

**OFFICIAL  
BOROUGH OF JEFFERSON HILLS  
ALLEGHENY COUNTY, PENNSYLVANIA  
RESOLUTION NO. 45-2022**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF  
JEFFERSON HILLS, ALLEGHENY COUNTY, PENNSYLVANIA  
AMENDING THE FEE RESOLUTION**

**WHEREAS**, the Borough Council of the Borough of Jefferson Hills has adopted a codification, consolidation, and revision of the ordinances of the Borough; and

**WHEREAS**, it is the desire of the Borough Council of the Borough of Jefferson Hills to eliminate all filing fees, permit fees and license fees from the Code of Ordinances and enact them instead by resolution; and

**NOW, THEREFORE BE IT RESOLVED THAT** and it is hereby resolved by the Borough Council of the Borough of Jefferson Hills that all prior resolutions are revoked and replaced by the attached codified Fee Schedule effective January 1, 2023.

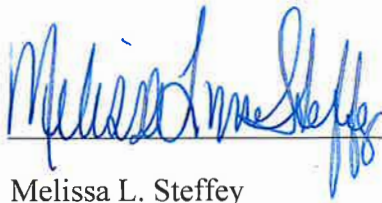
**RESOLVED THIS** 12th day of December 2022.

ATTEST:

BOROUGH OF JEFFERSON HILLS



John P. Stinner  
Borough Secretary

BY: 

Melissa L. Steffey  
President of Council

**BOROUGH OF  
JEFFERSON  
HILLS**

**CODIFIED FEE  
SCHEDULE**

**REVISED THROUGH RESOLUTION 45-2022**

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## CODIFIED FEE SCHEDULE

SUBJECT	FEES
<b>ADMINISTRATIVE FEES</b>	
1. Comprehensive Plan	
Print Copy	\$35.00
CD Copy	\$ 5.00
2. Police Crash Report	\$15.00
3. Police Fingerprinting	
Resident	\$25.00
Non-resident	\$50.00
4. Police Good Conduct Letter	
Resident	\$15.00
Non-resident	\$30.00
5. Reproduction of any one (1) JHPD Audio/Video File	\$100.00 minimum*
*Additional fees may be charged on a case by case basis should additional costs be incurred by the JHPD for reproduction, e.g. redaction services, etc.. The fees shall be paid by the requesting party at the time of disclosure of the audio recording or video recording.	
6. Copies	
A. Up to 11" x 17"	\$0.25/page
B. 11" x 17"	\$ 1.00/page
C. 24" x 36"	\$ 1.50/page
D. 30" x 42"	\$ 2.00/page
7. Returned Check Fee	\$35.00

8.	Lien Letters	
	A.	Lien letter when no public sanitary sewers are Available:
		With 10 days' notice \$20.00
		With less than 10 days' notice \$30.00
	B.	Lien letter including sanitary sewer certificate
		With 10 days' notice \$30.00
		With less than 10 days' notice \$50.00
9.	Certified Copy of Record	\$10.00 per document
10.	Removal of deceased deer involved in a vehicle accident	\$80.00
11.	Parks and Recreation Plan	
	Print Copy	\$35.00
	CD Copy	\$ 5.00
12.	Administrative Fee for Sanitary Sewer Connections	\$102.60

**BUILDING PERMIT FEES**

1.	Commercial and Industrial Buildings – New Construction	
	A.	Payable to the Borough of Jefferson Hills
	(1)	Structural Inspection Fee \$ 0.20 per Total sq. ft. of floor area all stories
	(2)	Zoning Permit Review Fee \$30.00
	(3)	Occupancy Permit \$30.00
	(4)	UCC Fee \$ 4.50

B. Payable to Designated 3<sup>rd</sup> Party Agency

- (1) Plan Review Fee
- (2) Nonstructural Individual Disciplines Inspection Fee

All items under B above are separately invoiced by the Borough's 3<sup>rd</sup> Party Agency at their current billable rates, which are available at the Borough Office.

