

Borough of Jefferson Hills
Regular Meeting of Council
December 11, 2017

The regular meeting of Council was called to order by President King at 7:03 p.m. in the Municipal Center, 925 Old Clairton Road to account for Ms. Reynolds's arrival at 7:00 p.m. Following the Pledge of Allegiance, Mayor Cmar and Council Members Ielase, Khalil, Montgomery, Reynolds, Sockman, Vice President Weber and President King answered to roll call. Borough Manager Levander, Finance Officer Bennett, Solicitor Shimko, Chief Roach, Consulting Engineer Omer and Public Works Director Volpe were also present.

CITIZENS/TAXPAYERS COMMENTS:

No Citizens/Taxpayers Comments.

PROCLAMATION FOR RUTHANN OMER

Mayor Cmar presented a Proclamation to Ruthann Omer for her service to the Borough upon her retirement and thanked her for her outstanding work over these many years.

MINUTES:

Mr. Sockman moved the minutes of the regular meeting October 9, 2017 be approved, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved the minutes of the agenda meeting November 8, 2017 be approved, seconded by Vice President Weber and carried unanimously.

Mrs. Ielase moved the minutes of regular meeting November 13, 2017 be approved, seconded by Mr. Khalil and carried unanimously.

MONTHLY BILLS:

Mr. Sockman moved the November bills be approved, seconded by Vice President Weber and carried unanimously.

MONTHLY PAYROLLS:

Mr. Khalil moved the payrolls for the month of November in the amount of \$287,954.13 be approved, seconded by Vice President Weber and carried unanimously.

AGENDA ITEMS:

Mr. Sockman moved to adopt Resolution No. 28-2017 adopting the Borough Budget for the year 2018 in final form, seconded by Mr. Montgomery and carried unanimously.

Vice President Weber moved to adopt Ordinance No. 865 establishing the base Real Estate Tax rate for the year 2018 at 5.66 mills (General 5.226 mills; Fire 0.355 mills; and Ambulance 0.079 mills), seconded by Mr. Khalil and carried unanimously.

Mr. Khalil moved to adopt Ordinance No. 866 accepting and dedicating Hunters Field Circle, Labrador Lane and Spaniel Lane in the Hunters Field Plan of Lots - Phase 4 as public streets and further accepting and dedicating the infrastructure of sanitary and storm sewers serving said streets with the exception of the stormwater detention pond and any storm sewers less than 15" in diameter which shall be owned and maintained by the Homeowners' Association and authorizing the appropriate Borough officials to execute any and all documents necessary to approve such acceptance and dedication, seconded by Vice President Weber and carried unanimously.

Mrs. Ielase moved to adopt Resolution No. 29-2017 declaring official intent to reimburse the General and/or Sewer Funds used to construct improvements in the West Elizabeth Sanitary Sewershed as part of the WESA Act 537 Plan Implementation Capital Projects with funds received from the Pennsylvania Infrastructure Investment Authority ("PENNVEST"), seconded by Mr. Montgomery and carried unanimously.

Vice President Weber moved to adopt Resolution No. 30-2017 prohibiting the location of a Category 4 licensed Facility within the Borough pursuant to Act 42 of 2017, seconded by Mr. Sockman and carried unanimously.

Mr. Khalil moved to adopt Resolution No. 31-2017 amending certain fees for the year 2018, seconded by Vice President Weber and carried unanimously.

Mr. Sockman moved to adopt Resolution No. 32-2017 amending the salaries, compensation and wages for Borough employees for the year 2018, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to adopt Resolution No. 33-2017 implementing the National Incident Management System (NIMS) which provides a consistent nationwide approach for Federal, State, Local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, seconded by Vice President Weber and carried unanimously.

Mr. Khalil moved to grant Jefferson Hills Police Officer Badge #5 an honorable discharge from employment pursuant to Section 1190 of the Borough Code and to adopt the related civil service charges, seconded by Mr. Sockman and carried unanimously.

Vice President Weber moved to authorize the proper Borough officials to execute an agreement with Jefferson Regional Medical Center, contingent upon final draft approval of Jefferson Regional Medical Center and Solicitor, seconded by Mr. Khalil and carried unanimously.

Mrs. Ielase moved to authorize the proper Borough officials to prepare and advertise an ordinance for enactment to set the sanitary sewer rates, seconded by Mr. Khalil and carried unanimously. Mr.

Khalil commented, with a rate increase of ten percent (10%), there would still be a safe fund balance.

