

Borough of Jefferson Hills  
Regular Meeting of Council  
August 11, 2014

The regular meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar and Council Members Barclay, Ielase, Khalil, Montgomery and King answered to roll call. Borough Manager Arndt, Finance Officer/Treasurer Boucher, Solicitor Shimko, Police Chief Roach, Public Works Director Lovell, Borough Engineer Sebastian and Consulting Engineer Omer were also present. Council Members Reynolds and Weber were absent.

CITIZENS/TAXPAYERS COMMENTS:

None.

MINUTES:

Mr. Montgomery moved the minutes of agenda meeting June 4, 2014 be approved, seconded by Mr. Khalil and carried on a 4-0-1 roll call vote. Mrs. Ielase abstained.

Mr. Montgomery moved the minutes of regular meeting June 9, 2014 be approved, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved the minutes of agenda meeting July 9, 2014 be approved, seconded by Mrs. Ielase and carried unanimously.

MONTHLY BILLS:

Mr. Khalil moved the approval of the June bills be ratified as follows: General Fund \$607,539.47, Sewer Revenue \$246,660.45, 2011 GOB Series \$6,200.57, Highway Aid \$2,109.12. Ambulance Tax \$119.08, Fire Tax \$535.13 and Escrow \$8,670.52, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved the July bills be approved as follows: General Fund \$229,213.54, Sewer Revenue \$426,174.35, 2011 GOB Series \$14,023.98, Highway Aid \$2,109.12. Ambulance Tax \$.43, Fire Tax \$1.96 and Escrow \$10,137.75, seconded by Mrs. Barclay and carried unanimously.

MONTHLY PAYROLLS:

Mr. Khalil moved to ratify the approval of the payrolls for the month of June in the amount of \$235,723.33 be approved and ratified, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved the payrolls for the month of July in the amount of \$218,857.52 be approved, seconded by Mr. Khalil and carried unanimously.

AGENDA ITEMS:

Mr. King read Resolution No. 32-2014, "APPROVING REIMBURSEMENT OF THE GENERAL FUND BY THE GENERAL OBLIGATION BOND SERIES OF 2011 PROJECT FUND IN THE AMOUNT OF \$330,935.87." Mr. Khalil moved to adopt Resolution No. 32-2014, seconded by Mrs. Ielase and carried unanimously.

Mr. King read Resolution No. 33-2014, "ADOPTING A BOROUGH CREDIT CARD USE POLICY." Mrs. Barclay moved to adopt Resolution No. 33-2014, seconded by Mrs. Ielase and carried unanimously.

Mr. King read Resolution No. 34-2014, "GRANTING FINAL APPROVAL OF A REVISED SUBDIVISION PLAN KNOWN AS S-1-2014, TRACT III PARCEL AA LINCOLN WOODS PHASE 1 PLAN." Mr. Khalil moved to adopt Resolution No. 34-2014, seconded by Mr. Montgomery and carried unanimously.

Mr. King read Resolution No. 35-2014, "AMENDING RESOLUTION NO. 40-2013 FIXING SALARIES, COMPENSATION AND WAGES FOR BOROUGH EMPLOYEES FOR THE YEAR 2014." Mr. Montgomery moved to adopt Resolution No. 35-2014, seconded by Mr. Khalil and carried unanimously.

Mr. King read Resolution No. 36-2014, "APPROVING REIMBURSEMENT OF THE GENERAL FUND BY THE GENERAL OBLIGATION BOND SERIES OF 2011 PROJECT FUND IN THE AMOUNT OF \$278,768.62." Mr. Montgomery moved to adopt Resolution No. 36-2014, seconded by Mr. Khalil and carried unanimously.

Mr. King read Resolution No. 37-2014, "DESIGNATING HUNTINGTON BANK AS DEPOSITORY OF FUNDS FOR THE PETERS CREEK MANHOLE REHABILITATION PROJECT AND AUTHORIZING SIGNATURES OF BOROUGH OFFICIALS." Mr. Khalil moved to adopt Resolution No. 37-2014, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to ratify approval of closure to various Huntington Bank Public Fund Savings Accounts that were moved to the Huntington Bank MMAX accounts for a higher yield of interest: Sewer Revenue Public Funds Savings (Acct. No. 01109701791); General Fund Public Fund Savings (Account No. 01109701610); and General Contingency Public Fund Savings (Account No. 01109701704), seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to approve the closure of various PLGIT Accounts to be moved to Huntington Bank MMAX accounts for a higher yield of interest: General Fund Contingency (Account No. 00005960010); and Sewer Revenue (Account. No. 00005960023), seconded by Mrs. Barclay and carried unanimously.

