

Borough of Jefferson Hills
Regular Meeting of Council
October 13, 2014

The regular meeting of Council was called to order by President King at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Mayor Cmar and Council Members Ielase, Khalil, Montgomery and King answered to roll call. Borough Manager Arndt, Finance Officer/Treasurer Boucher, Solicitor Shimko, Police Chief Roach, Public Works Director Lovell, Borough Engineer Sebastian and Consulting Engineer Omer were also present. Council Members Barclay, Reynolds and Weber were absent.

CITIZENS/TAXPAYERS COMMENTS:

A) Lisa Graves Marcucci - 370 Tamona Drive - gave an update on the Marcellus Shale drilling per her job at Environmental Integrity Project, an environmental non-profit.

Mayor Cmar read the following proclamation:

“SPECIAL RECOGNITION HONORING FRIENDS OF THE JEFFERSON HILLS LIBRARY, GILBERT SMITH, HOWARD ROBERTSON, ALBERTA MAXA AND VALERIE BAILEY

WHEREAS, the Officials of the Borough of Jefferson Hills are desirous of recognizing Gilbert Smith, Howard Robertson, Alberta Maxa and Valerie Bailey for their outstanding performance during their years of service with the Friends of the Jefferson Hills Library; and

WHEREAS, Gilbert Smith, Howard Robertson, Alberta Maxa and Valerie Bailey has bestowed unselfish service and commitment to the Jefferson Hills Library by their outstanding contributions and volunteer efforts over the past several years; and

NOW, THEREFORE, BE IT RESOLVED, in special recognition of Gilbert Smith, Howard Robertson, Alberta Maxa and Valerie Bailey, the Mayor of the Borough of Jefferson Hills hereby extends high praise to these volunteers for their dedication to the Jefferson Hills Library and the citizens of this Borough.

PROCLAIMED THIS 13TH DAY OF OCTOBER 2014.”

MINUTES:

Mr. Khalil moved the minutes of agenda meeting September 3, 2014 be approved, seconded by Mrs. Ielase and carried unanimously.

Mr. Montgomery moved the minutes of regular meeting September 8, 2014 be approved, seconded by Mrs. Ielase and carried unanimously.

MONTHLY BILLS:

Mr. Khalil moved the September bills be approved as follows: General Fund \$433,185.27, Sewer Revenue \$375,033.17, Highway Aid \$10,300.60, Fire Tax \$116.53, Ambulance Tax \$25.94 and Escrow \$7,933.75, seconded by Mrs. Ielase and carried unanimously.

MONTHLY PAYROLLS:

Mr. Khalil moved the payrolls for the month of September in the amount of \$229,938.85 be approved, seconded by Mr. Montgomery and carried unanimously.

AGENDA ITEMS:

Mr. King read Resolution No. 41-2014, "APPROVING REIMBURSEMENT OF THE GENERAL FUND BY THE GENERAL OBLIGATION BOND SERIES OF 2011 PROJECT FUND IN THE AMOUNT OF \$298,185.10." Mrs. Ielase moved to adopt Resolution No. 41-2014, seconded by Mr. Montgomery and carried unanimously.

Mr. King read Resolution No. 42-2014, "DIRECTING DISTRIBUTION OF THE BOROUGH'S ALLOCATION OF GENERAL MUNICIPAL PENSION SYSTEM STATE AID FOR 2014 IN THE AMOUNT OF \$174,270.60 AS FOLLOWS: POLICE PENSION FUND \$116,180.40; SERVICE EMPLOYEE UNION PENSION FUND \$58,090.20." Mr. Montgomery moved to adopt Resolution No. 42-2014, seconded by Mr. Khalil and carried unanimously.

Mr. King read Resolution No. 43-2014, "GRANTING PRELIMINARY AND FINAL APPROVAL OF A LAND DEVELOPMENT PLAN KNOWN AS SP-2-2014, EQT TRAINING FACILITY AND APPROVING THE MODIFICATION REQUEST TO THE BOROUGH SUBDIVISION AND LAND DEVELOPMENT ORDINANCE TO ALLOW A NON-GRAVITY SANITARY SEWER SYSTEM." Mrs. Ielase moved to adopt Resolution No. 43-2014, seconded by Mr. Montgomery and carried unanimously.