Mrs. Ielase moved to authorize the proper Borough officials to prepare and advertise an ordinance for enactment regarding Act 172 Tax Credit, seconded by Mr. Montgomery and carried unanimously.

Mr. Sockman moved to authorize the proper Borough officials to execute the Utility Relocation Reimbursement Agreement with the Pennsylvania Department of Transportation for the Walton Road Sanitary Sewer Relocation Project on State Route 3021, seconded by Mr. Khalil and carried unanimously.

Mr. Sockman moved to approve the tentative Collective Bargaining Agreement with Teamster Local No. 205, seconded by Mr. Montgomery and carried unanimously.

Vice President Weber moved to approve agenda and regular meeting dates for the year 2018, seconded by Mr. Khalil and carried unanimously.

Mrs. Ielase moved to approve Application for Payment No. 1 and Final from State Pipe Services, Inc. in the amount of \$14,366.39 for the SHACOG O&M Preventative Maintenance Contract, Year 7, subject to the receipt of an invoice from SHACOG, seconded by Mr. Khalil and carried unanimously.

Mr. Khalil moved to approve Application for Payment No. 1 from Robinson Pipe Cleaning Company, Inc. in the amount of \$52,272.54 for the SHACOG O&M CCTV Inspections and Cleaning Contract, Year 7, subject to the receipt of an invoice from SHACOG, seconded by Vice President Weber and carried unanimously.

Mr. Khalil moved to approve Payment Application No. 2 to Swede Construction Corporation for work completed on the Beedle Park Baseball Field Improvements Phase 1B Project in the amount of \$148,469.33, seconded by Vice President Weber and carried unanimously.

Mrs. Ielase moved to approve Payment of Invoice #2017-61 to Soli Construction, Inc. for the Walton Road Sanitary Sewer Relocation Project in the amount of \$4,200.00, seconded by Mr. Sockman and carried unanimously.

Mr. Khalil moved to approve Payment Application No. 2 and Final to Insight Pipe Contracting, LLC for the Jefferson Estates Sanitary Rehabilitation and Repair Project in the amount of \$33,437.73 subject to the receipt of the two (2) year maintenance bond for 50% of the final contract amount and approval of the maintenance bond by the Borough Solicitor, seconded by Vice President Weber and carried unanimously.

Mrs. Ielase moved to approve Work Authorization dated November 24, 2017 from Gateway Engineers, Inc. for additional work needed to finalize the work for the Jefferson Hills/West Elizabeth Sewershed Act 537 Plan in the amount of \$15,000.00, seconded by Mr. Sockman and carried unanimously.

Vice President Weber moved to accept the proposal from Cummins Sales and Service, Inc. in the amount of \$10,300.00 for the replacement of two (2) transfer switch-electronic control panels, seconded by Mr. Khalil and carried unanimously.

Mr. Montgomery moved to accept the Jefferson Hills/West Elizabeth Sewershed 537 Plan Capital Improvements Project Contract A bid withdrawal request from Mele & Mele & Sons, Inc. due to a clerical mistake, seconded by Mr. Sockman and carried unanimously.

Mr. Montgomery moved to accept the bid proposal from Global Heavy Corp. in the amount of \$3,054,000.00 for the Jefferson Hills/West Elizabeth Sewershed 537 Plan Capital Improvements Project Contract A, seconded by Mr. Sockman and carried unanimously.

Mr. Montgomery moved to accept the Jefferson Hills/West Elizabeth Sewershed 537 Plan Capital Improvements Project Contract B bid withdrawal request from Allegheny City Electric, Inc. due to a clerical mistake, seconded by Vice President Weber and carried unanimously.

Mrs. Ielase moved to accept the bid proposal from A-1 Electric, Inc. in the amount of \$189,500.00 for the Jefferson Hills/West Elizabeth Sewershed 537 Plan Capital Improvements Project Contract B, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to accept the base bid with the deduct bid proposal from Jet Jack, Inc. in the amount of \$2,136,760.00 for the Jefferson Hills/West Elizabeth Sewershed 537 Plan Capital Improvements Project Contract C, seconded by Vice President Weber and carried unanimously.

Vice President Weber moved to accept the Jefferson Hills/West Elizabeth Sewershed 537 Plan Capital Improvements Project Contract D base bid withdrawal request from W.A. Petrakis Contracting and Landscaping Company due to a clerical mistake, seconded by Mr. Khalil and carried unanimously.