C. Inspection fee includes all initial inspections performed by the Borough for each phase of construction and for re-inspections for each phase, should corrections be necessary. If any additional inspections are required because required corrections were not completed a \$50.00 per trip fee would be applied.

2. Commercial and Industrial Buildings – Alterations or Repairs

A. Payable to the Borough of Jefferson Hills

(1)	Structural Inspection Fee	\$ 0.20 per Total sq. ft. Of floor area all stories
(2)	Zoning Permit Review Fee	\$30.00
(3)	Occupancy Permit	\$30.00
(4)	UCC Fee	\$ 4.50
(5)	Commercial Occupancy Permit for Existing building not requiring a Building permit	\$75.00 plus \$0.01 per sq. Ft. of gross area of occupied Building space
(6)	Nonstructural Inspections	
	<b>Construction Cost</b>	<b>Fee</b>
	\$0.00 - \$1,000	\$40.00
	Over \$1,000	\$40.00 for first \$1,000 Plus \$5.00 For each Additional \$1,000 or Fraction thereof

B. Payable to Designated 3<sup>rd</sup> Party Agency

- (1) Plan Review Fee
- (2) Nonstructural Individual Disciplines Inspection Fee

All items under B above are separately invoiced by the Borough's 3<sup>rd</sup> Party Agency at their current billable rates, which are available at the Borough Office.

C. Inspection fee includes all initial inspections performed by the Borough for each phase of construction and for re-inspections for each phase, should corrections be necessary. If any additional inspections are required because required corrections were not completed a \$50.00 per trip fee would be applied.

3. Residential and Agricultural Buildings

A. New Construction. Building permits for new construction of residential and agricultural buildings shall be established at the rate of \$0.32 per square foot for the total amount of floor area of all stories contained in the proposed structure, plus \$30.00 for a zoning permit, \$30.00 for an occupancy permit and \$4.50 for the UCC Fee.

B. Alterations or Repairs. Accessory Structures greater than 300 square feet, pools and hot tubs. Building permit fees for all other construction pertaining to residential and agricultural buildings including exterior remodeling and repair shall be based upon the construction cost submitted by the applicant and reviewed by the Borough Building Inspector. The cost of the building permit shall be based on the costs, plus \$30.00 for a zoning permit and \$4.50 for the UCC Fee.

C. Inspection fee includes all initial inspections performed by the Borough for each phase of construction and for re-inspections for each phase, should corrections be necessary. If any additional inspections are required because required corrections were not completed a \$50.00 per trip fee would be applied. Approved plans that are changed and required additional review are subject to a \$100.00 processing fee.

<b>Construction Cost</b>	<b>Fee</b>
\$0.00 - \$1,000	\$40.00
Over \$1,000	\$40.00 for the First \$1,000 plus \$5.00 for each additional \$1,000 or Fraction thereof
D. Residential Accessory Structures less than 300 square feet and Fences	\$30.00

E.	Extension of Building Permit	\$50.00 for each six-month extension when no work was commenced during the previous six-month period
4.	Fee for Appeal Application to the UCC Board of Appeals	
A.	Appeal fee shall be \$600.00 at the time of the application to cover costs of the publication of the hearing notice, appearance fee for the court reporter and administrative fees as necessary.	
5.	Demolition Permit Fee	\$30.00 plus \$.01 per square ft of building to be demolished.

**DELINQUENT REAL ESTATE TAXES AND MUNICIPAL CLAIMS**

1.	Preparation, filing and satisfaction of tax lien	\$ 20.00
2.	Mailing of Notice of Delinquency	\$ 50.00
3.	Mailing of First Demand Letter	\$160.00
4.	Mailing of Second Demand Letter	\$175.00
5.	Negotiation and preparation of installment plan agreements	\$100.00
6.	Processing NSF Checks (per check)	\$25.00
7.	Assignments	\$ 75.00
8.	Tax Claim Revivals (per Claim)	\$10.00
9.	Sheriff Sale Claim Certificates (per case)	\$50.00
10.	Tax Certificates (per parcel)	\$50.00
11.	Postage	Actual Cost
12.	Preparation & Service of Writ of Sci Fa	\$450.00
13.	Federal Tax Liens, Judgements & Mortgages	\$ 200.00
14.	Alternative Service (Affidavit of Diligent Search)	\$100.00



