this number of \$805,000.00 for what we would be spending to renovate the administration space down below.

Then we get into the police department, and the police department represents about \$1.73 million to do what we need to do there. That is to renovate the existing space that they have, the 5,500 square feet that they have already, then the expansion into the lobby, the new security system at the reception security area. Relocating the police server, we have cost in there for that.

Then we have the building addition. We broke this out. We have that portion of the building addition that's directly related to the police at this 2125 square feet. We come down to this roughly \$1.733 on the cost of the police renovation.

Then the library, alterations of the existing space, the expansion of the lobby, and then the building addition that is attributable to the library at this roughly \$1.6 million in construction cost. What we get is a construction subtotal of about \$6.1 million.

Then we carry a contingency primarily at this point because we're so early in design, but we don't know that we'll be adding or removing things. We carry a contingency of, on an estimate of this, of 10%, we put that in there. We have soft costs, which are your architectural engineering fees, your geotechnical investigation permits, utility fees, cost during construction for material testing, et cetera. That comes in at about, normally about 20% added to your actual construction cost. We get this total of \$8,000,552.00.

Mr. Glister stated this is a feasibility study that we looked into for long-term planning. These are not set in stone plans that we are moving forward with. It started out with there being shortcomings for the library and police department. We tried to work within the footprint of the building. We were able to do so. We went through a couple iterations, and we were able to satisfy the administrative needs. We were able to satisfy library needs. We ultimately found out was that there is just not enough room within our existing footprint to satisfy the police department needs. That was the premise of how we got here and got to this presentation. I want to make sure it was clear to everybody this was just a feasibility study to analyze the long-term needs of the Borough.

Mrs. Steffey stated nothing has been agreed upon. It is a big number. I would also like to point out that the library does function with their own budget. That is a huge portion of the amount of money that was going to be added into that number.

Mr. Montgomery asked is it possible to build this in phases because that is an extremely hard thing to finance right now?

Mr. McLean responded it would be. The needs of the police were driving this primarily as far as meeting space. You could phase it. You almost would need to so that you could construct that addition. If you wanted to do the addition, you would construct that first. Never break through or disrupt anything until you've got that ready to go. Then you would tackle the other pieces. The one way to look at it from a cost perspective is to do that addition and to take care of the police and have that expansion space available upstairs is not necessarily to need to build out into the lobby on the admin side at all, or at a given time. You could definitely phase that, take care of one part in one bidding package or a phase of a larger single bidding package. You'd be able to phase it that way. If you cut it into actual separate bid packages, your cost would be not only phased, but some of them could be deferred indefinitely if you didn't renovate the space in on the admin side of the building as much as on the police side. Because one of the driving things was what can we do and stay within the confines of the existing building and just do renovation. When we did that, we were still knocking on the door of something about almost six million. We were always having to note in the margins that we were deficient, and we really weren't accomplishing what the police needed in terms of their space.

Mrs. Ruscitto stated my understanding was the library was the driving need.

Mrs. Steffey stated it was originally the library and the police are very squeezed in there as well. Reality is we are a growing community. We have all seen the library's presentation on how their numbers have skyrocketed with their programs. They are in need and our community is growing quickly. The police department has upped the staffing because of our community growth. What I concentrate on is definitely the police department and the inconsistencies in the safety there. That is a huge reality that needs to come into play. You worked with Chief Dziezgowski; I am sure his input was put into there. Those are all items and spaces that are needed for protection as well. The library was looking into a grant to help fund it as well.

Mrs. Budd stated one of my concerns with the police department too, in regard to the entire expansion, is the officers have to sit in the lobby and take complaints from residents. It is not very confidential, anybody could walk in and hear what's going on.

Mrs. Steffey stated it is a privacy issue. The library was initially the ones that spoke up.

Mr. Reynolds asked if the addition would be added on is there any other room after that? Is that as big as what we could go? My concern is there are a couple big housing plans that are in works now. If the developers continue to develop our community as fast as what they are, is there any other room left after that?

Mr. McLean responded yes. In that area on the site plan, you could extend further, but your construction costs would go up a bit once you get out over that slope because you'd have to use special foundations again to pick that up. We are staying on that plateau. You could expand, you have the land

here to expand it. We could turn, if you took that addition and turned in that other direction and come out the rear way.

Mr. Reynolds stated I am talking more like build that and then if the police needed more police to handle the growth in the community is there extra room to, at some point in time, add a little bit more space for them?

Mr. McLean stated , if you considered the building where it was, we were putting that rectangle where at the end of the building, you would have the ability to go in that direction. You would do that same kind of an addition, but you'd go out that way on that corner. That would be probably the most affordable way to do that. You would still be contiguous to the police department at that point.

Mr. Reynolds stated there would be more of an L shape.

Mr. McLean stated yes. We could always go back to thinking about going just straight out the front. We found that to be dollar for dollar square footage by the time you cut that front of the building away, it was not a great bang for your buck. It is nice to stay clean with a simpler rectangle.

Mr. Reynolds stated I would not want to see the Borough landlocked in if it continues to grow.

Mrs. Ruscitto asked is it possible to go upwards?

Mr. McLean stated the challenge there is that is the exact kind of space that does not really serve the police. It would be okay for the library or admin.

Mrs. Bucy asked does the square footage of the community room stay the same?

Mr. McLean responded yes it does.

7. Presentation for SHACOG Garbage/Recycling/Leaf Collection bids

Terry Fisher and J.R. Petrik gave their presentation for the Waste Management garbage, recycling, and leaf collection bid.

Ms. Fisher stated Waste Management has been providing service to the Borough for the last five years. Everybody is familiar with our service. We know your residents; we know what it takes to provide the quality of service that you're used to. As many of you may know, the industry and Waste Management are going more towards a cart service instead of doing the traditional service that are in the communities today. There are many benefits with the cart service. Mr. Petrik is going to start talking about some of the benefits for the community.

