

Borough of Jefferson Hills  
Agenda Meeting of Council  
October 5, 2016

The agenda meeting of Council was called to order by Vice President Weber at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance Council Members Ielase, Khalil, Montgomery, Sockman, and Weber answered to roll call. Borough Manager Levander, Finance Officer Bennett, Solicitor Shimko, Chief Roach, Consulting Engineer Omer, and Public Works Director Lovell were also present. Mayor Cmar and Council President King, and Council Member Reynolds were absent.

1. Pledge of Allegiance
2. Roll Call
3. Citizens/Taxpayer Comments

Lisa Graves Marcucci:

- A) Spoke about a new Supreme Court decision reaffirming zoning as the local municipalities' jurisdiction.

Jim Sweeney:

- A) Stated he would like to see the Gill Hall Military Monument which is at the Gill Hall Volunteer Fire Company moved so it can be seen. Mr. Khalil stated he is going to contact Gary Williams who is involved with the Boy Scouts for a possible Eagle Scout Project or work with Steel Center Tech as a project. Mr. Sweeney noted that most descendants would like to keep it on the property but have it moved to where it can be seen.

Tony Latorre:

- A) Stated the traffic warning light on Gill Hall Road at the fire department is not working and asked the Borough to look into this.

4. Presentation by Mark Schuster, Founder and CEO Turnkey Taxes

Mr. Schuster explained his company's software/program would allow anyone in the Borough office to see what tax is available for collection for individuals and businesses. The cost to use the program is \$150.00 for first two months and \$300.00 each month there after plus 25% of the taxes collected. Council would like more information and asked Ms. Levander to make an appointment with Mr. Schuster.

5. Report from Borough Boards and Commissions

Mr. David Graffam, Chairman Board of Library Directors, requested a \$180,000.00 allocation for next year. The Fall Festival is this weekend on, Saturday, October 8, 2016.

6. Motion to approve minutes of agenda meeting September 7, 2016

7. Motion to approve minutes of regular meeting September 12, 2016
8. Motion to approve minutes of workshop session meeting September 14, 2016
9. Motion to approve monthly bills

Mr. Khalil thanked Ms. Omer for the bills recap project list.

10. Motion to approve monthly payrolls
11. Motion to adopt Resolution No. 33-2016 directing distribution of the Borough's allocation of General Municipal Pension System State Aid for 2016 in the amount of \$192,484.43 as follows:  
Police Pension Fund \$133,902.21 Service Employees Union Pension Fund \$58,582.22
12. Motion to adopt Resolution No. 34-2016 authorizing Stanley L. Gorski of SHACOG to file Year 43 Community Development Block Grant application for the ADA Wheel Chair Lift and Doors at the Gill Hall Park Community Center
13. Motion to ratify authorization for Gateway Engineers to inspect the public improvement located on Mills School Parceling Plan Parcel B dedicated for acceptance by Maronda Homes and authorize the proper officials to prepare and advertise an ordinance accepting the same

Ms. Omer explained that Parcel B is a storm water management pond that was used as a soil erosion pond during construction. Mr. Montgomery asked if this was the pond which had the water that did not drain in the past. Ms. Omer stated she believed it was the same one. Ms. Omer stated once the property is stabilized the pond was converted from a soil erosion pond to a storm water management pond, which is what is now on Parcel B. Gateway needs authorization to go and inspect the pond and make sure everything's in order and report back to Council. Mr. Shimko explained why the reason the motion states 'ratified' is because when a dedication request comes in to the Borough the Pennsylvania Municipalities Planning Code gives Borough Council ten (10) days to authorize the Consulting Engineer to begin the inspection process. This request came in on September 7, 2016 which is more than ten (10) days ago and that is why this is a ratification. The Consulting Engineer had already begun the inspection process within the aforementioned ten (10) day period.

14. Motion to approve Payment Application No. 3 and Final to Plavchak Construction Company, Inc. for Beedle Park Phase 1A in the amount of \$48,179.00

The Consulting Engineer recommend payment.

15. Motion to approve Payment Application No. 1 to Lawson Excavating, Inc. for Walton Road Sanitary Relocate project in the amount of \$67,967.75

The Consulting Engineer recommend payment.