15.	Alternative Service (Motion for Alternative Service)	\$ 200.00
16.	Entry of Judgement	\$ 225.00
17.	Writ of Execution	\$ 700.00
18.	Postponement of Sheriff Sale	\$ 100.00
19.	Sale pursuant to &31of Act53 P.S. &7281	\$ 700.00
20.	Installment Payment Agreement	\$ 100.00
21.	Motions	\$ 200.00
22.	Magistrate Hearing	\$ 200.00
23.	Title Search	\$ 250.00
24.	Services not covered above Hourly rate ranging from \$85.00 to \$185.00 per hour	

#### **FIRE PREVENTION AND FIRE PROTECTION**

Cost of response and hazardous material spill/emergency response to be determined by volunteer fire department and emergency medical service based upon time spent and equipment/material used.

#### **FLOOD PLAINS**

1.	Building Permit	
	\$0.00 - \$250.00	\$ 0.00
	\$250.00 - \$1,000.00	\$ 5.00
	Each additional \$1,000 or part thereof beyond the first \$1,000	\$ 1.00

#### **GRADING AND EXCAVATION**

1.	Application fee, payable upon submission of the permit application	
	A. Minor earth disturbance – Type A	
	(1) Application fee - Less than 1,000 square feet of disturbed area	\$325.00
	(2) Escrow fee	\$200.00
	B. Major Earth Disturbance – Type A	

- |                                     |   |  |
|-------------------------------------|---|--|
| (1)                                 | Application fee - Greater than 5,000 square   | \$400.00   |
| (2)                                 | Escrow fee  | \$250.00   |
| C. Major Earth Disturbance – Type B |   |  |
| (1)                                 | Application fee - Greater than 10,000 square  | \$500.00   |
| (2)                                 | Escrow fee  | \$300.00   |
| D.                                  | Additional fee to A, B and C above  | \$300.00 when storm water management is required by the Borough Engineer |
| E.                                  | Calculation of total earth disturbance is based on the sum of:  |  |
| (1)                                 | Total area of land where there is cut and/or fill that is not being covered with a structure or an impervious surface.  |  |
| (2)                                 | Total area of land under a proposed structure or under impervious surface (driveway or parking area).   |  |
| 2.                                  | Permit time extension fee, payable at the time the \$50.00 request for extension is made.   |  |
| 3.                                  | Additional escrow may be required to be submitted at the discretion of the Borough if the initial escrow does not cover the review/inspection for which it is intended. |  |
| 4.                                  | Any unused escrow monies will be returned upon completion of the project.   |  |

**HOUSING**

- |    |                      |         |
|----|----------------------|---------|
| 1. | Occupancy Permit Fee | \$30.00 |
|----|----------------------|---------|

**LICENSES, PERMITS AND GENERAL BUSINESS**

- |     |                            |               |
|-----|----------------------------|---------------|
| 1.  | False Alarms               |               |
|     | A. Fire Company            |               |
| (1) | First false alarm fee      | \$25.00/each  |
| (2) | Second false alarm fee     | \$100.00/each |
| (3) | Three or more false alarms | \$200.00/each |

The Borough Secretary is hereby authorized to distribute to the fire company covering the area where a false alarm occurred any amount equal to any fine which may be imposed and collected pursuant to this fee schedule due to false alarms. Distribution will occur from time to time when the fines are imposed and collected.

