

cc: Council
Mayor
Manager
Engineer
Solicitor
Police Chief
Planner/Zoning Officer
Public Works Director

Borough of Jefferson Hills
Agenda Meeting of Council
September 4, 2013

The agenda meeting of Council was called to order by Council President Weber at 7:00 p.m. in the Municipal Center, 925 Old Clairton Road. Following the Pledge of Allegiance, Acting Mayor King and Council Members Cmar, Ielase, Khalil, Montgomery, and Weber answered to roll call. Solicitor Shimko, Engineer Omer, Chief Roach, Public Works Director Lovell, and Finance Officer/Treasurer/Assistant Secretary McCreery were also present. Council Member Reynolds, Manager Arndt, and Planner/Zoning Officer Cohen were absent.

The following tentative agenda for the regular meeting of September 9, 2013 was reviewed and discussed.

1. Pledge of Allegiance
2. Roll Call
3. Citizens/Taxpayer Comments

None.

4. Report from Borough Boards or Commissions

a) Krishna Mackulin - Library Board Member - gave the following update:

- The Fall Festival is planned for October 12 from 1-5
- Fall classes are planned including:
 - Monthly Fitness
 - Nutrition
 - CPR
- Story time for children will continue

5. Engineer's Report

Ms. Omer requested a meeting with the Engineering Committee and Council on the report that came out regarding WESA. She also advised today she received the computer model from Hatch Mott McDonald on the WESA sewer shed interceptor.

In response to Mr. King's question on an inconsistency, Ms. Omer explained Rick Barnett used the projected flow figure instead of the actual flow figure in the report for the Act 537.

Mr. McCreery advised, in his opinion, for the best interest of the Borough residents, a new Agreement needs to be had to be based on flow and not on EDUs. Jefferson Hills needs to pay what they are flowing to the plant.

6. Motion to approve minutes of agenda meeting August 7, 2013
7. Motion to approve minutes of regular meeting August 12, 2013
8. Motion to approve minutes of public hearing August 14, 2013
9. Motion to approve the monthly bills
10. Motion to approve the monthly payrolls
11. Motion to adopt Resolution No. 28-2013 authorizing the submission of an application for funding from the Allegheny County Municipal Planning Grant Program to complete a New Zoning Ordinance and a New Subdivision and Land Development Ordinance
12. Motion to schedule a public hearing date of October 9, 2013 at 6:00 p.m. to amend the Uniform Construction Code (UCC) to require building permits for residential accessory structures over 300 square feet rather than 1,000 square feet as dictated by Pennsylvania Act 45
13. Motion to approve Work Authorization dated August 29, 2013 in the amount not to exceed \$37,000.00 for Jefferson Hills Walton Road Sewer Upsizing - Final Design and Permitting

On Mr. Weber's and Ms. Omer's requests, this item is to be taken off the agenda so that Ms. Omer can write to 1) the Allegheny County Health Department letting them know we are prepared to move forward but once we get authorization from the DEP, as we have the money, and 2) the DEP with report of the determination of the reduction in overflow.

14. Motion to approve Work Authorization dated August 29, 2013 in the amount not to exceed \$210,000.00 for Construction Administration and Inspection of the Public Works Building and the Salt Storage Facility
15. Motion to exercise Option Year Two under the contract with Seloc-Nor, Inc. dba Cleaning Concepts in order to extend the contract term from September 1, 2013 to August 31, 2014 concerning cleaning services
16. Discussion of additional financing options for Public Works Building and Salt Storage Facility

Mr. McCreery advised the fund balance in the General Fund can fully cover the cost of building the new Public Works Facility, but he recommended the fund balance not take such a big hit, which is approximately \$1.153M at this point. He advised financing is at an historical low, and he does not recommend using the majority of the fund balance to fund one project. This loan would allow the Borough to take care of any contingencies with this project. PNC Bank will try to hold the 1.96% interest rate, but it depends upon the market the day the ordinance for the loan is passed. Mr. McCreery was instructed to call Mr. Joe Miller of PNC Bank, to start the process of borrowing \$1.25M over five years, and put this item on Monday's agenda.

17. Discuss the financial request from West Jefferson Hills Historical Society for the Fall Festival

It was the consensus of Council to help the West Jefferson Hills Historical Society with payment of \$425.00 for the magician at the Fall Festival.

18. Discuss membership to the Economic Development South

Mr. McCreery suggested this item be tabled until Monday evening when Mr. Cohen will be present to address Council on the meeting he attended. Mr. Montgomery, who also attended the meeting, advised Pleasant Hills joined this year, but will hold off on their contribution until next year when it can be added to the budget.

19. Reports

Chief Roach:

- Allegheny County Emergency Services notified municipalities that both FEMA and PEMA have denied funding for the July 10th storm for infrastructure damage.
- The physical agility and written tests have been completed. He has three panelists and is awaiting approval of them from the Civil Service Commission. After that is accomplished, he will make notification of those applicants that passed and are eligible for the oral response portion of the test.

Mr. Lovell:

- He was contacted by Cougar Land Services advising they will be doing surveying and vegetation removal soon before the Marcellus Shale drilling begins.
- The groundbreaking on the new Public Works Facility will take place on Monday at 6:00 p.m.

20. General Business

Mr. Weber received a letter from Council Member Cmar expressing her interest in assuming the mayoral duties for the remainder of the unexpired term. Council will vote to appoint her Mayor at Monday's meeting.

Mr. Weber adjourned the meeting at 9:10 p.m. with an executive session to follow concerning legal and personnel matters on motion by Mr. Khalil, seconded by Mr. Montgomery and carried unanimously.

J. Andrew McCreery
Assistant Secretary