16. Discuss the distribution of the Pennsylvania Foreign Fire Insurance allocation in the amount of \$70,044.84 as follows: Jefferson 885 VFC (1/3) \$23,348.28; Floreffe VFC (1/3) \$23,348.28; Gill Hall VFC (1/3) \$23,248.28

Mr. Khalil, the Council representative to the volunteer fire companies, stated he asked Mr. Shimko about what is required, by law, for an unequal monetary distribution between fire companies. Mr. Khalil stated the only thing that must happen is each fire company must receive some portion of the distribution, but the law does not specify how much. Mr. Khalil recommends that not all fire departments receive an equal 1/3 distribution. Mr. Khalil stated this is because Floreffe Fire Department is refusing to cooperate with the Fire Study by not opening their financial books. Mr. Khalil stated Floreffe VFD is failing our community due to lack of training to their volunteers, failing to communicate, and by not reporting number of run calls. Mr. Khalil recommends \$100.00 be given to Floreffe and the remaining money, \$69,944.84, be equally distributed to both 885 and Gill Hall Fire Departments (\$34,972.42 each). Mr. Khalil asked Mrs. Ielase for her opinion as the alternate Council representative to the volunteer fire companies. Mrs. Ielase stated that was difficult to do because her child is a fireman at Floreffe VFD. She said she hears that because Floreffe is so far out, they will get a fire call, get suited up, then get called off because other volunteer fire companies are closer. Mr. Khalil stated he wants to receive data and has asked for it multiple times. Mr. Khalil said he finally received a reply from Floreffe that the auditor will be allowed to look at the amount the Borough gave Floreffe last year but nothing else and this is problematic and concerning to him. Mrs. Ielase asked about Floreffe's Bi-Laws and if the fire department is only required to let the auditors see what they have done with the money the Borough has given them? Mr. Khalil stated, yes that is correct, Floreffe only needs to allow the audit to take place on the money the Borough has distributed to Floreffe, however his concern is that two (2) fire companies will fully participate with the audit, and one (1) will not. Mrs. Ielase stated she will try to get ahold of Mr. Stanton and Eric Ielase and talk to them personally. She stated one of the major concerns is Floreffe feels that they are being targeted and she will leave it at that. Mr. Khalil stated that is their opinion, yet they will not fully cooperate. Mr. Khalil stated that Mr. King reached out to Chief Welsh to discuss their lack of participation and we can talk to President King about what Mr. Welsh's reply was. Mr. Khalil stated this is public money and this is to protect our community. Mr. Sockman stated he was also at a previous meeting with the three (3) volunteer fire companies and he shares Mr. Khalil's concerns. Mr. Sockman would like to give Floreffe VFD a deadline to comply.

Mr. Khalil stated he will send an email to Floreffe for clarification of its plans regarding compliance. Mr. Weber stated they do not need to make a decision on distribution until November 19, 2016.

17. Discuss pending dedications/requests for acceptance of certain public improvements in Chamberlin Ridge Phases 3

Ms. Omer stated they are asking for acceptance for infrastructure only for dedicating streets and sanitary sewers, not for storm sewers or stormwater management systems. Mr. Weber inquired as to why they may be only asking for those dedications and not the others. Ms. Omer's opinion is that they are aware more work needs done to meet the standards for acceptance. Mr. Shimko also stated under MPC guidelines, failure to authorize or to have an Engineer inspect can result in a deemed approval.

18. Discuss the Saving Grace Medical quote in the amount of \$1,230.00 for an AED for the Street Department building as recommended from the Safety Committee

Mr. Lovell stated most employees are not at the building working but if it is a portable unit that makes more sense to have. Mr. Weber stated it is a wise decision from a safety concern and the Borough's Safety Committee recommends it. The AED could possibly be a potential cost saving to our insurance later on, Mr. Khalil also agreed. Mr. Weber stated this will go on the agenda for Monday.

19. Discuss a reimbursement resolution for the Sewer Revenue Fund from the proceeds of a future loan

Mr. Weber stated The Engineering Committee considered this in their meeting and came away stating the Borough is not going to take a loan requiring this type of resolution at this time so this can be removed from the agenda.

20. Discuss the bids for the 2016 Roadway Rejuvenator Program – Contract C (bids are to be opened Tuesday, October 4<sup>th</sup>)

Mr. Lovell stated a bid came in from Pavement Technologies Inc. almost \$10,000.00 under budget. (Bid amount \$43,160.00) Mr. Weber asked if Mr. Lovell is familiar with the company and their work. Mr. Lovell replied he is and they have done rejuvenation work in the past in the Borough. Ms. Omer stated the Gateway Engineers was also familiar with their work.