Mr. Petrik stated with the cart service, you're eliminating the loose trash on the ground. When you look at the makeup of Jefferson Hills you have a lot of newer housing developments, newer housing plans, and a lot of main roads. You are eliminating the case for loose trash being along the roadways. It's going to more of a contained service. A lot of the questions we get is cart limited. There is the option for residents to enter into the agreement with us for additional carts for the growing families. Overall, the cleanliness aspect of it, the elimination of rodents, and different types of animals that may be getting into the trash and causing messes. The big piece that we look at from my standpoint is the safety entity of it. It improves

on employee retention. We have very little turnover at the company. I am sure everybody is familiar with Brandon who services the municipality right now. The longevity of his career, how long can he continue to manually lift 800 homes a day into the truck. You have the overall safety of the actual service doing one side of the street at a time following our life critical rules, not zigzagging, not double siding the streets at a time. Following all the laws and everything that's on the actual roadway. The overall cleanliness and the efficiency and productivity we see significant increases in that. But when you look at it, the general overall safety of our employees is a big factor with that.

Ms. Fisher stated with our cart service, every resident would receive a 96-gallon cart. You would be able to pick the colors of your cart, the base color, the lid color, and we also would be able to put your logo on the cart. If a resident did need another cart, it's a one-time charge per year for that. When you're looking at it, even from a financial standpoint, looking at it with WM's cart service compared to Westmoreland County's traditional service, we are lower when you look at the overall price for the five-year service. After the residents use their cart for 60 days, they are able to exchange it for a smaller cart within the six-month timeframe without any additional charge. If they want a cart or exchange the cart after the six months, there's a small fee at \$10 for that. We do work with the residents, so they have the right cart for their needs. If the municipality or Waste Management purchases the carts, we would still maintain the carts for you. We also make it easier for your residents. If something happens with their cart, if a lid breaks, a wheel breaks off, all they have to do is go on their My WM account, click a button, wheel broke off my cart, we get the notification, we repair it, no headaches for you and we get it taken care of for your resident in a timely manner. I wanted to mention that in the bid also is our HHW program and it's something that the community is currently using. It is an in-house program for WM. We do not use a third party for the service, and we are certified by the Pennsylvania DEP. I have a packet here tonight in case anyone's not familiar with the program, but this is the kits everybody gets when they want to use the program. It is an unlimited service. We do have several hauling sites close by. If anything happens operationally out of our hauling site, that service in the community, we can pull from other resources that are close by as well.

Mrs. Steffey stated the swapping out of the carts from a larger one to a smaller one within the 60-day period but is that just for convenience purposes for our residents, if the cart is too big for somebody.

Ms. Fisher stated correct. They can do it during the life of the contract, but what the contract states is they would like everybody to utilize the 96-gallon cart for the first 60 days so they can get used to the cart, see how much capacity they really need. We always recommend that you have to think about the day that I'm going to have the most trash I'm ever going to have in a year and is that trash going to fit into the 96-gallon cart. But for somebody like me, I live by myself, I have one bag so I could go with a smaller cart.

Mrs. Steffey stated there's no reimbursement for a smaller can.

Chief Dziezgowski stated from a police perspective, if a can is stolen or severely damaged, how should we handle that?

Mr. Petrik stated when the phone call comes to WM, whether it's done through our online app or whether it comes to the local site, we have the really good working relationship with Erika and Sherry, based off of what the scenario is, we would replace it.

Chief Dziezgowski asked will you need a police report?

Mr. Petrik responded it would depend on the situation. Things are going to happen out there. It's not a perfect world. We understand that. We have to make the necessary adjustments to that.

Chief Dziezgowski stated we will see how that goes. We will start with a police report and forward it to Sherry, and you can handle that with the residents.

Ms. Fisher stated to give you an idea with the 96-gallon cart you can get about seven to eight kitchen trash bags in it. It does have a lot of capacity for your trash.

Mrs. Budd asked if you have an elderly person that is not able to maneuver that can and they know that from the beginning, or you have someone that knows they live by themselves and they know that they're putting out a very small amount of garbage a week, is there a way that they can get a smaller can off the get-go and not have to deal with a 96-gallon can? An elderly person would not be able to do that and that 60 days would not quite work out for them.

Ms. Fisher stated I would have to get back to you on that because we are following what is in the bid specs. We do offer the backdoor service as well and the medical service for residents that need that.

Mrs. Budd asked what exactly is the backdoor service?

Mr. Petrik responded there is a medical backdoor service. If the resident would come to us with a doctor's excuse saying that they are physically unable to bring the cart to the curb, we would make the necessary adjustments to service that customer. Right now, in the Borough we deal with about just under 10. There is not many right now, but that is not including what my drivers do that I do not know about. I know there's a lot of accommodations made on route to the elderly residents of the Borough.

Mrs. Budd asked if anybody already has a 96-gallon can, is that going to still be able to be used or do they still have to get the new one and potentially request another new one? Say someone already has a 96-gallon can from Home Depot or Sam's or whatever, is that allowed to be put at the curb?

Mr. Petrik responded per the contract; they would have to set up the account individually with the company in general. They would have to go with a contractor issued cart.

Ms. Fisher stated think about it in your community, you have a beautiful community that everybody would now have matching carts. When you're driving down the road, even though it's trash day, it's going to look really neat and organized on your streets.

Mrs. Bucy asked do you get a can for regular garbage and a can for recycling?

Ms. Fisher responded correct.

Mrs. Bucy stated you can possibly get two 96-gallon totes, one for regular refuse and one for recycling.

Ms. Fisher stated you would get two carts. Typically, we are looking at 64-gallon for recycling, but if a 96-gallon cart is something that you'd be interested in, we could talk about that. What you're seeing

is with the cart service and with all the education that we do provide and working with you on recycling, the recycling numbers are going to go up when you have cart service because everybody's going to start looking at more that can go in the recycling cart. Now, we are taking glass, that's going to go into your recycling cart instead of the trash cart moving forward with the new contract.