Mrs. Ielase moved to accept the Jefferson Hills/West Elizabeth Sewershed 537 Plan Capital Improvements Project Alternate Bid Contract D proposal from Jet Jack, Inc. in the amount of \$1,671,285.00, seconded by Mr. Sockman and carried unanimously.

Vice President Weber moved to make appointments to Volunteer Fire Department Consolidation Task Force, seconded by Mr. Khalil. Vice President Weber stated the last of the inquiries from the Fire Departments have been received with their list of delegates and alternate delegates and now it is Council's duty to appoint two (2) or three (3) at-large members to be part of the Task Force. Vice President Weber moved to nominate Rich Yosi, seconded by Mr. Khalil and carried unanimously. Mr. Sockman moved to nominate John Thatcher, seconded by Vice President Weber and carried unanimously. Vice President Weber stated, if it were Council's will, to convey to the Task Force Council's expectation would be that a Chairman be appointed and that the Chairman be one of the at-large members. Mrs. Reynolds moved to accept the Fire Department Task Force members provided by the Fire Hall as follows: Floreffe VFC: Don Withers, Jay Girman and Phil Upton; Jefferson 885 VFC: Andrew Tomer, Brian Chalfant, Tim Yavoich; Gill Hall VFC: Adam Galis, Calvin Felix and Anthony Latorre, seconded by Mr. Khalil and carried unanimously.

Council stated its belief that each Fire Hall would have two Consolidation Task Force members and an alternate to attend when a member cannot. Vice President Weber stated he would like a letter sent by Ms. Levander to all members of the Task Force asking for contact information for all, conveying Council's expectation that a Chairman be appointed and that the Chairman present at the Council's monthly Agenda Meetings.

CONSULTING ENGINEER'S REPORT:

Ms. Omer thanked Council and staff for the proclamation and flowers and reminisced about her time with the Borough before wishing the Borough the best of luck.

FINANCE OFFICER/TREASURER:

Mr. Bennett provided his financial statement to Council. Tax collection amounts should exceed the budgeted amounts.

Thanked Ms. Omer for her work and commented that he has heard nothing but good things about Ms. Omer from anyone who has worked with her. Mr. Bennett wished Ms. Omer much enjoyment in her retirement.

PUBLIC WORKS DIRECTOR'S REPORT:

Nothing to report.

POLICE CHIEF'S REPORT:

Chief Roach stated the third police officer candidate has caught up with his testing and will start with the other two (2) candidates on December 13, 2017.

Chief Roach wished good luck to Ms. Omer.

MANAGER'S REPORT:

Ms. Levander thanked the Budget Committee and Charles Bennett for all their hard work on the 2018 Budget.

Ms. Levander thanked Ms. Omer and congratulated her on her retirement.

SOLICITOR'S REPORT

Mr. Shimko jokingly stated to Ms. Omer the Sunshine Act was changed recently to allow persons from outside the Borough to speak at Borough meetings, which will allow her to be heard if she were to attend a meeting in the future as she threatened. Mr. Shimko went on to thank Ms. Omer for the role she played in the Borough over the years and helping him to help the Borough.

MAYOR'S REPORT:

Mrs. Cmar thanked Jane Milner for the wreath making class she taught.

Mrs. Cmar reminded everyone about the Police Department toy drive.

Mrs. Cmar expressed her respect for Ms. Omer and all she has accomplished and thanked her for everything she has done for the Borough.

GENERAL BUSINESS:

Mr. Montgomery echoed everyone's sentiments toward Ms. Omer and stated it has been an honor and a pleasure to work with Ms. Omer and her father before her.

Mr. Sockman stated his astonishment at how Ms. Omer was able to keep up with all that she does with The Gateway Engineers and for our Borough and expressed his gratitude for her great work.

Mrs. Ielase thanked Ms. Omer for helping her to understand the engineering side a little more and wished her enjoyment in her retirement. Mrs. Ielase thanked the Budget Committee for their work and wished everyone a safe and happy holiday.

Vice President Weber stated he would like to echo Mrs. Ielase in her thanking of the Budget Committee, Department Heads, Finance Director and the Manager for their work on the 2018 Budget.

Vice President Weber stated, as discussed last week, he is in favor of using the South Hills Record for advertising and the Post-Gazette for more time-sensitive matters. This will need to be decided for the Reorganization Meeting on January 2, 2018. President King stated he believes there is a pretty good consensus of Council of moving toward using the South Hills Record. Mr. Shimko commented if anyone has a suggestion for another publication to consider, please pass it along to Ms. Levander.

Vice President Weber reiterated, since Jane Milner was present, the Borough would like to see more information put on the website and feels it is a great way to communicate to Borough residents.