B. Police Department

(1) False Alarm Fee \$25.00/each

2. Mechanical Amusement Devices

A. Amusement Device

(1) Annual license fee \$250.00

(2) License fee after June 30<sup>th</sup> \$125.00

B. Gambling Device

(1) Annual license fee \$500.00

(2) License fee after June 30<sup>th</sup> \$250.00

3. Solicitation/Transient Retail Merchants

A. Application fee \$25.00

B. License Fee

(1) Per day, per person \$20.00

(2) Per month, per person \$50.00

(3) Per year, per person \$200.00

**PARKS AND RECREATION**

1. Fines for illegally parking in Borough Park: a \$25.00 fine for each violation. However, if the payment of the fine is made to the Borough within 48 hours of the time of the said parking violation, then the fine shall be reduced to \$5.00. A parking fine drop box is installed at the Borough building to receive these fines.

2. Conditions and Fees for Renting Park Shelters, Fields, Courts, and other Borough facilities

- A. Conditions. The fees set forth herein are subject to the following conditions:
- (1) Grounds will be inspected, and refunds made only when facilities are left clean and no damage occurs.
  - (2) Deposits will be forfeited upon cancellation.
  - (3) Refunds will be made by the Treasurer of the Borough of Jefferson Hills no sooner than 60-90 days following the date of the rental.
  - (4) Permits do not include athletic facilities.
  - (5) Deposits in the form of checks or money orders are to be made payable to "Borough of Jefferson Hills" and must be accompanied with the application form. Cash deposits will be accepted.
- B. Fees. The following are hereby adopted to be the applicable fees under Ord. 505 [Chapter 16, Part 1]:
- (1) Monday through Thursday (Non-holidays):
 

(a) Small shelter	\$150 deposit \$50.00 refund
(b) Large shelter	\$200.00 deposit \$50.00 refund
  - (2) Rental fees for entire park area will be set by Council as special event fees and will only be set after receiving the recommendation of the Recreation Board.
  - (3) No rental arrangements for use of entire park areas or any portion of same will be approved whereby admission fees or admission tickets are required or charged, except for Borough sponsored events.
  - (4) The Borough, in its sole discretion, may require any user of park shelters and facilities to carry liability insurance or other insurance, naming the Borough of Jefferson Hills as an additional insured and furnish proof of said insurance to the Borough. When applicable, the Borough shall require proof of the issuance of a liquor license.
  - (5) Upon application, the Borough Council may extend the permitted hours beyond 10:00 p.m. and waive the rental fees in Subsection 2B above for the use of the shelters by Borough scouting organizations for the purpose of conducting an overnight event which does not conflict with other rentals.

- (6) Each appointed member of the Recreation Board shall annually have the use of a shelter for a day without payment of a fee or deposit which does not conflict with other rentals.
  - (7) The Special Olympics shall annually have the use of a shelter for a day, without payment of a fee or deposit, which does not conflict with other rentals.
3. Gill Hall Park Community Center and Borough Administration Building Rental Procedures and Fees. The Gill Hall Community Center, located at 1255 Gill Hall Road; and the Borough Administration Building, located at 925 Old Clairton Road are for the use of Jefferson Hills community groups and Jefferson Hills residents for their private use.
- A. Application. Application for use of the either facility will be made with the Borough Manager's office on a form provided for that purpose. Those Borough groups and organizations who desire to use the centers on a regular basis (i.e., monthly) should apply for their meeting dates by January 1<sup>st</sup> of the year in which the meeting dates are sought and must be signed by a Borough resident.
  - B. Permission. Permission for use of the centers will be granted first to those groups and organizations who are seeking the facility on a regular basis and then to all others.
  - C. Fees/Deposits:
    - (1) Gill Hall Community Center (Occupancy 180 people):
 

Residents of Jefferson Hills	\$475.00
Refund (if cleaned and no damage)	\$100.00
    - (2) Borough of Jefferson Hills Administration Building
 

Community Room A (4 Hour Block)	\$40.00
Community Room B (4 Hour Block)	\$40.00
Both Community Rooms (4 Hour Block)	\$40.00
Family Room A (4 Hour Block)	\$20.00
Family Room B (4 Hour Block)	\$20.00
Rental of 2 <sup>nd</sup> Floor of Administration Building	\$500.00
    - (3) Andrew Reilly Memorial Park
 