Mr. Petrik stated the largest piece to implementing the cart service is the community education. We would assist you with all the documentation that would help actually roll this out to familiarize the residents what the actual service and how the service will work.

Ms. Fisher stated we will start with some pre-information for you, provide you with the information that we sent out to the residents. This is coming when the carts are coming, they'll have that information. We provide you content for your website, social media. We provide cart hangers with the carts. The more education we can get out, the easier it is for everybody to get their carts. When we do deploy the carts, we do ask for a staging area. But then every day after the cart deployment, every home gets their cart, the serial number on the cart is associated with that address. We will provide you daily with the report. XYZ got their cart today. We have a list of everybody who received a cart until everything is completed.

Mr. Montgomery asked do you do the public education?

Ms. Fisher responded we will work on providing all the content for your sites as well, putting together the mailers and information for your social media.

Mr. Montgomery asked how does bulk pickup work?

Mr. Petrik responded the bulk pickup is now going in the contract. Instead of a weekly, it's going to two bulk items per month. That would be negotiated between the contractor and Borough Council. Whatever week you would decide to do bulk collection, whether it be the first week or the third week, that would be the schedule that we would be able to accommodate for the actual bulk collection throughout the municipality.

Mr. Montgomery asked how many items can go out if somebody is remodeling.

Mr. Petrik responded two bulk items per month per resident by contract. It would be basically a regular collection in the Borough on a designated week. In the contract there's also a special collection that allows the resident if there would be additional items, the resident would also be able to contact Waste Management and we would also be able to accommodate that through a special collection for items.

Mrs. Steffey stated the bulk item week has to be facilitated between WM and the Borough before the calendar goes out.

Ms. Fisher stated that is correct. Also, when you mentioned if somebody's doing a small renovation, Waste Management also offers the dumpster in a bag. It's a big bag that they can use at their leisure and then we could collect it when they're ready. So that gives them another option. We are offering discounted coupons for all our municipal customers with the Bagster as well.

Mr. Reynolds asked what is the fee for that?

Ms. Fisher responded it's roughly a collection fee around \$190.00, give or take. It all depends on your zip code where you are. The bag is \$29.95.

Mr. Reynolds stated it is over \$200.00 if you add the bag and the pickup.

Ms. Fisher stated if you're looking at bulk items and paying separately or looking at your material, it does give you a cheaper alternative to getting a larger roll off.

Mr. Reynolds stated I do not know if it is a cheaper alternative. We are already going to be asking the residents to buy more garbage cans and have limited pickup. Is there going to be a designated site where they could drop some stuff off in case they go over the limit? Will they have to hold the garbage in their garage until the following week so they can fill the can up again?

Ms. Fisher stated we would only take the garbage that is in the cart. But even with a traditional service, it's a five-bag limit. The service that you have today does not exist with the new contract or the bid with the SHACOG. If a homeowner in that scenario, if it's a one off, they would just have to wait for the next week. If they continually have garbage, they may need to get a second cart.

Mr. Reynolds stated I do not know if that could be considered cleaner. If you have to have garbage around your house, the raccoons will certainly get in that. My biggest concern with the limited pickup is if I have an extra bag, am I going to leave the smelly garbage in my garage? Or is somebody going to take it down to Peters Creek and throw it in Peters Creek just to get rid of it?

Ms. Fisher stated you push it in your cart. Smash it into the cart, the lid does need to be closed on the cart.

Mr. Reynolds stated I would be worried about our elderly getting up on top of a 96-gallon garbage can and trying to stuff it down in there.

Mr. Montgomery asked what size bags are they? Are we talking about 30-gallon bags?

Ms. Fisher responded it can be whatever size you want.

Mrs. Budd asked do you offer any discounts for low-income seniors or anything similar like that in this area?

Mr. Petrik responded we can ask, but I do not believe there's anything cited in the SHACOG contract for that.

Mrs. Bucy stated we are trying to make sure that we have the exact price for people. On the SHACOG contract it was my understanding that everything was done monthly. There were several disputes. There was a mistake on page 35 with a decimal point. Under the municipal cart, per month it has \$15.00. If you turn to page 37, it has \$1.50.

Ms. Fisher stated that is for your leaf and yard waste collection. The \$1.50, that's per pickup. The one on page 37. That is per unit, per occurrence. It would be a \$1.50 each time. Every time we collected your leaves that is a \$1.50 charge for your home.

Mr. Montgomery asked is that the number of houses where you pick up leaves? Everybody does not put leaves out. Do you count it each participant or do you count the entire Borough.

Mr. Petrik responded it is counted as every resident in the municipality. That is the current service that you actually have right now. The traditional manual collection of yard waste six times per year.

Mrs. Steffey stated not everybody puts out leaves.

Mr. Montgomery stated you can't put leaves into a 96-gallon cart, it does not work.

Mr. Petrik stated the price on page 35 would be if you were going with carts for yard waste. Some municipalities do purchase carts. They have trash, recycling, and yard waste carts. For that collection, it's manual collection, and that's a \$1.50 per resident for first year of the manual collection per unit.

Mr. Montgomery stated it would have to be manual pickup for leaves.

Mr. Petrik stated your leaf collections are separate.

Mrs. Bucy stated the resident would be able to put 10 bags of leaves if they wanted.

Mr. Petrik stated for yard waste.

Mr. Reynolds asked how many yard waste bags can you put out for collection?

Mr. Petrik responded for yard waste collection for manual traditional I would have to look at that in the contract. I would think that the yard waste for recycling purposes, it would be unlimited.

Mr. Reynolds asked can you get us that answer before we vote on this?

Mrs. Steffey stated we are not voting until Monday.

Mr. Reynolds stated we had a resident come up here and complain that him and his cat should pay less than somebody with a family.

