

Date of Application \_\_\_\_\_

**BOROUGH OF JEFFERSON HILLS**

925 Old Clairton Road

Jefferson Hills PA 15025

**APPLICATION FOR GILL HALL COMMUNITY CENTER**



Day & Date Requested \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Phone No. \_\_\_\_\_

Address \_\_\_\_\_

Resident Yes \_\_\_\_\_ No \_\_\_\_\_

Name of Organization/Business \_\_\_\_\_ Phone No. \_\_\_\_\_

Purpose of Request \_\_\_\_\_

Entire Building \_\_\_\_\_ Lower level Only \_\_\_\_\_ Upper level only \_\_\_\_\_

Estimated No. in Attendance \_\_\_\_\_

Will Alcoholic beverages be served? \_\_\_\_\_ (Glass bottles are **NOT PERMITTED**)

Time arriving for set-up \_\_\_\_\_ Time Departing premises \_\_\_\_\_

**(DEADLINE IS MIDNIGHT)**

The Rental Fee is required by check or money order payable to Borough of Jefferson Hills and must accompany this application. Credit cards not accepted. The following rates are effective until the end of the calendar year. Completed application and rental fee received thereafter are subject to additional rate increases.

**TABLES AND CHAIRS MUST BE COLLASPED AND PUT BACK AGAINST WALL FOR REFUND**

**RENTAL FEES**

Entire Building (Occupancy 180 people)	Deposit \$400.00	Refund \$100.00
Lower Level only (Occupancy 100 people)	Deposit \$335.00	Refund \$100.00
Upper Level only (Occupancy 80 people)	Deposit \$300.00	Refund \$100.00

I have read the above, and acknowledge receipt of the Rules and Regulations outlined in Code Chapter 16, as amended and Code Fee Resolution as amended, do hereby affix my signature that I will abide by same.

\_\_\_\_\_  
Applicant's Signature

**Borough Use Only**

Date Application Received by Borough \_\_\_\_\_

Amount Paid \_\_\_\_\_ Check #, MO # or Cash \_\_\_\_\_

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
Borough Manager