Mr. King read Resolution No. 44-2014, "AUTHORIZING THE SUBMISSION OF A REVISION TO THE BOROUGH'S OFFICIAL SEWAGE FACILITIES PLAN CONCERNING THE EQT TRAINING FACILITY LAND DEVELOPMENT PLAN." Mr. Montgomery moved to adopt Resolution No. 44-2014, seconded by Mrs. Ielase and carried unanimously.

Mr. King read Resolution No. 45-2014, "APPROVING THE REVISED ACT 537 REGIONAL SANITARY SEWER PLAN FOR THE CLAIRTON SEWERSHED." Mr. Montgomery moved to adopt Resolution No. 45-2014, seconded by Mrs. Ielase and carried unanimously.

Mr. King read Resolution No. 46-2014, "AMENDING FEE RESOLUTION NO. 10-1998, AS ALREADY AMENDED, BY ESTABLISHING A FEE OF \$5.00 FOR TAX RECORD DUPLICATES." Mr. Khalil moved to adopt Resolution No. 46-2014, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to approve Payment Application No. 2 to SHACOG upon receipt of invoice for Sewer Speciality Service Company in the amount of \$63,460.08 for Sanitary Sewer O&M CCTV Inspections and Cleaning Project - Year 4, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to approve Payment Application No. 6 to A-1 Electric, Inc. in the amount of \$48,015.00 for the Public Works Complex and Salt Storage Facility Project, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to approve Payment Application No. 7 to East West Manufacturing & Supply Company, Inc. in the amount of \$135,328.50 for the Public Works Complex and Salt Storage Facility Project, seconded by Mr. Montgomery and carried unanimously.

Mr. Montgomery moved to approve Payment Application No. 8 to Vrabel Plumbing Company, LLC in the amount of \$19,584.00 for the Public Works Complex and Salt Storage Facility Project, seconded by Mr. Khalil and carried unanimously.

Mrs. Ielase moved to approve Payment Application No. 14 to General Industries in the amount of \$95,257.60 for the Public Works Complex and Salt Storage Facility Project, seconded by Mr. Montgomery and carried unanimously.

Mr. Montgomery moved to award bid for Waterman Road West and Lewis Run Road Restoration Projects to R and B Contracting and Excavation in the amount of \$182,900.00 plus \$3,750.00 for Additional Bid Item No. 1 if needed, seconded by Mrs. Ielase and carried unanimously.

Mr. Montgomery moved to ratify the acceptance of a bid from Horizon Information Services in the amount of \$5,600.00 for installation of voice, CATV and fiber optic site cabling for the Public Works Complex and Salt Storage Facility Project, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to ratify the award of a bid from SHACOG to Jadell Minniefield Construction in the amount of \$11,500.00 for CDBG Year 40 Demolition Project Phase 9, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to approve Change Order No. SP7381-CO1 dated September 19, 2014 in the total amount of \$1,860.00 with Borough share of \$930.00 for McElheny Bridge Project, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to authorize the distribution of the Pennsylvania Foreign Fire Insurance allocation in the amount of \$65,832.22 as follows: Jefferson 885 VFC (1/3) \$21,944.07; Floreffe VFC (1/3) \$21,944.07; Gill Hall VFC (1/3) \$21,944.08, seconded by Mr. Khalil and carried unanimously.

Mr. Khalil moved to ratify the execution of an Access Agreement concerning the WESA Act 537 Plan Project, seconded by Mr. Montgomery and carried unanimously.

Mrs. Ielase moved to approve Designated Health Care Providers under the Borough Workers' Compensation Program, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to appoint Douglas C. Arndt as the Borough's Open Records Officer, seconded by Mrs. Ielase and carried unanimously.

Mr. Khalil moved to authorize the appropriate officials to prepare and advertise an ordinance for acceptance of Washington Drive and Greene Drive located in Phase 1 of the Washington Square development, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to approve the request by Environmentally Sound Enterprises for Borough to provide winter maintenance on Washington Drive and Greene Drive in Washington Square Phase 1 development pending acceptance of said roads and requestor's provision of an Indemnification, Hold Harmless, Insurance and Limitation of Liability Statement to the Borough, seconded by Mr. Montgomery. Upon further inspection of the roads, it was decided by Mr. Lovell and Chief Roach that there could be some dangerous situations if the Borough provided winter maintenance on these roads. Mr. Khalil moved to table the above request, seconded by Mr. Montgomery and carried unanimously.