Mrs. Steffey stated the way of the world that is coming around with the automated pickup. We are going to have to roll with the punches, unfortunately. We are up here trying to figure out what is going to be best for our residents. We do have to consider that we have a decent population of elderly. It is going to be a big change for a lot of people. This SHACOG bid was insane. There were a lot of discrepancies. There were a lot of different packages or packets that SHACOG had that we did not have. It has taken us some time to really go through this. We are really trying to break this down by the penny to see what's going to be the best decision for the residents.

Ms. Fisher stated when you were making the last comment about the one resident that only has one bag pays the same rates as somebody that may have more bags. When you look at it with now limited service, and your pricing, people are paying for the service that they need. The families that have the tons of garbage, they need two carts. They are paying for the service that they need. This neighbor is not.

Mr. Reynolds stated not necessarily, because if you look at it compared to the current state is it is the same for every resident. If I have 10 bags of garbage and Mr. Gulla only has two, we all pay the same

rate. I am going to have to pay additional monies, and Bob Gulla is not going to. It is still going to be higher for him. My biggest fear is I am worried about the litter that is going to come with limited pickup. Nobody is going to want to keep a bag of garbage in their house for a week. If a toilet breaks, they only have like once a month that they can put that toilet out. I cannot imagine walking past a toilet or a chair in the garage for a couple weeks.

Ms. Fisher stated if they had the toilet, they could call us and say, I have a bulk pickup. They could pay for that, and we could come out and collect it when they put it at the curb. I would even recommend talking to North Huntingdon Township about your concerns. They went with the cart service. I can give you some contact information. I think that will put your mind at ease. There isn't litter and how the cart service is working for their community.

Mrs. Ruscitto stated you will be able to get back to us before Monday to let us know if there's something that we can do to help our senior citizens, and also with the leaf collection. Could we get some clarification on those two things?

Ms. Fisher responded yes.

Mrs. Budd asked if the Borough felt that one of the special collections or dumpster services was a benefit, is that something we have to take advantage of now? Or is that something you could add at a later date? Special collections for large appliances or something like that.

Mr. Petrik stated like a clean-up day. That is priced out in the contract then that could be added whenever.

Mrs. Bucy stated it says recycling collections and it has the annual price per cart service. Are those the same prices for any kind of cart whether you want an extra garbage can or you want extra recycling can? It just says recycling, but is it for regular garbage carts too?

Mr. Petrik stated it is just under recycling collection. That is municipality provided, carts provided by the participating municipality. I believe that is the extra cart service if the carts were provided by the municipality.

Mrs. Bucy asked if they want an extra recycling or garbage cart what is that price?

Ms. Fisher responded it is \$110.00 for an addition trash container for the first year.

Mrs. Bucy stated I am assuming that some people are going to be taking this recycling a lot more seriously and throwing a lot more in their recycling as you stated. There are different prices for the recycling can as opposed to the regular garbage can.

Ms. Fisher stated let me double check on that for you.

Mr. Montgomery asked what items are you going to recycle?

Ms. Fisher responded plastics number ones and twos bottles, jars, and jugs. Your number five tubs. Your aluminum, metal, and tin cans, full sheets of paper or larger. Your magazines, your newsprint, your flattened cardboard, your glass, and I think that's it.

Mrs. Bucy stated the first year for the regular garbage cart it is \$110.00, but the recycling is \$93.00 for the year.

Ms. Fisher stated for a second cart.

Mr. Reynolds stated is it in the RFP that the recycle would not change? Glass was allowed at one point then it was not allowed then it was. None of those items will be taken off the list. What if WM says we no longer want your glass. That will be a huge concern.

Ms. Fisher responded it will be in the contract for five years.

Mr. Montgomery stated it does not change. The same items will be in the contract ongoing.

Mr. Petrik stated for the life of the contract. You have to honor that contract for the next five years.

Mr. Montgomery asked what if you had a demand for more plastics like the other numbers three to seven? Because at one time you were taking all that.

Ms. Fisher stated we will take what's in the contract. If down the road we can mix up more plastics, we can have a conversation to see if you want to add that to your recycling collection. But right now, it's the items listed in the bid specs.

Mr. Montgomery stated if we can add more plastics like we did before that would be desirable because we could get out of the waste stream. We would have less tipping fees.

Ms. Fisher stated wonderful, that helps because we were in a process of renovating our recycling facility on Neville Island. We are upgrading it. We will be able to work more efficiently and take different materials as well. It is something that we may be able to offer down the road. Right now, we are able to recycle what is in the bid specs.

Mr. Reynolds stated \$110.00 is for the additional can, but it was being stated as for the first year.

Ms. Fisher stated it is an annual charge and that would be between the resident and WM because it is a charge every year. Year two comes around and they want to still use the second cart it is \$117.70 for the second year. Let's say after the first year, they do not want the second cart. They can elect to return the second cart and only use the one cart.

Mr. Reynolds stated it is \$110.00 for my second cart the first year. It is going up to \$117.70. I want to make sure the residents understand it is going to continue to go up on you each year. What is it in the fifth year of the contract?

Ms. Fisher responded the fifth year of the contract, it is \$144.19.

Mr. Reynolds stated a lot of residents that are on fixed incomes. If your school tax is going up, if your garbage is going up and that same garbage can that is out there right now is going to cost me an extra, \$35.00 in a couple years.

Mr. Montgomery stated there is a size difference on the second can.

Ms. Fisher stated it would still be a 96-gallon cart.

Mrs. Steffey stated if you want to scale it down, there is that option.

Ms. Fisher stated the price is still the same.

Mr. Reynolds stated we should post both of these on the website. The residents can come up here and take a look without doing a right to know.

Mrs. Steffey we discussed that. We planned on doing that.

Mr. Drager stated we were going to do it after the presentations.