21. Discuss the request from the Gill Hall VFC for Borough's assistance in absorbing the 5% matching contribution in the amount of \$21,150.00 for the new engine and turnout gear

Mr. Khalil explained the request made by Gill Hall Volunteer Fire Company for \$21,150.00 from the General Fund is to help with the match of the FEMA Grants it received. Mark Brier spoke about having the money 100% upfront will result in a \$9,000.00 savings in the total bill. The date to have the money is Thursday, October 17, 2016.

22. Reports

Fire Chief:

- Andrew Tomer thanked Council for support with the tanker truck repair payment
- Brian Chalfant, Jefferson Fire Rescue, stated the mapping system they were trying to put in the tablets he spoke about last month are not compatible with the Gateway Engineers' technology. As a result, they are going back to their original request to Council with the quote from Verizon which is outfitting nine (9) tablets for \$2,362.14 and unlimited data per month for \$359.91

Ms. Omer:

- Reported that Wednesday, November 9, 2016 at 5:00 PM is the Annual Project and Engineering meeting.
- Requested permission to work with Tricia on the PA Small Water and Sewer Grant and that a Resolution for this Grant would be on the agenda for the regular meeting.

Mr. Bennett

- Reported on the ongoing budget work.
- Stated the financial reports will be in Council's packet on Friday, October 7, 2016.

Mr. Lovell:

- Stated the bi-yearly boiler inspection by the State was completed. There were a few issues at the Public Works Building. Dave McLean and the HVAC Company who installed were notified and they are reviewing. The Borough may need to apply for a variance because this item is not considered a boiler, but a continuance water heater, in the State's view

Chief Roach:

- Reported the entry level testing is complete. Scores went to the Civil Service Commission. An eligibility list will be prepared and a list of recommended candidates should be brought to Council by December.

Ms. Levander:

- Stated Jefferson Hospital requested a letter of support from Council for a DCED Multimodal Transportation Grant. Mr. Khalil asked whether the LED lighting Jefferson Hospital is requesting is over and above what they currently have now.
- Stated the people at the Mon Fayette Expressway would like to meet with the Borough to discuss the project because of changes being made to Miller Road. Council said ok to this meeting.
- Stated the MS4 Report came back and the Borough appears to be in good shape.
- David McLean has been back to tour the Police side for the wallpaper refinishing project. Mr. Sockman would like to push forward on this work getting done.

## 23. General Business

Mr. Montgomery:

- Reported on the SHACOG meeting and Fall Commodities Bids.
- Reported on two new possible joint projects; SHAGOG paving project and SHACOG manhole rehabilitation project.
- Reported on information from Economic Development South. First, Jefferson Reginal Foundation is funding a private bus service running from Jefferson Hospital to CCAC South. Second, on Route 51, smart signalization is being put into play, which is the synchronizing of traffic lights from here to the Liberty Tunnels in Pittsburgh. This should save 6 minutes of travel time per day one way, 30 minutes one way per week, or an hour round trip per week.
- Tim Murphy's office called to say he will arrive at 2:00 PM at the Fall Festival for the presentation of the Grant check to Gill Hall Volunteer Fire Company.

Mr. Sockman:

- Thanked Mr. Minsterman and Mrs. Omer for their work on the various sewer projects.

Mr. Khalil:

- Mr. Khalil asked Charlie for an update on his request for the Borough's auditor to send information to the auditor for the fire departments. Charlie stated the auditor would like to first meet to get a better idea of scope surrounding what you would like in the audit.
- Thanked Ms. Levander and Mr. Bennett for the work and ideas on the Budget.
- Stated Wednesday, November 9, 2016 the first draft of the budget will be ready.
- Stated he would like to keep Fire Departments and Budget the same until the Fire Study is complete. There may be a fire/ambulance millage increase depending on the outcome of the study.
- Stated Mr. Montgomery, Mr. Weber, and he are on the committee for the budget.
- Thanked Ms. Levander for letter to WESA about invoices totaling around \$17,000.00.
- Stated he receives a lot of calls from fire departments about money and repairs. Mr. Khalil feels Council should expedite the distribution of fire tax monies of about \$200,000.00.

24. Mr. Weber adjourned the meeting at 9:04 p.m. with an executive session to follow from which Council would not return on motion by Mr. Khalil, seconded by Mr. Sockman and carried unanimously.
25. Executive Session - Personnel, Labor, Real Estate, Legal, Privileged, Legally Confidential and/or Legal Investigatory Matters

Tricia Levander  
Borough  
Manager/Secretary