T-Ball Field (2 Hour Block)	\$10.00
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	Front Baseball/Softball Field (2 Hour Block)	\$20.00
	Back Baseball/Softball Field (2 Hour Block)	\$20.00
	Batting Cages (1 Hour Block)	\$10.00
	Batting Cages (2 Hour Block)	\$10.00
	Basketball Court (2 Hour Block)	\$20.00
(4)	Gill Hall Park (not to exceed \$200.00)	
	Basketball Court A (1-2 Hour Block)	\$20.00
	Basketball Court B (1-2 Hour Block)	\$20.00
	Pickleball Court (2 Hour Block)	\$10.00
(5)	Beedle Park (not to exceed \$200.00)	
	Baseball Field (2 Hour Block)	\$20.00
	Soccer Field A (1-2 Hour Block)	\$20.00
	Soccer Field B (1-2 Hour Block)	\$20.00
(6)	Tepe Park (not to exceed \$200.00)	
	Baseball Field (2 Hour Block)	\$20.00
	Basketball Court (2 Hour Block)	\$20.00
(4)	Cleaning Facilities. There will be no charge for the use of the facilities by Non-Profit Organizations as directed by Borough Council. These groups will be required to pay a janitorial fee. This fee is \$115.00 for the entire building. This fee may be waived by the Borough Manager if, in his opinion, janitorial services are not required after the use or if the use of the facilities are in the best interest of the Borough of Jefferson Hills.	
(5)	Upon application, the Borough Council may extend the permitted hours beyond midnight and waive the rental fees in Subsection C above, for the use of the either facility by Borough Scouting organizations for the purpose of conducting an overnight events which do not conflict with other rentals.	
(6)	The Borough Administration Building, 885 Park Pavilions, and the Gill Hall Park Community Center may be rented at no charge to the Borough Boards and Commissions for their hard work and dedication to the Borough. A security deposit	

for both parks, which will be returned if left in good condition, and a cleaning fee for Gill Hall Park Community Center, would be required. Below is the list of the number of rentals allowable per term that Council agreed upon for each Board and Commission.

<b><u>Board/Commission</u></b>	<b><u>Term</u></b>	<b><u>Number of Rentals</u></b>
Civil Service Commission	6yrs	2 rentals per term
Planning Commission	4yrs	2 rentals per term
Recreation Board	4yrs	2 rentals per term
Zoning Hearing Board	5yrs	2 rentals per term
Library Board of Directors	3yrs	2 rentals per term
Environmental Council	3yrs	1 rental per term
WESA Board		1 rental every 2 years
CMA Board		1 rental every 2 years

- D. Parking. Vehicles are not to park behind or along the sides of the building or on the grassy areas surrounding the facilities.
- E. Park Areas. Rental of the facilities does not give any group the exclusive use of the playground, ball fields, basketball courts, or volleyball courts. These are public facilities and are open to the use of anyone desiring to use them.
- F. Kitchen. Rental of either facility gives the organization the use of kitchen areas. The kitchens are designed for heating prepared meals and making coffee only. Cooking is prohibited. If the kitchen is used, all range burners and ovens must be turned off and the kitchen thoroughly cleaned. All trash must be bagged and removed to the outside trash bins.
- G. Hours. Either facility may be rented from 9:00 a.m. to midnight, unless special permission for an extension of time is requested and received in advance from the Borough Manager.
- H. Opening of Building. When an individual or group has been approved for the use of the Community Center, the individual making application may pick up the key to the Community Center at the Municipal Center Police Department, 925 Old Clairton Road, four hours prior to the time shown on the permit. The person picking up the key must have a valid driver's license and a copy of the permit. After using the building, the responsible person must lock all doors to the building and return the key to the police department within one hour. The key to the building is not to be duplicated. Any violation of this procedure will result in the person or group being barred from renting the building.
- I. Miscellaneous Rules.
  - (1) Breakage or damage of any item in the facilities must be reported to dispatch when returning the key. All groups and organizations using any facilities will be responsible for damage and stolen property and will be required to fully replace same.