Ms. Fisher stated we could bring carts in so your residents can see the carts.

Mrs. Steffey stated I really do not want to look at anything that is going to cost me a couple hundred dollars over the next year.

Ms. Fisher stated it is the world we live in, unfortunately, everything is going up. Purchasing new trucks has increase dramatically. Maintenance and labor costs are up. We're dealing with it with everything that we've touched now in our lives.

Mr. Reynolds stated I spent a bunch of money at Home Depot to get the bigger garbage cans like you have. If you're not going to take them, what am I going to do with them? Do they become recycled?

Mrs. Steffey stated they will need special recycling. What does one do with a garbage can once it is not usable anymore?

Mr. Petrik stated there would be a transitionary period into the automated. Obviously, we are going to have to accommodate the residents needs within the first three months of going to the automation service.

Mrs. Steffey stated what Mr. Reynolds is asking, and same here is I already have the 96-gallon can, do I just put it in my backyard and pay homage to it every summer?

Mrs. Bucy asked you have a transition period for the first three months and during that transition period, you are delivering those totes, then it would be acceptable to put their old garbage cans out within those first three months and they would be picked up?

Mr. Petrik responded yes as trash.

Mrs. Bucy stated in other words, you got to get that other garbage cart to them so that they know now it's time to throw my other garbage can out.

Mr. Reynolds stated when you look in the contract, it says that these vehicles that will be coming around with can't pick these other cans. It will crush them.

Mr. Petrik stated the arm will completely demolish the regular 40-gallon trashcan. The collection still remains manual up until the automated service.

Mrs. Ruscitto asked are our garbage cans on the list of plastic recyclables that you gave to us.

Ms. Fisher stated I doubt it. What are you using currently for your recycling containers?

Mr. Montgomery responded we have 48-gallon plastic bins.

Ms. Fisher stated I can definitely check with our recycling folks to see if we can recycle those for you.

Mrs. Steffey stated that would be great. I know that would put a lot of people's minds at ease.

Mr. Petrik stated we just rolled out recycling automation as of June 26th. We had an agreement with our MRF, our material recovery facility in Neville Island. They said they would take a quantity of the actual 18-gallon recycling bins. If they were brought to a central location, we would accommodate the hauling and transport if the resident was willing to recycle them at a central location.

Mrs. Ruscitto stated the plastic garbage cans too, because I just think they are going to go into a landfill somewhere.

Ms. Fisher stated I will double check on the garbage cans, but with the recycling carts, it's all the same.

Christina Murtaugh, Vice President of Operations, Mike Lesinski, Municipal Sales Manager, and Dean Altavilla, Sales Manager from Westmoreland Sanitary Landfill gave their presentation for garbage, recycling, and leaf collection.

Ms. Murtaugh stated we will start off with the pricing and then we can address the service issues that a lot of you brought up during your conversation.

Mr. Lesinski stated obviously our bid is for the traditional manual collection service that you folks already have. The handout breaks down the cost comparison between our manual service and waste management's manual service. It breaks down the comparison of our manual service against their automated service with the same service levels that you guys currently have every other week, recycling, and leaf and yard waste. As you can see over the five years, our bid is almost \$300,000 cheaper over the life of the contract. This is for the basic service level, which they outlined is one cart for automated or five bags for the traditional manual collection. We don't feel that the five bags, is really a fair number. Especially with the manual collection. With the carts, you're able to easily add an additional cart. It is easier to invoice the resident directly because you know that they are getting an additional cart. For us with the manual service, it is not feasible to invoice a resident for an additional bag of trash or a handful of additional bags. We are offering to your residents that we will not invoice directly for anything over that five-bag limit, up to a limit of 15 bags of trash. It is basically giving residents closer to what they are currently used to as far as the service level and the number of bags that they will be able to put out. As far as the recycling, it will be unlimited. Since recycling can't be bagged there's really no way to add an additional amount. It would be an unlimited service.

As the contract outlines it would be two items once per month. Our preference would be to have one item every week. It's just easier on our operations team. Having the two items one week out of the month makes the contractor add an additional truck or two potentially to that specific week. We would

prefer to work something out with you guys of having one item per week. The top section is a comparison per household of just the basic service level that we just talked about. As you can see over the life of the contract, our bid is the lower bid. In the automated program, it would be an additional trash cart. The rates for the first year are the \$110.00 that you guys talked about a few minutes ago. It goes up to \$144.00 in year five. When you add that to the basic service level, you can see the yearly difference is quite staggering. It is over \$100.00 more per year per resident that would have an additional container. That's generally going to be households with more than two individuals, families, and people who tend to have more trash. The next level down is for the basic service level plus an additional recycling. As you can see, it's the same rates that you guys talked about a few minutes ago. Over the life of the contract, it's again over \$100.00 more per year and over \$600.00 more for the life of the contract for anyone that needed an additional recycling container with the automated service. If a family required an additional trash container and an additional recycling container and again our traditional manual price is up to 15 bags and unlimited recycling for the same price. The handout contains a letter from our CEO stating what I just said that we will not be invoicing any residents for the additional trash or recycling. We have no intention of counting bags of trash and invoicing people accordingly. In the handout it highlights areas of the bid specifications that outline the procedure with the additional trash and how the contractor is to invoice the residents. That's going hand in hand with the letter stating that we won't use those procedures. The very last page is a list of all of our current contracts. We wanted to provide contact names, their roles, and their phone numbers so that if there were any questions as to the level of service that we do provide. You guys can certainly reach out to any or all of them and ask about our service.