Mr. Khalil moved to approve the request by Castor Farms Associates, Inc. for Borough to provide winter maintenance on the improved portion of Castor Lane in the Castor Farms Plan of Lots subject to completion of projects requested by the Borough including, but not limited to, the construction of a circular turn-around on said road to the satisfaction of the Borough and execution of an Indemnification, Hold Harmless, Insurance and Limitation of Liability Statement by the requestor, seconded by Mr. Montgomery. Mr. Khalil asked if the turnaround was in place, and the reply was no. Staff explained that per the motion language, an approval would be contingent upon the completion of Borough-required work including, but not limited to, the turnaround. Motion carried on a 3-1 roll call vote. Council Members Ielase, Montgomery and King voted yes, Council Member Khalil voted no.

Mr. Khalil moved to authorize the Borough staff to seek and review proposals for Professional Service Providers (Municipal Advisor, Underwriter and Bond Counsel) for long term financing for sanitary sewer projects, seconded by Mrs. Ielase and carried unanimously.

ENGINEER'S REPORT:

- A Change Order in the amount of \$1,750.00 was received for the Beedle Park soft spot. A few other areas of concern were spotted. One is an 18' x 50' area that he recommends we do a soft spot repair. A \$12/cubic yard cost has been established, therefore, this repair would cost approximately \$600.00. He is requesting an additional \$1,000.00 for any other soft spots found. The consensus of Council was to permit up to an additional \$1,000.00 if needed.

- There is an ongoing issue at the construction site at Beedle Park with off-road vehicles using the park as a playground. There is concern since there are construction workers on site, and when the seeding begins, there will be a greater concern they will chew up the field. He recommended orange plastic fencing be erected to deter people from being on the field. The contractor will be erecting chainlink fence on two sides of the field, but it will not enclose the entire field. No trespassing signs were suggested also.

CONSULTING ENGINEER'S REPORT:

- The annual Engineering Presentation with Council will be held November 5th at 5 p.m.

FINANCE OFFICER'S REPORT:

Nothing to report.

PUBLIC WORKS DIRECTOR'S REPORT:

- Asked permission to sell the 1991 GMC at the Perryopolis Auction, and Council agreed for him to find out the particulars and a resolution will be written for next month's meeting.
- There is money in the public works operating budget for furniture and shelving, which he estimates will be \$9,000.00. Mr. Khalil voiced concern about the Public Works Facility being \$40,000.00 over budget. He felt the shelving is necessary, but the furniture could be purchased later. Council agreed to the shelving purchase. Mr. Arndt advised the Public Works employees need tables in the lunch room, as right now they sit on five-gallon buckets at the old garage. Mr. Arndt and Mr. Lovell were instructed to go over the furniture list and decide which are necessities and what can be moved from the old garage, and give to Council to decide.

POLICE CHIEF'S REPORT:

- The entry level police officer testing has been completed and tonight the Civil Service Commission met and the eligibility list was presented to them. They certified the list as of November 1, 2014, and the Chief asked permission to perform background investigations on the top candidates to endeavor to replace the officer who retired in August. Council gave him permission.

BOROUGH MANAGER'S REPORT:

- The Manager requested Council's feedback on the Capital Improvements Plan.
- Names for the plaque on the front of the Public Works Facility need to be decided upon. The cost of the plaque will be picked up by the contractor.

MAYOR'S REPORT:

- Halloween Trick-or-Treat will be celebrated on Saturday, November 1 from 6 to 8 p.m. It was changed because of the football game on Friday night.
- The military banner program will begin selling banners before Christmas.

GENERAL BUSINESS:

Mr. Montgomery advised Jane Milner attended a meeting with Economic Development South (EDS) with other communities to view their interactive website.

Mr. Montgomery reported EDS will act as an agent for the company looking for riverfront property.

Mrs. Ielase announced the next Jefferson Fire Rescue meeting is September 21th at 7:00 p.m. at Gill Hall Volunteer Fire Hall.

Mrs. Ielase advised she was asked by the library if Council would man a craft table at the Festival of Lights on December 1st.

Mr. Khalil asked if we received any comments from West Elizabeth with respect to selling the garage, and Mr. Arndt replied we have not. Mr. Arndt was instructed to contact them again and say we need an answer by October 20th.

Mr. King adjourned the meeting at 8:08 p.m. on motion by Mr. Montgomery, seconded by Mrs. Ielase and carried unanimously.

Douglas C. Arndt
Borough Manager/Secretary