- (2) The use of flammable items and tools are prohibited.
- (3) The use of craft items, such as paint, glue, confetti, and glitter, are prohibited by youth groups.
- (4) Animals are not permitted in the building or parking lot unless special advance permission is granted.
- (5) Decorations are not permitted on the walls, doors, or ceilings of facility rooms. Table decorations only.
- (6) Use by businesses, agencies and persons for profit who are charging a fee, accepting financial donations, or providing sales or service is prohibited.
- (7) The Borough is not responsible or liable for any item(s) lost or left in any facility.

**Jefferson Hills Borough Reserves the Right.....,**

- A. To Refuse or cancel permission to use the Community Center if a resident or organization abuses it's privilege to use the building or parking areas.
- B. To cancel permission to use the Community Center if unforeseen circumstances necessitate Borough government to use the room. In such a regrettable event, every effort will be made to reschedule the canceled meeting for the next available date which is convenient to the applicant.
- C. Cancel any use due to weather or any emergency condition.
- D. Of final approval of all uses.

**PROPERTY MAINTENANCE APPEALS**

- 1. Property Maintenance code Board of Appeals \$600.00

**SEWERS AND SEWAGE DISPOSAL**

- 1. Dye Test/Evidence of Compliance Fee \$ 35.00
- 2. Dye Test/Evidence of Compliance Security Fee \$200.00

**SIGNS**

- 1. Temporary Poster Cash Bond \$ 50.00



**SOLID WASTE**

- 1. Recycling Regulations
- 2. Solid Waste Regulations
  - A. Garbage and rubbish collection and disposal fee \$ 50.00 per quarter
  - B. Senior citizen PACE eligible garbage collection fee \$ 25.00 per quarter

**STREETS AND SIDEWALKS**

- 1. Opening/Excavation Permit
  - A. Minimum Fee \$ 52.50 for first 10 feet
  - B. Additional Fee \$20.00 for each additional 100 ft or fraction thereof

**SUBDIVISION AND LAND DEVELOPMENT**

- 1. Application and Escrow Fees
  - A. Revisions to previously recorded plans (§-703) (un-division)
    - (1) Application filing fee \$150.00
    - (2) Review escrow deposit \$300.00
  - B. Minor Subdivision (one to three lots on an existing public street where no new public improvements are required)
    - (1) Combined preliminary and final approval (§-701)
      - (a) Application filing fee \$300.00
      - (b) Review escrow deposit \$700.00
      - (c) Impact Fee Transportation – per new house \$1,300.00
      - (d) Impact Fee Recreation – per new house \$300.00
  - C. Major Subdivision (four or more lots on any plan proposing new public improvements)
    - (1) Preliminary approval

	(a)	Application filing fee	\$400.00 plus \$10.00 per lot
	(b)	Review escrow deposit	\$3,000.00
(2)		Final approval	
	(a)	Application filing fee	\$300.00
	(b)	Review escrow deposit	\$2,500.00
	(c)	Inspection escrow deposit	3% of the estimated cost of construction of the public improvements in the plan with a minimum escrow of \$3,000.00
D.		Land Development. Two or more residential or nonresidential building proposed on one Lot; one nonresidential building proposed on one lot; any improvements to an existing nonresidential building involving an increase in the lot coverage by the principal structure(s) or paved areas.	
	(1)	Application filing fee	
	(a)	Application fee	\$350.00 plus \$0.02 Per gross floor area of building(s)
	(2)	Review Escrow deposit	
	(a)	Applications for plans with new storm water management plans	\$3,000.00
	(b)	Application for structures other than buildings (Communication towers, billboards, etc.) and Buildings with no new storm water management Plans required.	\$800.00
	(3)	Inspection escrow deposit	3% of the estimated Cost of construction of the public and/or private site improvements in the plan, excluding