Ms. Murtaugh stated it is really not the case that all companies are moving directly to automated services. We listen to the residents. The residents don't want automated cans. We do automated. We prefer not to. It's very difficult for those 96-gallon toters to get to the curb for elderly. We listen to the residents, and we want to offer the service that we do well. We don't have issues with recruiting employees or keeping or retaining employees. We have people that have been with us since I've been there five years. We want to make the resident as happy as possible. Our customer service is based in Canonsburg. That's really important. It's all people from your area that live around here. I live 15 minutes from here. Dean lives in the community. We're all local in southwestern Pennsylvania. When you're calling customer service, you're calling someone here. We have route supervisors. When we collect every day the route supervisor will send out what we call our exception report. Any items that we were not able to take that day, somebody put out drywall, construction materials, something that we could not take or if they put out paint items or something like that. We would send that to whoever you would like us to. You're aware in case that resident calls you, you're aware we didn't pick it up because of this. We try to be as proactive as possible, and we really try to give the best service possible.

I'd also like to mention one other thing with the recycling. Being limited by the toter program, shoving cardboard into toters is pretty difficult. Only having one recycle container is pretty difficult to shove the cardboard in it. I know because I'm from the area, and I do have the toter program. Therefore, you end up getting another toter. If you look at the price that makes a big difference.

Mr. Reynolds stated some of the concerns that I heard was on a surface level. What would you and your company do to make sure that our residents were taken care of? We've heard everything from, you know it's a little bit more mess involved with your company, so forth. What would you do to guarantee our residents?

Ms. Murtaugh stated anytime something's reported, the route supervisor has to investigate the issue. Then they report back. We don't take loose trash, that's one issue. Another issue is when you do go to toter service, people think they don't have to bag their trash because it's in a toter. We do require trash to be bagged. It's very important. If it's loose upon arrival, we'll report that right away and we'll report it to the township. If it's something we do, we go out and clean it up. I personally will give you all, not the residents, but obviously all of you my personal cell phone number. I have picked up trash. During COVID I threw trash, we drove trucks, we did everything. We didn't leave routes down. We didn't have routes laying. You can call me. If it's a Saturday, I can stop by and pick up a bag of trash myself.

Mr. Reynolds asked if we would choose to go your way, would there be a hotline where our residents could call?

Ms. Murtaugh stated we do have customer service. We do like to tell everyone they could go online if there's a missed pickup. They can go online and report the missed pickup, the issue, or any kind of complaint. That goes directly to operations. So that goes directly to me and my team. We're able to act on it a lot quicker. When they call customer service, they then need to put a ticket in and get it to us. The quickest way is going online or sending an email to info@countyhauling.com.

Mr. Reynolds asked how many other people do you have in the area? I understand that the bid would change or so far. Because if somebody calls in, if Mr. Gulla calls in and says, you forgot to pick up my garbage. I wouldn't want you coming all the way from Canonsburg in a truck.

Ms. Murtaugh stated obviously we bid on several of the areas of the SHACOG. We were awarded Brentwood, Mount Oliver, and we were just awarded Mount Lebanon yesterday. We also have trucks that come up and down 51 every single day. We have other areas in Shaler that they're constantly utilizing 51. We have a very big area of drivers coming into this area.

Mr. Lesinski stated our trucks are coming from Belle Vernon, not Canonsburg.

Mrs. Budd asked do you do anything for low-income seniors? Any type of discount rate for them?

Ms. Murtaugh stated if it is in the bid spec, we have done the senior discounts. Unfortunately, I do not believe it was in this bid spec. We do the handicap pickups though.

Mrs. Ruscitto asked what items are we able to recycle?

Ms. Murtaugh responded it would be the same as the bid spec, so the plastics and the glass and the cardboard.

Mrs. Budd stated you mentioned one bulk item per week was your preference. If somebody has more than that, what can they do to handle that? If there is a clean out or something going on where somebody has a lot of garbage that they're putting at the curb.

Ms. Murtaugh responded you can always do the extra pick up where you can call us and schedule an extra pickup.

Mrs. Ruscitto asked what if my brother puts his 50 or 60 bags of leaves.

Ms. Murtaugh responded it is unlimited leaf collection.

Mrs. Bucy stated it is obvious that you do not like automated because your second automated tote starts at \$300.00, and it ends up at \$500.00 for year five.

Ms. Murtaugh stated it is extremely difficult to get automated trucks right now. There's a backlog of automated trucks, so if one breaks down, and we need to get another truck, the automated trucks are very difficult to get. You could get a rear load tomorrow; you could get a front load tomorrow, just not automated.

Mrs. Bucy stated we have had a very good relationship with Waste Management thus far. I would say the people of Jefferson Hills really like Brandon. We have actually had a couple shout outs out here from people that like his service. We need to have service that is compatible with the excellent rate of the previous Waste Management. That is our biggest consideration. As Mr. Reynolds said, we are looking to have the same level of service.

Ms. Murtaugh stated I absolutely agree with you and that's why I urge you to call some of the numbers on the back of our current customers that we service. We also have Facebook page; you can take a look at our drivers. We do highlight exceptional drivers and crew in each area. I'm really proud of our crew. I've worked beside them for several years. Is everybody going to have a bad day? It could happen. That being said all of our staff are very hard workers.

Mrs. Steffey stated whatever company we go with better sign on Brandon, because this community might go crazy without him here.

Mr. Lesinski stated we also do offer a household hazardous waste and e-waste program in-house. We don't utilize a third-party contractor for that.

8. Discussion to approve the monthly bills

Mrs. Budd stated on page 17, there was a bill for Marshall, Dennehey, and Warner Legal Services.

Mr. Drager stated that was for a prior police issue multiple years ago for a police officer that used to work here.

9. Discussion to approve the monthly payroll

10. Discussion to approve minutes of agenda meeting July 5, 2023

11. Discussion to approve minutes of regular meeting July 10, 2023

12. Discussion to recognize Sergeant Robert Welsh on his retirement following his 33 years of dedicated service to the Jefferson Hills Police Department and the Borough of Jefferson Hills

13. Discussion to promote _____ to the rank of Sergeant within the Jefferson Hills Police Department from the current Civil Service Eligibility List of Sergeant Candidates

Chief Dziezgowski stated there is only one candidate left on that list. That would be Officer Shawn Revis. He is highly qualified for the position and that would be my recommendation to Council.