Mr. Montgomery moved to ratify approval for Payment Application No. 11 to General Industries in the amount of \$236,009.55 for the Public Works Complex and Salt Storage Facility Project, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to ratify approval for Payment Application No. 3 to A-1 Electric, Inc. in the amount of \$80,028.00 for the Public Works Complex and Salt Storage Facility Project, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to ratify approval for Payment Application No. 5 to Vrabel Plumbing Company, LLC in the amount of \$8,640.00 for the Public Works Complex and Salt Storage Facility project, seconded by Mr. Khalil and carried unanimously.

Mr. Montgomery moved to approve Payment Application No. 4 to East West Manufacturing & Supply Company, Inc. in the amount of \$32,940.00 for the Public Works Complex and Salt Storage Facility Project, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to approve Payment Application No. 5 to East West Manufacturing & Supply Company, Inc. in the amount of \$7,893.00 for Public Works Complex and Salt Storage Facility Project, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to approve Payment Application No. 12 to General Industries in the amount of \$139,951.31 for the Public Works Complex and Salt Storage Facility Project, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to approve Payment Application No. 6 to Vrabel Plumbing Company, LLC in the amount of \$19,467.00 for the Public Works Complex and Salt Storage Facility Project, seconded by Mr. Montgomery and carried unanimously.

Mr. Montgomery moved to approve Payment Application No. 4 to A-1 Electric, Inc. in the amount of \$67,900.50 for the Public Works Complex and Salt Storage Facility Project, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to ratify approval of Work Authorization dated July 1, 2014 for Gateway Engineers to provide construction administration and inspection services for the Beedle Park Plan Phase 1 Project in an amount not to exceed \$40,000.00, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to ratify approval of Work Authorization dated July 1, 2014 for Gateway Engineers to provide design, engineering, plans, specifications, negotiations, permits and communications for the WESA Act 537 Plan in an amount not to exceed \$185,000.00 in 2014, seconded by Mr. Montgomery and carried unanimously.

Mrs. Barclay moved to ratify approval of Work Authorization dated July 2, 2014 for Gateway Engineers to provide construction administration and inspection services for the 2014 Road Improvement Program in an amount not to exceed \$8,000.00, seconded by Mrs. Ielase and carried unanimously.

Mrs. Ielase moved to ratify approval of Work Authorization dated July 2, 2014 for Gateway Engineers to prepare specifications and bidding documents for the CD Year 40 Demolition Project in an amount not to exceed \$1,625.00, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to approve Work Authorization dated July 30, 2014 for Gateway Engineers to assist with design and permitting for Peters Creek Stream Restoration Phase 5 Project for the amount not to exceed \$10,000.00, seconded by Mrs. Ielase and carried unanimously.

Mrs. Barclay moved to ratify advertisements to receive bids for Beedle Park Improvements Phase 1 Project, seconded by Mr. Montgomery and carried unanimously.

Mr. Montgomery moved to award a bid to Osiris Enterprises in the amount of \$225,625.00 for Peters Creek Manhole Rehabilitation Project with the Borough's share being \$90,585.00 and subject to funds being received from South Park Township and Peters Creek Sanitary Authority per agreement. Mr. Arndt reported that funds from both entities have been received. Motion seconded by Mr. Khalil and carried unanimously.

Mr. Montgomery moved to award a bid to Plavchak Construction Company in the amount of \$343,700.00 including Alternate Deduction No. 8 for Beedle Park Phase 1 Project, seconded by Mrs. Ielase and carried unanimously.

Mrs. Barclay moved to declare Cleaning Concepts as not the lowest responsible bidder due to the Borough's previous experience with Cleaning Concepts and award a base bid to Service First Cleaning in the amount of \$33,500.00 for janitorial services for the period September 1, 2014 through August 31, 2015, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to recommend to SHACOG to award a bid to Insight Pipe Contracting, L.P. for Joint Municipal O&M Sanitary Sewer Preventative Maintenance Year 4 Project in the amount of \$188,246.00 with the Borough share of \$42,145.00, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to award a bid to Cargill, Inc. for the purchase of rock salt in the amount of \$79.29 per ton and to authorize the proper Borough officials to execute an agreement for such purchase, seconded by Mrs. Barclay and carried unanimously.

Mr. Montgomery moved to authorize advertisements to receive bids for 2014 Road Improvement Program-Contract B, seconded by Mr. Khalil and carried unanimously.

Mr. Montgomery moved to authorize advertisements to receive bids for 2014 Road Improvement Program-Contract C, seconded by Mr. Khalil and carried unanimously.