		building or \$3,000.00 whichever is greater
E.	Mylar Escrow Fee, applicable to all recorded plans	\$200.00 (per Sheet Refunded when Mylar's are submitted)
F.	Monument Escrow Fee, applicable to all recorded plans	\$400.00 per Monument (refunded upon installation And certification)
G.	Street Sign Fee	
	(1) Traffic control (STOP) signs	\$50.00 per sign
	(2) Street name signs	\$75.00 per sign
2.	Legal, Consulting, Engineering, Inspection and Clerical Services	
A.	Solicitor	\$120.00 per hour
B.	Planning Consultant	\$105.00 per hour for Professional services
C.	Public Works Director	\$38.00 per hour
D.	Borough Clerical	\$25.45 per hour
E.	Engineering Services. For preliminary reviews, final reviews, approval of construction drawings, site visits, final inspection and approval of improvements as constructed and other work requested by the Borough, the fee shall be billed monthly at the following prevailing rates.	
	Professional/Technical XII	\$195.00
	Professional/Technical XI	\$184.00
	Professional/Technical X	\$173.00
	Professional/Technical IX	\$162.00
	Professional/Technical VIII	\$151.00
	Professional/Technical VII	\$140.00
	Professional/Technical VI	\$129.00
	Professional/Technical V	\$117.00
	Professional/Technical IV	\$105.00
	Professional/Technical III	\$92.00
	Professional/Technical II	\$78.00
	Professional/Technical I	\$64.00

F. Construction Contracts. The following fees include the preparation of construction drawings, specifications, bidding documents, bid summaries, contract documents, site visits, and preparation of current and final certificates for payment and submitting as-built plans.

(1) Percentage Contracts

<b>Contract Costs</b>	<b>Engineering Fee</b>
Under \$250,000	Billed at hourly rates
\$250,001 to \$400,000	8.00%
\$400,001 to \$600,000	7.60%
\$600,001 to \$1,000,000	7.10%

The following fees include the preparation of specifications, bidding documents, bid summaries, contract documents and inspection.  
 Resurfacing contracts, 7.00% of total contract  
 Inspection not included in fee except on resurfacing projects.

(2) Printing Department

(a)	Prints furnished	\$0.20/sq. ft. plus Mailing (\$9.00 minimum)
(b)	Sepias furnished	\$0.70/ sq. ft. plus mailing
(c)	Mylars furnished	\$3.25/ sq. ft. plus mailing
(d)	Presentation Color Plots	\$0.70/ sq. ft. plus mailing

(3) Material testing Department

(a)	Rate Schedule	
	(1) Asphalt Core Drilling Technician	\$35.00 per hour (Min. 4 hours)
	(2) Asphalt Technician (min 4 hours)	\$35.00 per hour
	(3) Concrete Inspection (min 4 hours)	\$35.00 per hour

(4) Vehicle Mileage (Portal to Portal) \$0.32 per hour

Any overtime on the project will be billed at 1 ½ times the hourly rate and the travel time will be based on the regular hourly rate charged for the task being performed from our office.

(b) Lab Service/Equipment Fee

(1) Density Gauge Usage Fee \$50.00 per day

(2) Core Drilling \$5.00 per inch

(3) Laboratory Density of Asphalt (Marshall Test) \$50.00 per core

(4) Cold in Place/Full Depth Reclamation Design (includes Marshall density/stability flow testing if required) \$3,000.00 per design

(c) Marshall/stability testing sample

(1) Preparation per set of three \$125.00

(2) Testing and reporting per set of three \$125.00

(3) Gradation Analysis \$40.00

(4) Proctor of aggregate for design mix \$150.00

(5) Asphalt extractions \$350.00

**TAXATION; SPECIAL**

1. Amusement Tax

A. Permit fee (7 days of business) \$5.00

B. Permit fee (7 days or less of business) \$2.50

2. Mercantile Tax

A. License Fee \$5.00

B. Additional license fee \$5.00 for each place

- |    |                 |  |
|----|-----------------|--|
| 3. | Real Estate tax |  |
|    | A.              | License fee \$20.00  |
|    | B.              | Duplicate tax bill to a tax service (no fee to the property owner) \$ 5.00 |
|    | C.              | Returned check fee \$ 35.00  |