14. Discussion to approve the permanent appointment of Officer Terrence Murphy and Officer Benjamin Olsen as full-time police officers for the Jefferson Hills Police Department after successful completion of a 12-month probationary period per the Borough of Jefferson Hills Civil Service Rules and Regulations, Section 3.20 "Probationary Period"

15. Discussion to advertise for the position of Finance Director within the Borough of Jefferson Hills

16. Discussion to appoint _____ as acting Secretary/Borough Manager within the Borough of Jefferson Hills

17. Discussion to appoint John Albrecht to one seat on the Borough of Jefferson Hills Civil Service Commission for a six-year term ending December 31, 2028

Mrs. Steffey stated it was brought to our attention this evening that Mr. Albrecht has not sent in a letter.

18. Discussion to award bid to _____ and to authorize execution of the Articles of Agreement for the SHACOG Joint Garbage/Recycling/Leaf Waste Collection Bid for January 1, 2024, through December 31, 2028

19. Discussion to award the design of a new website for the Borough of Jefferson Hills with design to start November 1, 2023, at the earliest to _____

Mrs. Bucy commented there were two bids in the packet, and I thought that they were drastically different. I would like to suggest that we either table that or open that up to other bids for the public's information. One was \$40,000.00 and one was \$216,000.00. Due to the drastic disparity between these two bids, I feel that we need to put this bid back out. I am interested in seeing if there's somebody that is closer than California and Washington DC that can come here and help our Borough set up a more friendly, informative design. I would like to ask the other council members to support that too.

Mr. Montgomery asked would that be a motion to reject and rebid.

Mrs. Steffey responded yes, that would be for Monday.

20. Discussion to adopt Resolution No. 19-2023 authorizing the Borough of Jefferson Hills to enter into a Cooperation Agreement with Allegheny County for the County to undertake essential community development and housing assistance activities within the Municipality from annual CDBG grants and HOME funds received by the county from HUD for the program years 2024, 2025, and 2026

Mrs. Budd stated we are just adopting the resolution. We are no doing anything else.

Mr. Montgomery asked could we table it?

Mrs. Steffey responded yes, not until Monday.

21. Discussion to adopt Resolution 20-2023 appointing _____ as the acting Open Records Officer of the Borough of Jefferson Hills pursuant to the Pennsylvania Right-to-Know Law for the remainder of the year 2023

22. Discussion to renew Three Guys Cleaning janitorial services contract for the Borough of Jefferson Hills for the years 2023-2026 at a cost of \$3,300.00 per month, \$39,600.00 per year

Mr. Montgomery stated we are going to put this out a bid.

Mrs. Bucy asked can we rephrase this to say, to put out a bid for this?

Mrs. Steffey responded it will be rephrased on the new agenda.

23. Discussion to authorize the execution of an administrative agreement with the South Hills Council of Governments concerning the SHACOG Joint O&M CCTV Inspection and Cleaning Project-Year 13

24. Discussion to recommend to SHACOG the award of a bid to State Pipe Services, Inc. for the Joint Municipal SHACOG O&M Preventative Maintenance – Year 13 Project in the amount of \$99,505.00 with the Borough's share of \$11,730.00

25. Discussion to approve Application for Payment No. 1 and Final from C. Crump, Inc. in the amount of \$116,940.00 for work completed on the Lobbs Run Stream Restoration Project

26. Discussion to approve Application for Payment No. 1 from Morgan Excavating, LP in the amount of \$188,571.28 for work completed on the 2023 Road Program

27. Discussion to approve the proposal from State Pipe Services, Inc. to clean out the wet well of the 837 Pump Station in the amount of \$11,200.00

28. Discussion to approve the proposal from McLean Architects, LLC dated August 3, 2023, to assist the Borough with preparing plans and specifications for the Andrew Reilly Memorial Park Concession Stand ADA Bathroom Renovation project in the amount not to exceed \$16,500.00

Mrs. Steffey stated it does say concession stand. I was under the impression this was just a bathroom renovation.

Mr. Glister stated it is the bathrooms within the concession stand. The bathrooms over by the stage are currently under design right now. We're getting close to completing our final design.

Mrs. Steffey stated they are going to try and make those small bathrooms in the concession stand ADA compliant.

Mr. Glister stated we are actually looking to make those family bathrooms.

Mrs. Bucy asked are they taking away part of the concession stand?

Mr. Glister responded no; we will work within the existing footprint.

Mr. Montgomery stated the architectural work down by the stage, is that part of the grant or do we have to pay for that too?

Mr. Glister responded that was part of the GEDTF grant that we were awarded last fall.

29. Discussion to approve the Work Authorization dated July 10, 2023, from Gateway Engineers, Inc. to continue the Clairton Municipal Authority Phase 2 Project Manager oversight in the amount not to exceed \$5,000.00

Mrs. Budd asked was this was part of the agreement for upstream communities?

Mr. Glister responded yes. A few years ago, when we were in some litigation with the upstream communities, that would be Peters Creek Sanitary Authority, South Park Township, and Jefferson Hills, we were having some issues with Clairton Municipal Authority with the tough restrictions that went on for four to six months. Part of that settlement agreement did specifically list Mr. Minsterman's name as the Phase II project management to provide oversight of the Phase II project.

30. Borough Resident/Taxpayer Comments on Non-Agenda Items

None

31. Reports

Fire Chief

Not Present

EMS

Not Present

Engineer

The Engineer's report is on file in the administration office.

Mr. Glister stated there have been some questions about the status of the demolitions that we have been working towards being the ones on Worthington, Arch Street, High Street and Cochran Mill Road. We did apply under the Act 152 Allegheny County program in June. We applied for funding to have those properties taken down. In talking with Lou Gorski, the other day regarding CDBG year 50, because we typically put those same properties into CDBG grant applications that are pre-applications in September with the final applications in October. We will be putting those into CDBG year 50 as well. That way if we are not awarded anything under Act 152, then we are pursuing already additional funding under CDBG.