Vice President Weber thanked Council and, even more so, the Fire Departments for their commitment to improving fire service in this community. The consolidation is a bold endeavor and now we have a Consolidation Task Force in place. Vice President Weber stated he feels there should be a letter sent from the Borough to the Consolidation Task Force expressing the expectation is that it should meet once or twice a month starting in January and there will not be a member of Council present. There has to be a consequence if members do not show up at these meetings. Vice President Weber proposed that not showing up at a meeting is basically waiving your right to have input. Mr. Khalil stated he was in agreement with this. President King agreed that this should be memorialized in a letter.

Vice President Weber wished everyone Happy Holidays and a Healthy New Year, thanked Council, administration and staff and congratulated Ms. Omer on her retirement.

Mr. Khalil congratulated Ms. Omer, stated he was very envious of retiring and that he was always confident when using services of Ms. Omer and The Gateway Engineers.

Mr. Khalil stated he and Doug Pascoe attended a meeting with Mayor Lattanzi, two (2) Councilmembers and the Solicitor of Clairton regarding SouthEast Regional Emergency Medical Service helping to cover Clairton because they no longer have emergency medical service ("EMS"). Mr. Khalil asked Doug Pascoe to give a brief recap of the meeting. Mr. Pascoe stated he was made aware about a month ago that Clairton Volunteer Fire Department, which also provides EMS to the City of Clairton, was going to cease EMS operations in the City. At that time, SouthEast Regional Emergency Medical Service was asked if it wanted to place a bid and it did not respond, but noticed almost immediately there was an increase in demand for mutual aid services. Mr. Pascoe said SouthEast Regional Emergency Medical Service was in Clairton over 50 times with zero subsidization and not being able to staff appropriately. Mr. Pascoe stated he had prepared a proposal for the meeting that was initially balked at because of the amount, but came to somewhat of a resolution that Clairton would pay per head the same amount that Borough residents pay per head for EMS protection. This was not a final agreement and a proposal has not been submitted. Mr. Pascoe explained he wanted to come back before Council to express his opinion that, if SouthEast Regional Emergency Medical Service does this, it would be on a short-term basis, such as a six (6) month contract with a review at three (3) and six (6) months to look over the numbers. Mr. Pascoe feels this would be profitable for the SouthEast Regional Emergency Medical Service. Mr. Montgomery asked if there was a problem getting paid by the patient. Mr. Pascoe replied that this should not be a problem, but is the reason for the short-term contract and three (3) and six (6) month reviews. Mr. Khalil stated that SouthEast Regional Emergency Medical Service and the Borough would also want to see the City of Clairton include a fuel stipend applied to this proposal. Mr. Pascoe stated the fuel stipend would be a definite. Mr. Sockman asked what would happen if, in six (6) months, Clairton would not be able to afford this. Mr. Khalil responded that Clairton knows the importance of having EMS and would have to work on a way to come up with the money to have service in its community. Mr. Khalil added the meeting was very cordial and professional.

Mr. Khalil mentioned during the meeting in Clairton he found the City was very upset with Clairton Municipal Authority and would like to have a meeting with our community and Peters Township to discuss this situation. Mr. Khalil said they were surprised by our usage fee amount and said that was not what they were told. President King asked when the meeting would be and asked if Mr. Khalil would like to run point on this. President King also added he would like to see a few members from the Engineering Committee attend. Mr. Khalil stated he would reach out to them to get dates and let everyone know.

Mrs. Reynolds congratulated Ms. Omer on her retirement.

President King recognized Mr. Shimko for a question and update. Mr. Shimko asked Mr. Khalil if Clairton would want South Park to participate in the meeting as well. Mr. Khalil

responded he thinks Clairton would want all the parties upstream. Mr. Shimko stated that he and Mr. Minsterman will participate in a conference call tomorrow morning with the DEP and Peters Creek Sanitary Authority regarding the CMA tap ban and will report back to Council.

President King thanked Jane Milner for all the great work she has done throughout the year and will be working with Ms. Milner to finalize the Communication Policy.

President King thanked Mr. Khalil for his work and especially his persistence on the volunteer fire company consolidation project.

President King thanked Ms. Omer for her passion and energy throughout her time here with the Borough, expressed that she will be missed and wished her the best.

ADJOURNMENT:

Mr. Sockman moved to adjourn the meeting at 8:20 p.m., seconded by Mrs. Ielase and carried unanimously.

Tricia Levander
Borough Manager