**ZONING**

- |    |   |  |
|----|---|--|
| 1. | Zoning Certificate                        | \$25.00  |
| 2. | Conditional Use – Oil and Gas Wells       |  |
|    | A.  | Application fee \$3,000.00   |
|    | B.  | Review Escrow Deposit \$6,000.00   |
|    | Conditional Use – Other                   |  |
|    | A.  | Application fee \$1,500.00   |
|    | B.  | Review Escrow Deposit \$3,000.00   |
| 3. | Planned Residential development (PRD)     |  |
|    | A.  | Application filing fee   |
|    |   | (1) Tentative approval (public hearing) \$650.00   |
|    |   | (2) Final approval (each phase) \$150.00   |
|    | B.  | In addition to the above application filing fees, all other applicable fees required under the Subdivision and Land Development Ordinance shall be charged, including review escrow deposit, inspection escrow deposit, street sign escrow, storm sewer fee, monument fee and Mylar fee. |
| 4. | Rezoning Required (map or Text Amendment) |  |
|    | A.  | Application Fee \$1,500.00   |
|    | B.  | Additional Public Hearing by Planning Commission \$650.00  |

5. Zoning Hearing Board

- A. Use by Special Exception \$750.00
- B. Variance
  - (1) Principal structure/use, dimensional or Accessory structure \$350.00
  - (2) Use variance or curative amendment \$1,500.00
  - (3) All other appeals of a determination of the Zoning Officer for a Zoning Violation \$500.00
- D. Court Stenographer

The applicant shall be charged 50% of the cost of the court stenographer's appearance fee.

E. Transcript

Any person requesting the original transcript shall pay the cost of the transcription. Any person requesting a copy of the transcript shall pay the cost of photocopying.

This fee resolution is as amended through the following Resolutions:

(Res. 10-98, 5/11/1998; as amended by Res. 31-98, 12/29/1998; by Res 1-99, 1/11/1999; by Res. 20-99, 12/28/1999; by Res. 30-00, 12/27/2000; by Res. 3-01, 2/12/2001; by Res 20-01, 9/10/2001; by Res. 27-01, 12/27/2001; by Res.16-02, 6/10/2002; by Res. 18-02, 6/10/2002; by Res. 19-02, 7/8/2002; by Res 23-02, 7/8/2002; by Res. 30-02 12/30/2002; by Ord 741, 12/30/2002, §1; by Res. 6-03, 6/9/2003; by Res. 7-2003, 7/14/2003; by Res. 13-2003, 9/8/2003; by Res. 18-2003, 12/29/2003; by Res. 9-2004, 3/8/2004; by Res. 12-2004, 6/14/2004; by Res. 26-2004, 12/29/2004; by Res. 2-2005, 2/14/2005; by Res. 8-2005, 4/11/2005; by Res. 17-2005, 6/13/2005; by Res. 19-2005, 8/8/2005; by Res. 29-2005, 12/28/2005; by Res. 21-2006, 8/14/2006; by Res. 36-2006, 12/11/2006; by Res. 3-2007, 2/12/2007; by Res. 55-2008, 12/8/2008; by Res. 56-2008, 12/8/2008; by Res.6-2010, 1/11/2010; by Res. 20-2010, 5/10/2010; by Res. 35-2010, 9/13/2010, by Res.46-2010, 12/13/2010; by Res. 46-2011, 12/12/2001; by Res. 8-2012, 1/9/2012; by Res. 10-2012, 2/13/2012; and by Res. 42-2012, 12/10/2012; by Res. 39-2013, 12/09/2013; by Res. 43-13, 12/09/2013; by Res. 04-2014, 01/13/2014; by Res. 46-14, 10/13/2014; by Res. 54-2014, 12/08/2014; by Res. 37-2016, 12/12/16); by Res. 25-2017, 10/09/17; by Res. 31-2017, 12/8/17; by Res. 39-2018, 12/10/18; by Res. 1-2018, 1/14/19; by Res. 15-2019, 6/10/19 and by . and 51-2019, 12/9/19; and by Res. 45-2022