Mr. Khalil moved to authorize the advertisement of Borough Ordinance No. 843 regulating floodplains, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to authorize the advertisement of Borough Ordinance No. 844 revising, clarifying and/or repealing certain provisions of Borough Ordinances. Mr. Arndt advised Council discussed the possibility of adding no stopping/standing/parking in front of the high school and on Wakefield Road. Regarding the discussion at the last Council meeting regarding handicapped parking spaces on Randolph Drive, he is not sure that will require an ordinance for enforcement. If it does, he

suggested we add those to this ordinance as well. Because of the delay, he would suggest we post the two handicapped signs requested while the ordinance is being advertised and acted upon, and Council agreed. Council agreed to increase Mr. Arndt's bond in this ordinance. Motion seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to authorize the proper Borough officials to execute an agreement with Geokinetics USA, Inc. concerning a seismographic survey on Borough properties and precluding the use of shot holes, seconded by Mr. Montgomery and carried unanimously.

Mrs. Barclay moved to authorize the proper Borough officials to execute a Watch Block of Time Agreement with LANtek, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to ratify authorizing Gateway Engineers to review and inspect the dedicated public improvements requested for acceptance in the Hunters Field Phases 1 and 2 and Mill School Phase 2 developments, seconded by Mr. Montgomery and carried unanimously.

Mrs. Barclay moved to authorize the advertisement of an ordinance accepting the dedication of public improvements in the Hunters Field Phases 1 and 2 and Mill School Phase 2 developments, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to turn over unpaid 2013 Borough real estate taxes to Keystone Municipal Collections Group for collection and to exonerate Josephine Lipnicky, Real Estate Tax Collector, from collecting 2013 Borough real estate taxes, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to authorize Keystone Municipal Collections Group to file real estate liens over a \$50.00 balance for tax year 2011 at \$20.00 each, seconded by Mrs. Barclay and carried unanimously.

Mr. Montgomery moved to authorize the Borough staff to seek proposals for Planning Consultant, seconded by Mr. Khalil and carried unanimously.

Mr. Khalil moved to suspend Police Officer - Badge Number 5 for three (3) work days without pay, seconded by Mr. Montgomery and carried unanimously.

Mr. Montgomery moved to appoint Keith Moatz as a member to the Uniform Construction Code Board of Appeals, seconded by Mr. Khalil and carried unanimously.

Mr. Montgomery moved to appoint Kevin Wills as a member to the Environmental Advisory Council for a term ending December 31, 2016, seconded by Mrs. Barclay. Mr. Khalil asked if anyone knew Mr. Wills or spoke to him concerning his appointment. Mr. Montgomery didn't think after looking at Mr. Wills' resume, that talking with him was necessary. Mr. Khalil raised a potential concern regarding possible affiliations due to Mr. Wills' work and how that might impact his serving on that board, and Council thought in light of this it would be best to appoint Mr. Wills to the shorter of the open terms as a test period. Motion failed 0-5.

Mr. Montgomery moved to appoint David McGuirk a member to the Environmental Advisory Council for a term ending December 31, 2016, seconded by Mr. Khalil and carried unanimously.

Mr. Montgomery moved to appoint Kevin Wills a member to the Environmental Advisory Council for a term ending December 31, 2014, seconded by Mrs. Barclay and carried unanimously.

CONSULTING ENGINEER'S REPORT:

Nothing to report.

ENGINEER'S REPORT:

Nothing to report.

FINANCE OFFICER'S REPORT:

Nothing to report

PUBLIC WORKS DIRECTOR'S REPORT:

Nothing to report.

POLICE CHIEF'S REPORT:

Nothing to report.

BOROUGH MANAGER'S REPORT:

- Council has a draft of the letter to Floreffe VFC Relief Association, and he asked for approval to send it. Council gave their approval.
- He talked with a PennDOT representative regarding the PennDOT Winter Services Agreement, in respect to excluding Rt. 837, and they will send us another Exhibit A with it removed. They have the option of removing another road at their discretion to make up for having to maintain Rt. 837.
- The cost for the Emergency Gill Hall Road Sanitary Sewer Repair Project is \$23,760.00. An Agreement needs to be executed for the project, as it was a SHACOG bid award a couple of years ago. Mr. Montgomery moved to authorize the proper Borough officials to execute an Agreement with

State Pipe Services, Inc., subject to the Solicitor's approval of the Agreement, seconded by Mr. Khalil and carried unanimously.

MAYOR'S REPORT:

- She is in the process of starting the project of hanging military banners, and hung one outside Council Chambers for Council to see.
- She performed six weddings and asked that donations be given to the Library.

GENERAL BUSINESS:

Mr. Montgomery received confirmation for the tour by Economic Development South.

Mrs. Ielase again asked Council for donations for the basket of cheer for the softball tournament on Sunday, August 24<sup>th</sup>.

Mr. Khalil commended the Library as their 2013 audit came in and was very favorable. They were more healthy financially in 2013 than they were in 2012.

Mr. King adjourned the meeting at 7:42 p.m. on motion by Mrs. Ielase, seconded by Mr. Khalil and carried unanimously.

Douglas C. Arndt  
Borough Manager/Secretary