I sent out the email earlier today about the tour of the Phase II treatment plan upgrade project at the Clairton Municipal Authority. If everybody could get back to me and by the end of the week, they looking for a headcount. It is going to be not only Jefferson Hills, but the invite was also extended to South Park as well as Peters Creek Sanitary Authority.

Mr. Montgomery stated there is considerably more money in the Act 152 for demolition than CDBG.

Mr. Glister stated Act 152 is closer to being fully funded. We still did a 15% local match in our grant application, whereas CDBG we are typically only going to see around \$30,000 if we are awarded funds for that program.

Consulting Engineer

Consulting Engineer Minsterman had nothing to add to the written report is on file in the administration office.

Finance Officer/Treasurer

Mr. Drager stated we will be switching over our sewer and trash billing to Legal Tax Services. I believe it was voted on either two or three months ago. There is going to be a transition period. We were billed for consumption for June. I believe that bill just was sent out two weeks ago. The due date is August 11th. Just so residents know, they may not receive a bill for two to three months while we do this transition. The first bill that you do receive from Legal Tax Service is going to be higher than normal. It is because you are not going to be receiving your bill for July consumption and August consumption with PAMS while we do this transition. If you do not get a bill, do not be alarmed. It is going to be coming. You should see it here sometime either in September or October.

Mrs. Budd asked is that something that we can articulate on the website and social media?

Mrs. Bucy stated I suggested that because they should be setting aside that money if they are on a fixed income. They are going to get hit with a bill that's going to be for three months. I want people to be aware of that.

Mr. Drager stated we most certainly can post this on the website.

Mr. Montgomery stated anything you can think of to get that message out, because when the bills come, all the clerical staff will do is answer the phone for that question.

Public Works Director

Public Works Director Volpe had nothing to add to the written report is on file in the administration office.

Police Chief

The JHPD COPS report is on file in the administration office.

Chief Dziezgowski stated the JHPD was awarded, and we just received it today, a \$44,000.00 American Rescue Plan ACT funds grant through Allegheny County Councilman Sam DeMarco for the purchase of 22 new body-worn cameras.

Mayor

Mayor McCaffrey had nothing further to report.

Manager

Not Present

Solicitor

Solicitor Cromer stated I did prepare a very brief solicitor's report and I thought it was going to be at your chairs. I don't think it is. So, next month I will make sure I bring hard copies. I can summarize it very quickly. Basically, the last few weeks we have spent getting up to speed on various pending Borough matters. We assisted with several Right-To-Know requests. We assisted on some personnel matters. Things are working very nicely. Your staff is wonderful. My associates and I are very happy to be working with them.

For the record, we did conduct an executive session in regard to personnel matters prior to the meeting at 5:45 p.m.

31. General Business

Mr. Montgomery stated I would like to thank Councilwoman Bucy for all the work she did on this garbage contract analysis. The last one was done by the solicitor and the finance director together, and she did most of it herself. It is a phenomenal effort.

I have been in conversation with Synthomer that used to be Eastman, and they would like to abandon Jones Street. They bought all that property, and they really would rather have it all privatized to their work. They did this earlier in the '80s when the plant grew, and the Borough snow trucks were plowing in the plant. They came to Council and said they did not want these trucks in here. We were mandated to plow the streets. The President of Council at the time said we need to have access to the river. The solicitor found out that we did not. We abandoned all those streets so they could secure the plant. They want to do this again. I talked to Mr. Glister about it in the engineering meeting, and I have a contact for him. He can contact them and tell them what type of correspondence they need to send back to us. They also asked for a crosswalk across 837, because some of their employees' park across the street. They need to check with the state, and that requires Borough action too. We will have to send a letter to the state.

Mrs. Steffey asked will the crosswalk request to the state come from Mr. Glister or Chief Dziezgowski?

Mr. Montgomery responded probably Mr. Glister. It would be a traffic engineering safety request.

Mr. Reynolds stated when they go across there in the middle of the night, it is dangerous.

Mr. Montgomery stated they just want a marking on the street. Mr. Glister is going to contact them after he gets done with paving this week.

Mrs. Bucy stated the Cloverleaf Food Bank is this month is August 14th and August 28th. We have a constant increase of people that are there. The families receiving assistance are up to 186. When I first started volunteering, it was 110. If you need assistance, please feel free to come to the food bank.

I also would like to thank all the people that live in Deer Park that use Stilley Road. Thank you for your patience, because that has been the longest painstaking section of fixing of the gas lines that I have ever known in the history of my life. It is still not completed. I hope that it gets completed before the beginning of the school year.

Chief Dziezgowski stated we are hoping that it's completed by either end of this week or at the latest next week. They are completing the paving job right now. They should be done within a week.

Mrs. Bucy thanked the police that also were standing guard there. It was a phenomenal event in the history of patience of people that live by Deer Park. Thank you very much for your patience.

Mrs. Ruscitto thanked Councilwoman Bucy and President Steffey, for their efforts towards handling this garbage bid situation. The dissertation that was presented was phenomenal. Thank you for your time. Thank you Mr. Gulla for being such an active resident here in the Borough of Jefferson Hills.

Mr. Reynolds stated to Mr. Gulla, if we gave out a door prize to the residents, you obviously would win it tonight.

Mrs. Steffey stated to Mr. Gulla, we like when you attend our meetings.

Mrs. Steffey thanked everyone for their presentations.

32. Adjournment

President Steffey adjourned the meeting at 9:06 p.m. on a motion by Mrs. Ruscitto, seconded by Mrs. Budd and carried unanimously.

Michael Glister, PE
Acting Secretary/Borough Manager